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Mid-Atlantic *Archivist*

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The Mid-Atlantic Archivist (MAA) ISSN 0738-9396 is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes interested individuals who live and work in Delaware, the District of Columbia, New Jersey, New York, Maryland, Pennsylvania, Virginia, and West Virginia. MARAC seeks to promote the professional welfare of its members; to effect cooperation among individuals concerned with the documentation of the human experience; to enhance the exchange of information among colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audio-visual and related special research collections, and records managers; and to encourage professional involvement of those actively engaged in the acquisition, preservation, bibliographic control and use of all types of historical research materials.

Individual annual membership dues are \$45. The dues year runs from July 1 through June 30. Membership is not open to institutions, but institutions may purchase subscriptions to MAA at \$45 per year.

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On the Cover

Rosener, Ann, photographer. *Rockville vicinity, Maryland. Harvey Horton, visiting the N.C. Stiles dairy farm while on furlough from Fort Belvoir, Virginia, posing with sixteen-year old Charles Stiles and a reluctant cow.* Rockville, United States, Maryland Montgomery County, 1943. July. Photograph. Library of Congress Prints and Photographs Division. www.loc.gov/item/2017860115

To the Right

Patriotic Bicycle. Spencer family, June 1901. Photograph. Spencer Family Photograph Collection, 1896-1911, Archives & Special Collections, University of Pittsburgh Library System, <https://digital.library.pitt.edu/islandora/object/pitt%3A907.372A.SF>

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From the Chair

JESSICA L. WEBSTER

Dear Colleagues,

I'm so excited to be writing my first letter to you as the new Chair of MARAC. We are in the midst of an exciting period in MARAC: undergoing strategic planning, welcoming new committee members, and experimenting with our meeting structure and format. I'm looking forward to seeing many of you at our next in-person meeting, this fall, in Saratoga Springs.

I'd like to highlight the remarkable work on strategic planning that our Steering Committee members have undertaken so far. In particular, I want to showcase our attention to diversity and inclusion initiatives, led by Diversity and Inclusion Committee Chair Rayna Andrews, with the goal to improve all members' ability to attend and enjoy MARAC conferences, workshops, and events. Some of these current and possible future initiatives include: scholarship opportunities for students and for panels focusing on archival collections about BIPOC and other marginalized communities; expanded attention to needs of members with dietary restrictions; providing accessibility templates for our web presentations and slide decks; and ways to offer ASL interpretation, captioning, and other accessibility aids during our live events. We will continue to engage with you, our members, to figure out the best ways we can support you. We are also continuing to experiment with a variety of meeting models. This past fall, MARAC celebrated its 50th anniversary with an extended in-person meeting in College Park, Maryland. This spring, we had a very successful virtual meeting. This coming fall (October 19-21, 2023), we will be traveling to the lovely Saratoga Springs, N.Y., for an in-person meeting with panels focused on the theme "Navigating the Turn: Re-Appraising the Archival Career." And in Spring 2024, we are excited to announce a one-day diversity and inclusion-focused symposium in Philadelphia on the subject of Bystander Intervention and Conflict De-Escalation in the workplace. Details are forthcoming!

One of the parts of strategic planning that I think will be most beneficial to our organization is improving documentation of our rules, processes, and structures. As I am a new member of the Steering Committee, this work has really helped me understand a lot more about how MARAC functions, and I know it will help our membership too. Outgoing Chair, Sara Borden, and our able administrator, Sara Predmore, have created an [organizational chart](#) showing our committee structure. We're undertaking an initiative to revise our Meetings Manual, which will be led by former chair Tara Wink in conjunction with

Meetings Coordinator Mary Mannix. And in my role as Chair-Elect, I worked on streamlining the committee appointment process, consulting with Parliamentarian Arian Ravanbakhsh to clarify questions I had, and establishing new workflows for outreach to committee chairs. I've also brought incoming Chair-Elect Ali Zawoyski into the process so she is prepared to start working on committee appointments earlier in her term. MARAC Secretary Kevin Clair has ably undertaken an assessment and reorganization of MARAC's working documents in our digital storage, and Treasurer Amy Fitch and her Finance Committee members have worked hard to get our financial house in order. In short, these steps will help make MARAC more transparent and accountable to its members. This work will also help new MARAC members understand how to get more involved in our organization.

To wrap up my first column, I think it is only fitting to thank those who have come before me and helped make my transition a smooth one. Huge thanks go to recent Chairs Tara Wink, Rachel Grove Rohrbaugh, and Jennie Levine Knies for their guidance and stewardship of MARAC over the last few turbulent years. A special thanks goes to Sara Borden, our outgoing Chair, for all her work with me this year, helping me get up to speed on MARAC issues. And thanks again to Sara Predmore, who keeps MARAC functioning behind the scenes. I am so excited to be serving as chair, and I look forward to working with you all!



Sincerely,

A handwritten signature in black ink that reads "Jessica L. Webster". The signature is fluid and cursive.

Jessica L. Webster
Chair, 2023-2024

a Conversation

WITH THE NEW CHAIR, JESSICA WEBSTER



In 2017, the editors of the *Mid-Atlantic Archivist* started the custom of asking the incoming MARAC chair a series of questions to help introduce this individual to the membership. Jessica Webster, MARAC's 2023-2024 Chair, joins in this tradition, sharing a little bit of herself to MARAC members.

WHAT WAS YOUR FIRST JOB (ARCHIVES OR OTHERWISE!)?

My first job was babysitting and then being a camp counselor. I did a lot of childcare! My first archives job was as an undergrad at Binghamton University in their Archives and Special Collections department. Working there inspired me to become an archivist!

WHAT'S THE MOST UNUSUAL ITEM YOU'VE ENCOUNTERED IN AN ARCHIVAL COLLECTION?

Once, my colleagues and I were processing a collection of Civil War soldiers' letters. We opened an envelope and a fuzzy black lump fell on the desk! It turned out that it was hair—the soldier had cut a lock of his hair to send to his sweetheart. And over a century later, it was now a yucky clump of black hair in an envelope in an archive. It really surprised us when it fell out and landed in front of us!

IF YOU COULD HAVE DINNER WITH ANY PERSON FROM HISTORY, WHO WOULD IT BE?

Ben Franklin. For whatever reason, he's my go-to person for explaining modern technology to someone from the past.

WHAT DID YOU WANT TO BE WHEN YOU GREW UP?

I actually played at being a librarian a lot as a kid! But I also went through a long phase where I imagined that I'd alternate days being a veterinarian and a tennis player.

WHAT MIGHT WE BE SURPRISED TO LEARN ABOUT YOU?

When I was a kid, I was beat-the-game-in-20-minutes good at Super Mario Bros. 3 for the original Nintendo Entertainment System. But I have no idea if I can still do that—I haven't played in years.

WHAT ADVICE DO YOU HAVE FOR NEW MARAC MEMBERS?

We have so many fantastic opportunities to get involved. At my first MARAC, I started by attending a pre-conference workshop. The small setting plus the hands-on activities allowed me to meet and connect with other MARAC members, some of whom are still close friends today. I also think our Membership Committee and Mentoring program offer wonderful chances to connect with new and seasoned colleagues. State caucuses meetings, as well, let new members get to know other practitioners in our region. These smaller settings will help new members get situated, and get to know the membership. Welcome to MARAC!

CALL FOR AWARD SUBMISSIONS

► C. Herbert Finch Award

The MARAC Finding Aid Awards Committee welcomes submissions for the 2023 C. Herbert Finch Online Publication Award. This award, established to honor the memory of C. Herbert Finch, former Assistant Director of Cornell University Libraries, recognizes online publications, including virtual exhibitions, web sites, web pages, and other digital tools that promote the use of archival materials. To be eligible for the award, an online publication must have a stable internet address and must have been published between July 1, 2022, and June 30, 2023. The award is only open to repositories in the MARAC region and **ALL SUBMISSIONS MUST BE RECEIVED BY JULY 31, 2023.**

Submission guidelines and additional information may be found [online](#).

Please send your submission packet and direct any questions to Committee Co-Chair Laura Bell at Lbell0101@gmail.com.

► Arline Custer Memorial Award

The Arline Custer Memorial Award Committee seeks submissions for its annual award recognizing the best books and articles written or compiled by individuals and institutions in the MARAC region. Works must be relevant to the general public as well as the archival community and published between July 1, 2022 and June 30, 2023. **ALL SUBMISSIONS MUST BE RECEIVED BY JULY 31, 2023.**

Electronic submissions in PDF format of the entire work are encouraged. Submissions and a letter of nomination should be sent to Committee Chair Tyler Stump (tystump@pa.gov). More information about the award can be [found online](#).





JOIN MARAC THIS OCTOBER IN BEAUTIFUL

✧ Saratoga Springs, New York! ✧

THIS CONFERENCE WILL BE IN PERSON BETWEEN OCTOBER 19-21, 2023.

THE CONFERENCE THEME IS "NAVIGATING THE TURN: RE-APPRAISING THE ARCHIVAL CAREER."

Our profession seems to be in a season of change, buffeted by the stresses of the pandemic, a new enthusiasm for unions and labor advocacy, and increasing expansion into preservation and management of born-digital collections. The theme is inspired by the Battle of Saratoga, which was a turning point in the Revolutionary War, and horses battling for position on the famed local racetrack. The curative waters of Saratoga Spa can also represent an opportunity for reflection and renewal.

While in Saratoga Springs, attendees will be able to select from a variety of guided walking and museum tours planned throughout Thursday, October 19. These include a quintessential tour of Queen Anne homes on North Broadway; a special behind-the-scenes look at the Tang Teaching Museum's collections spaces on the campus of Skidmore College; a stroll through Congress Park in the heart of the city; a visit to the National Museum of Racing and Hall of Fame near the

renowned Saratoga Race Course; and, since it will be just days before Halloween, an entertaining nighttime ghost tour of the haunted places in the city.

Features of this conference include workshops, both half day and full day, on topics such as installing exhibits, navigating the job application process, and teaching with archival materials.

Gather with MARAC colleagues at Friday's reception at the Canfield Casino, one of Saratoga Springs' most treasured landmarks. The building opened in 1870 and stopped operating as a casino in the early twentieth century. It now hosts some of Saratoga's biggest events.

A luncheon plenary session will feature speakers Paul Miller and Amy Godine. Paul's documentary, "[Searching for Timbuctoo](#)," tells the story of a Black settlement in the wilds of upstate New

York that brought together some of the country's best-known abolitionists, while Amy's upcoming book, *The Black Woods*, tells the wider story of the area's Black settlers. The film will be screened during the conference and we anticipate an exciting luncheon with our two speakers.

The conference is also making big changes to encourage discussion and collaboration among attendees. Four roundtable sessions will facilitate conversations on the work of lone arrangers, the experiences of early career archivists, overhauling processing workflows, and serving as the link between archives and IT. Birds-of-a-feather sessions will help encourage in-depth, protected discussions among archivists of similar interests or demographics. A mini-workshop will help teach how to write and administer a vendor contract, while another session will debate when an archivist should start to intervene in their donors' records. Stick around for the poster session, highlighting new archival research in the region, and an open forum with the Chair discussing MARAC's new Strategic Plan. We hope that these changes will help make the conference a welcoming place for all MARAC attendees.

The Saratoga Hilton will be our host at \$189/night. The hotel has an on-site restaurant with food available all day, and it's within easy walking distance to many sites of interest in downtown Saratoga Springs. Visit MARAC Conference Scholarships to learn more about meeting scholarships and travel awards. Applications must be submitted by the beginning of September. For more information on the hotel visit the [fall conference page](#). Additional information will be sent as we get closer to October. We hope to see you this fall as we reflect on the archival career while immersed in the autumn beauty of Saratoga Springs!

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(WWW.CERTIFIEDARCHIVISTS.ORG/GET-CERTIFIED)



► DELAWARE

THE HAGLEY MUSEUM AND LIBRARY ADDS TO BLACK STEM PIONEERS ONLINE INITIATIVE

In 1965, Rosetta Henderson became the first Black woman research scientist hired by the DuPont Company. By the end of her successful thirty-year career with the company, Henderson had worked as a research chemist in the DuPont Experimental Station and as a recruiter for DuPont-Merck, had published her work in scholarly journals, and had been awarded two patents. Hagley Museum and Library has documented Henderson's story in "The Extraordinary Life of Rosetta Henderson," part of Hagley's ongoing project "Black STEM Pioneers in Delaware." For such a small state, Delaware has been home to numerous STEM-related industries, many of which began to employ Black American scientists and engineers during the mid-twentieth century. The Black STEM initiative focuses on collecting oral history interviews with Black American trailblazers at the front of Delaware's cutting-edge STEM industries. Their stories will be preserved in a series of digital exhibits and documentaries. For more on the project, visit Hagley's Digital Archive, YouTube channel, and the Wesley Memeger digital exhibit.

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► NEW JERSEY

NEW JERSEY DIGITAL NEWSPAPER PROJECT RECEIVES 2023 INNOVATIVE ARCHIVES AWARD

The 2023 MARAC NJ Caucus' Innovative Archives Award is presented to the New Jersey Digital Newspaper Project (NJDNP). The NJDNP is a collaboration of the Rutgers University Libraries, the New Jersey State Archives, and the New Jersey State Library. Rutgers manages the project, which is co-led by archivists Caryn Radick and Tara Kelley, and provides all technical support. The New Jersey State Archives houses nearly 600 newspaper titles in microfilm and provides digital masters and use copies for all papers digitized. The New Jersey State Library leads the documentation and outreach about the titles selected. The project is funded by the National Endowment for the Humanities as part of its National Digital Newspaper Program. The NJDNP started in 2016 and has made around 260,000 pages available online at the Library of Congress's Chronicling America website. Approximately 300,000 will be available upon the project's completion in June 2023. In addition, over the last seven years, over 1,000,000 pages have been viewed. This project has made New Jersey's history from 1818-1926 from 37 newspapers from around the state available for free to people worldwide.

This award recognizes archival organizations that have developed innovative educational or outreach models utilizing archival sources, provided leadership during a time of emergency or crisis, demonstrated new thinking in finding a solution to an issue or problem, and exhibited creativity in increasing awareness of local history resources among New Jersey residents and visitors, or otherwise provided exemplary service to the archives and history communities. The committee, consisting of Laura M. Poll and Donald Cornelius, as well as the current Caucus chair, Tara Maharjan, in an ex-officio capacity, felt that the years of exemplary dedication that the New Jersey Digital Newspaper Project team has shown makes it a deserving winner of the Innovative Archives Award.

Congratulations to Caryn, Tara, and the whole NJDNP team!

REMEMBERING GREG GILL

The New Jersey Caucus is deeply saddened to report that Gregory J. Gill, longtime member of the New Jersey State Archives staff, passed away on July 19, 2022, after a short retirement. Greg served the people of New Jersey for nearly 40 years, always ready to share his knowledge and support

projects within the organization and statewide. He was a longtime CAPES Consultant and was also archivist for the Chesterfield Township Historical Society. New Jersey's archival community has lost a valued colleague and friend.

ALAN DELOZIER AWARDED 2023 NJSAA TEACHING AWARD

The New Jersey Caucus would like to congratulate Alan Delozier, Seton Hall University, for being awarded the New Jersey Studies Academic Alliance's (NJSAA) 2023 College Teaching Award. His class "New Jersey Catholic Experience (From Settlement to Springsteen)" reviews many dimensions of New Jersey, a diverse and densely populous state, which serves as a microcosm for learning about Catholicism, including socio-religious perspectives, parish life, and New Jersey-centered Catholic traditions. Students are encouraged to discuss their own personal experiences and family traditions to encourage the sharing of knowledge. The NJSAA was founded to encourage the teaching of New Jersey studies and to help teachers to more efficiently and thoroughly present the study of the state to their students. To read more about Alan's class, please check out the [NJSAA Teaching Award Resources page](#).

UPDATES FROM THE NEW JERSEY STATE ARCHIVES

New Jersey State Archives (NJSA) is pleased to announce the creation of its Electronic Records Program. Archivists Tara Maharjan and Danielle Marchetti, who joined the full-time staff in 2022, will fully develop and manage the program, using the Preservica platform. The first phase of implementation will entail surveying state agencies' holdings of electronic records scheduled for permanent retention. NJSA is excited to report this development, which extends and redefines the Archives' role in state government.

NJSA has increased public access to New Jersey vital statistics and probate records. The Archives has released its 1848-1878 birth, marriage, and death records and pre-1900 wills, estate inventories, and administrations to Ancestry.com and FamilySearch.org. NJSA has also expanded its holdings of original vital statistics to include births up to 1922, and marriages and deaths up to 1940. Copies of these records can now be ordered from NJSA.



NEW CAPES COORDINATOR APPOINTED

Laura Melbourne has been appointed to a two-year position as CAPES (Caucus Archival Projects Evaluation Service) coordinator, effective July 1, 2023. CAPES offers free professional assessments by consultants from the New Jersey Caucus of historical paper

collections held by New Jersey archives, libraries, historical societies, agencies, and other non-profit organizations free of charge. As coordinator, Laura will oversee the grant from New Jersey Historical Commission, help guide consultants, and will continue to grow the CAPES program. Laura is an archival consultant for the War Resisters League (at Swarthmore College Peace Collection) and has recently reprocessed the CAPES archive. We wish her luck in her new role as coordinator. We would also like to thank Janette Pardo for her tenure!

CAPES LOOKING FOR CONSULTANTS

The Caucus Archival Projects Evaluation Service (CAPES) offers free professional assessments by consultants from the New Jersey Caucus of historical paper collections held by New Jersey archives, libraries, historical societies, agencies, and other non-profit organizations free of charge. CAPES Consultants visit organizations, meet with staff, examine the archival repository and records holdings of the organization, and write an assessment of the general archival needs of the organization. They are looking for people with a working knowledge and/or practical experience in archival functions (appraisal, accessioning, arrangement, description, security, preservation, and reformatting).

CAPES Consultants receive a stipend of \$550 plus travel expenses for their time.

For more information please contact Laura Melbourne, CAPES Coordinator, at capescoordinator@gmail.com.

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PA CAUCUS CELEBRATES MEDIA DAY

The Pennsylvania Caucus hit the road on May 8 for the first caucus-wide trip since pre-COVID! Caucus members had a choice of two locations to visit: George Blood LP or Media Preserve Technologies. Both locations are top notch digital preservation facilities, and both are in Pennsylvania! Thirteen people gathered at George Blood LP in Fort Washington, Pa., and five individuals gathered at Media Preserve Technologies



PA Caucus members pose for a group picture at George Blood LP.

outside of Pittsburgh. Both companies offered a behind-the-scenes tour of their operations, including details of the preservation process at their facilities. At George Blood LP, each person was allowed to bring two items from their institution for inspection. The staff looked for certain conditions (sticky shed syndrome, vinegar syndrome, splices, improper storage, etc.) and suggested ways to move forward with preservation. Those that attended Media Preserve explained that intelligent discussion and questioning helped make the tour even more enjoyable. It was a fantastic day and everyone learned a little more about the A/V preservation world!

PA STATE ARCHIVES ACQUIRES GOVERNOR TOM WOLF PAPERS

The Pennsylvania State Archives has acquired a large collection of official and personal records from the administration of former Governor Tom Wolf (in office 2015-2023). The bulk of the Wolf Administration's records are electronic, including over 600,000 constituent emails and files from various policy and executive offices. Wolf's personal papers include school items, correspondence, diaries, and a large collection of speeches given throughout his career.

PA STATE ARCHIVES HOSTS CHARTER DAY

The Pennsylvania State Archives hosted Charter Day on March 12. Over 1,000 visitors came to view William Penn's original 1681 Pennsylvania charter. Lines of visitors formed before the doors

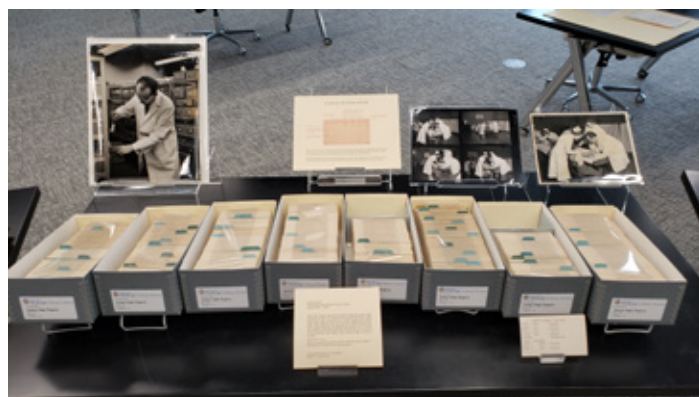


Visitors line up for Charter Day at the Pennsylvania State Archives. March 12, 2023. Photograph courtesy of Tyler Stump.

opened and continued for hours right up until the event closed. This was one of the largest crowds to see the Charter ever—it was the first time the Charter had been displayed since the pandemic. Among the first visitors was Governor Josh Shapiro and his family.

JONAS SALK PAPERS PROCESSED

Archives & Special Collections (A&SC) at the University of Pittsburgh Library System has acquired and processed an archival collection documenting the research and career of Dr. Jonas Salk, who developed the first successful polio vaccine in the early 1950s while a faculty member at the University of Pittsburgh. This material is part of a larger gift to the University of Pittsburgh by Peter, Darrell, and Jonathan Salk, which comprises laboratory equipment, centrifuges, an incubator, glass flasks, and other items managed by the Graduate School of Public Health.



Serum Cards from the Pittsburgh Area Schools polio vaccine trials.

Dr. Salk's papers include some of his early work on influenza and cancer. The majority concentrates on his polio research, culminating in the national vaccine trial (1954–1955), which had over one million participants—the “Polio Pioneers.” However, Dr. Salk had been conducting safety and effectiveness trials as early as 1952 centered on the D. T. Watson Home, Polk School, and four other institutions. The collection includes thousands of parental consent forms and index cards tracking patient antibodies for polio and dates of vaccinations and boosters. The acquisition of the Jonas Salk Papers provides new insight into his career and complements the archival collection already at the University of California, San Diego (UCSD). This collection also strengthens A&SC's broader initiative of documenting Western Pennsylvania's contributions to advancements in science and medicine. The Jonas Salk Papers includes 85.4 linear feet of diaries, research data, correspondence, lectures, and photographs as described in [the finding aid](#).

PETERS TOWNSHIP PUBLIC LIBRARY DIGITIZES PREVIOUSLY INACCESSIBLE COLLECTIONS

Peters Township Public Library Archives has established a digitization station for the purpose of digitizing and providing online access to historic bound materials that are oversized and in fragile condition. This project is supported by a grant from the Pennsylvania Historical and Museum Commission's Historical Archives and Records Care Grant, a program funded by the Commonwealth of Pennsylvania. As part of this project, six bound volumes that were restricted due to their condition are now digitized. The digital surrogates are available online in the [Library's digital collections](#) on PA Power Library's PA Photos & Documents. Following this grant, the Peters Township Public Library Archives will continue to digitize and provide online access to at-risk materials that were previously inaccessible to the public.

WAR RESISTERS LEAGUE PUBLICATIONS DIGITAL COLLECTION

To mark the 100th anniversary of the US's oldest secular pacifist organization—the **War Resisters League** (founded in October 1923)—the Swarthmore College Peace Collection has created a new free online resource: [the War Resisters League Publications Digital Collection \(1945-2015\)](#). The collection is easily searchable, with linked metadata including subject headings provided in a series of indices created over the years by magazine staff. Newly digitized content includes *WRL News* 1945-1966 and *The Nonviolent Activist* 1984-2006.

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► VIRGINIA

FAIRFAX CIRCUIT COURT HISTORIC RECORDS CENTER STAFF PUBLISH ARTICLES

The staff of the Fairfax Circuit Court Historic Records Center are celebrating two recently published articles in the *Journal of Slavery and Data Preservation* which record center staff served as co-authors. These articles, "Revolutionary Probate Records in the Fairfax Court Slavery Index, 1767-1791" and "Colonial Probate Records in the Fairfax Court Slavery index, 1742-1767," highlight the datasets managed by the records center to document enslaved persons, free people of color, and indentured white servants who appear in Fairfax Virginia Circuit Court records.

The articles can be accessed respectively, online: [Revolutionary Probate Records](#) and [Colonial Probate Records](#).

JOHN D. ROCKEFELLER JR. LIBRARY AT COLONIAL WILLIAMSBURG CELEBRATES NEW ACQUISITION

Early January marked the arrival of hundreds of architectural drawings and several boxes of black and white photographs from Perry, Dean, Rogers & Partners Architects of Boston at the John D. Rockefeller Jr. Library at Colonial Williamsburg. The firm evolved from Perry, Shaw & Hepburn, the architectural team hired to oversee Williamsburg's initial restoration from the late 1920s-1930s. One of the founding architects for Colonial Williamsburg's restoration program, William Graves Perry, served as lead architect for the Boston architectural firm, which he opened in 1922. In 1927, he began to assist with the restoration of several buildings in Williamsburg as Dr. W.A.R. Goodwin and John D. Rockefeller Jr. worked as silent partners to acquire various properties. Later, after the announcement of Rockefeller as the benefactor for the project in 1928, the firm became the official project architects for the full-scale restoration of Williamsburg's historic district.

In preparation for its centennial celebration this year, Perry, Dean, Rogers & Partners conducted a review of its archived projects, including the significant work completed by its Williamsburg office towards the beginning of the firm's existence. They discovered 369 rolls of architectural drawings, along with loose pages from a photo album, documenting both the progress of restoration and reconstruction work underway in Williamsburg and architectural precedents in the region studied in connection with the project. After reviewing their contents, the firm contacted the Rockefeller Library to see if it would be interested in adding a portion of the items to its extensive Perry, Shaw & Hepburn archives. A total of 187 tubes plus one bundle of drawings and six records cartons of photographs arrived safely at the library's records center in early January. Materials will be brought to the library for careful comparison with existing architectural and photographic archives. Staff will develop appraisal criteria for the selection



Carl Childs, Executive Director of the John D. Rockefeller Jr. Library, and Sarah Nerney, left, and Donna Cooke, right, Corporate Archivists, are pleased to receive the first box filled with tubes of architectural drawings at the Packet's Court Records Center on January 9, 2023. Photo by Marianne Martin.

of drawings and photos from the records transfer to add to the permanent collections at the Rockefeller Library. New treasures are being discovered amidst this acquisition that can be utilized in the celebration of Colonial Williamsburg's centennial in 2026!

REBECCA EBERT RETIRES

Rebecca Ebert retired from the Stewart Bell Jr. Archives of the Winchester Frederick County Historical Society and the Handley Regional Library in Winchester, Virginia, on June 28, 2023. She worked for forty-four years in the field of Archives Management.

Becky said, "I have had a wonderful career, filled with amazing people and challenging projects. Throughout it all, MARAC has played a major role. The opportunity to participate in workshops, serve on committees, and interact with fellow professionals contributed to my growth as an archivist. The Stewart Bell Jr. Archives is a stronger facility thanks to MARAC conferences and my connections with colleagues. My interest and pleasure in local history will continue, as will my advocacy for archives, historical societies, and libraries. I look forward to new adventures in the next chapter of my life. Thank you for your support and encouragement throughout my career."

Lorna Loring is now Archives Manager. She has worked with the Stewart Bell Jr. Archives since 2014 and is the perfect person to continue the operation of the fine facility.



JAMES M. BUCHANAN PAPERS NOW AVAILABLE FOR ACCESS AT GEORGE MASON UNIVERSITY

The Special Collections Research Center (SCRC) at George Mason University (GMU) is pleased to announce that the James M. Buchanan papers are now open

for access! This collection consists of the papers of the Nobel Prize-winning economist James McGill Buchanan, documenting his career and research from the mid-20th century through the early 2000s. It also documents his time at the Center for Study of Public Choice at GMU. In 2020, the SCRC was granted a National Endowment for the Humanities grant to process the Buchanan papers. Helmed by project archivist Rebecca Thayer, the 200 linear foot collection was processed from the spring of 2021 through May of this year. The SCRC wishes to thank Thayer for her excellent work guiding the project, as well as her student assistants Rachel Barton, Vilma Chicas Garcia, and Colin McDonald who helped bring it to fruition. The finding aid for this collection can now be [accessed online](#). All reference inquiries should be directed to speccoll@gmu.edu.

JONES MEMORIAL LIBRARY AND RANDOLPH COLLEGE WORK TO EXPAND INFORMATION RECORD RELATED TO AFRICAN AMERICANS IN LYNCHBURG

A team from Jones Memorial Library and Randolph College in Lynchburg has been selected for the 2023 Consortium of Independent Colleges Legacies of American Slavery Public History Institute. The Institute will meet this summer at the Gilder Lehrman Center for the Study of Slavery, Resistance, and Abolition at Yale University. The three-person team of Deborah Smith (Executive Director, Jones Memorial Library), Gerard Sherayko (Theodore H. Jack Professor of History, Randolph College) and Lisa Lee Broughman (Director, Randolph College Lipscomb Library) will partner on projects to repair gaps in the information record related to African Americans in Lynchburg. Beginning with a project titled "Lynchburg: Named," the library will transcribe and digitize the contents of a recently uncovered account book that belonged to known slave trader Seth Woodroof. This document is unique because it includes both the first and last names and ages of enslaved persons sold by Woodroof in Lynchburg in the 1830s, with many of the individuals sold for transport to Mississippi. The document provides a valuable link for genealogists and researchers studying the movement of enslaved persons across the American South. The team's plans for future projects include coverage of Black lived experiences during the Jim Crow era and Lynchburg's social progression during the Civil Rights movement.

STEWART BELL JR. ARCHIVES RECEIVES DONATION OF HIRAM FRIES DIARIES

The Stewart Bell Jr. Archives recently received a donation of diaries written by Hiram Fries between the years 1867 and 1899. Fries (1840-1904) was a farmer who lived his whole life in the Green Spring community of Frederick County, Virginia. He began filling the diaries in 1867 and continued until his death in 1904. While some of the diaries have been lost or are retained by family members, the majority are now housed in the collections.

Fries' writings pay little heed to larger social and political events of the late 1800s, but they are rich in detail about rural life in western Virginia. Invariably, every entry begins with



a comment about the day's weather followed by descriptions of farm activities, trips into town to sell goods and produce, and his farm's accounts. There are also mentions of family events and social calls.

The Fries family of Frederick County, Virginia, settled in the Green Spring area in the late 1780s, having migrated from Pennsylvania. Along with other families of Lutheran German descent living in the community, the Fries family helped establish the Old Stone Church and School at Greenspring, a center of religious and family life of the area for decades.

The Hiram Fries Papers are processed and available to researchers. The collection includes the diaries, two account books, some background notes, and a wooden box made by Fries to hold the diaries.

JAMES MADISON UNIVERSITY BEGINS RENOVATION OF CARRIER LIBRARY

Beginning in summer 2023, James Madison University's Carrier Library will close for a period of three years for a major renovation and expansion. During this period, access to Special Collections references services as well as archival materials will be limited and require appointments. Stay up to date on the renovation progress and related [news](#) online.

SHENANDOAH COUNTY LIBRARY'S TRUBAN ARCHIVES RECEIVES RECOGNITION

The Shenandoah County Library's Truban Archives was recently awarded two Shenandoah County Preservation Awards for its work in the local history field. The first was a joint award with the donor's family recognizing the recently processed Lena F. Fuller Collection which contains over 30 linear feet of materials related to research on Shenandoah County's early residents and communities. The second recognized the library's leadership role in the Shenandoah County's 250th Anniversary Commemoration during 2022.

- **CAUCUS REPRESENTATIVE**

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► WEST VIRGINIA

- **CAUCUS REPRESENTATIVE**

Lori Hostuttler
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lohostuttler@mail.wvu.edu



ARCHiVERA

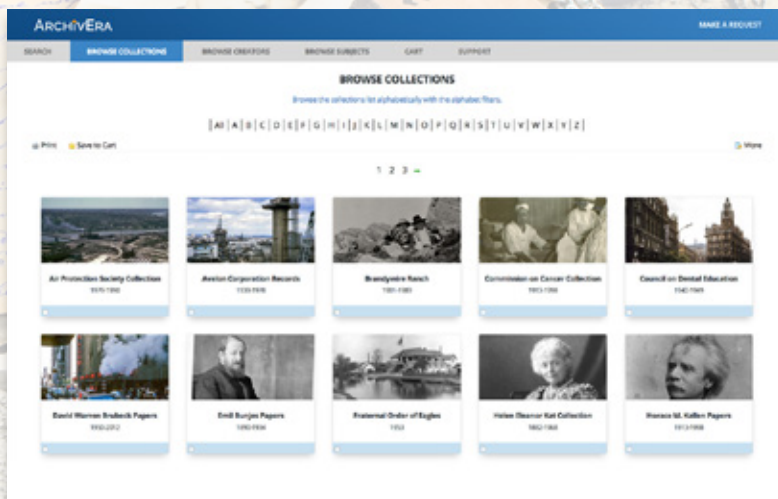
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Preservation Post

ECONOMICAL PHOTODOCUMENTATION

Mark Coulbourne, Head of Preservation
University of Maryland, College Park



Photodocumentation of projects can be as important as the project itself. Photodocumentation allows the archivist to visually tell a story about the condition of the objects before, during, and after their work. It also allows an archivist the ability to share the condition of an object and the treatment that was performed with researchers. This work does not require spending considerable amounts of money in equipment or setup to be performed professionally. Using a smartphone to take pictures should no longer be considered just good enough. The quality of the cameras in smartphones has increased exponentially over the past fifteen years, with many of the current models having comparable zoom and resolution to some DSLR cameras. Additionally, the screens on smartphones have increased in size and resolution in a way that permits viewing an image in real time so its quality can be judged immediately. The ubiquitous nature of smartphones allows the archivist to document and share images of potential issues when they are encountered.

The solution suggested here uses materials that are easily obtained from online sources at reasonable prices. The use and mention of these particular products does not imply an endorsement for them.

ACQUIRED FROM AMAZON (MAY 2023):

- 8' x 10' Gray Backdrop for Photography - \$25.99

ACQUIRED FROM APPLE APP STORE:

- Halide Mark II - Pro Camera - \$0 (7 Day Free Trial) \$11.99/Year Afterwards

ACQUIRED FROM B&H FOTO & ELECTRONICS (MAY 2023):

- Kodak Color Separation Guide and Gray Scale - \$49.99

TOTAL: \$75.98

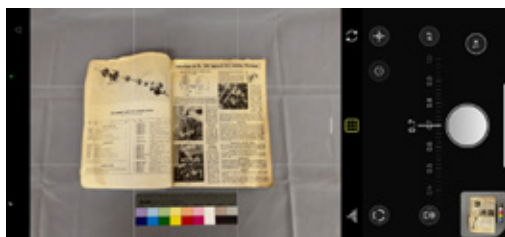


FIGURE 1



FIGURE 2

SMARTPHONE APPS

While most smartphone cameras have their own proprietary applications that work well for most photodocumentation work. There have been a considerable number of third-party applications that convert the phone's camera to an interface that is similar to a DSLR and allows for control of focus, zoom, shutter speed, and aperture (*Fig. 1*). These apps vary widely in price ranging from free to \$60 annually.

NEUTRAL BACKGROUNDS

Using a neutral background to photodocument your project is very important because the neutral color should not impart color onto the object¹. For this reason using grays, black, and even white backgrounds depending on the object will be ideal. A number of companies produce backgrounds, and the price can vary greatly depending on the material, size, and manufacturer (*Fig. 2*).

USING A COLOR CHECKER

Color and grayscale checkers are important tools in photodocumentation, they allow the camera user and the viewer of the image a way to ensure that the color of the photograph is correct². It also permits a form of white balancing, ensuring that the white/gray levels are uniform from image to image² (*Fig. 3*).



FIGURE 3



FIGURE 4



FIGURE 5



FIGURE 6



FIGURE 7

BEFORE

In photodocumenting your project you will want to ensure that you capture the condition of the object(s) adequately. This can include taking photographs of the recto and verso sides of documents and photographs, as well as the covers, spine, and text block of monographs. Depending on the project, imaging the condition of the boxes or the entire collection might be desirable (Fig. 4). Consideration should be given to 360° imaging of 3D objects such as sculptures, statues, and trophies. Most modern smartphones can accommodate these types of images easily.

One important thing to consider when photodocumenting a treatment is to include a note with the collection name (or other identifier) and “Before”, “During” or “After” in the image. This can be a small Post-it® note with simple identifiers. One method for accomplishing this and including the color checker is to attach the color checker to a small piece of archival paper or barrier board and leave enough room for the Post-it® Note (Fig. 5).

DURING

A common refrain during school was to “show your work,” and that is what the photos in the “During” stage are meant to do (Fig. 6). These images are meant to show how you are accomplishing the treatments, and are not meant to be staged with neutral backgrounds.

AFTER

Much like the “Before” images you want the after photographs to be representative of the materials that were treated and should be taken in a similar fashion (Fig. 7).

Do you have your own economical preservation or conservation tricks you’d like to share with fellow MARAC members? Please email maa@marac.info, and you could be in a future issue of Mid-Atlantic Archivist.

1 Hardman-Peavy, Colette, and Jesse Huiskamp. 2022. “Visible light imaging - Wiki.” AIC Wiki. https://www.conservation-wiki.com/wiki/Visible_light_imaging#Equipment.

2 Frey Franziska, Dawn Heller, Dan Kushel, Timothy Vitale, and Gawain Weaver. 2017. *The AIC Guide to Digital Photography and Conservation Documentation*. Edited by Jeffrey Wards. 2nd ed. Washington, DC: American Institute for Conservation. 42-43.



Jennie Levine Knies

2023 DISTINGUISHED SERVICE AWARD RECIPIENT

Tara Wink, *Distinguished Service Award Committee Chair*

IT IS MY PLEASURE TO PRESENT THE 2023 MARAC DISTINGUISHED SERVICE AWARD (DSA) TO JENNIE LEVINE KNIES.

The DSA is awarded to a MARAC member who has made significant contributions to MARAC; who have contributed to the organization's success; as well as made contributions to the archive profession broadly. The DSA has been awarded 22 times since 1992; awardees receive a \$250 honorarium provided by Hollinger Metal Edge. While we could not honor Jennie in person, it was fitting that she received the award during MARAC's second virtual meeting.

This year's committee consisted of Brigette Kamsler, Jason Speck, and ex-officio member and MARAC Historian, Lauren Brown. The committee received several strong nominations, and it was a pleasure to hear about the amazing work of the MARAC members who were nominated. The organization is fortunate to have so many incredibly talented and dedicated members.

Jennie has been an active member of MARAC for over 20 years. In his nomination form, Geof Huth described her as "a core member of MARAC." After reading through Jennie's curriculum vitae and the nomination letters, the accuracy of this statement could not be clearer, as she has held nearly every officer role and position on MARAC's Steering Committee. Additionally, she has presented at multiple MARAC meetings, served on numerous LAC and PC Committees, as well as served on several MARAC standing committees. Behind the scenes, Jennie, together with Margaret Turman Kidd, overhauled the MARAC Operations Manual, and she was instrumental in editing the Meetings Manual.

Through these varied leadership roles, Jennie led with compassion and empathy, finding ways to make both longstanding and new MARAC members feel heard and welcomed in the organization. Nominators described Jennie as calm during difficult and turbulent times, generous with

her time, exceedingly kind, as well as insightful and pragmatic. In her letter of support, Rachel Grove Rohrbaugh described Jennie as follows: "She is passionate about library leadership and the important contributions of mid-career librarians and archivists. I have watched her mentor other librarians and archivists, both formally and informally, and have always been impressed with her generosity and honesty."

"Jennie is also just a pleasure to work with. During challenging times, she has frequently kept me smiling and laughing."

— Rachel Grove Rohrbaugh

Jennie has served in MARAC Leadership in times of great tumult for the organization. The first occurred in 2008 with the unexpected resignation of the then MARAC Administrator. At that time, she was serving as the MARAC Vice Chair, a role which included the tasks of both our Meetings Coordinator and Chair Elect. Jennie quickly took on some of the roles of the administrator, while also helping to launch MemberClicks—MARAC's behind-the-scenes membership software—and searching for and helping to hire a new administrator. She did this all while preparing for the Spring Meeting. More recently, Jennie was integral in leading MARAC through COVID-19. She found innovative ways to keep the membership safe, connected, and engaged, whilst preserving MARAC's relevance after the cancellation of multiple in-person meetings. It was during this time that I grew to know Jennie best, and I am so thankful for her steadfast mentorship, positivity, strength, and humanity.

“She was always generous with her time, and exceedingly kind given how often I called. Her mentorship ensured I could get my career off the ground at a critical time for me personally...I remain eternally grateful for the role she had in my own professional development.”

— Vin Novara

Likewise, in her nomination letter, Sharmila Bhatia described Jennie’s leadership eloquently: “She led and worked as part of a team, to innovate and change MARAC’s culture. In leading the change within the MARAC organization, Jennie worked to find or develop solutions and has been part of the process to implement change. Thanks to Jennie’s leadership and teamwork, MARAC as an organization has continued to grow and meet the needs and expectations of membership.” Jennie’s commitment and dedication to MARAC is inspiring, especially when we note that her professional work shifted predominantly away from archives in 2015. At that time, Jennie could have easily walked away from MARAC and focused her energy and work ethic elsewhere; instead, she helped plan meetings, served as secretary, chair elect, and chair!

As is tradition with the DSA, Jennie had no idea she was the recipient of the award until it was announced at the Virtual Meeting in April 2023. Jennie was on a site visit at the Penn State Abington Campus enjoying a taco lunch when she received the news; while I wish we could have honored her in person, it is appropriate that she received the award virtually after doing so much to keep us connected in this way through the pandemic. Congratulations and thank you Jennie! MARAC as an organization is and so many of us individually are better for your hard work and dedication.

Opposite Page: *Jennie Levine Knies*. Courtesy of Jennie Levine Knies.

THANKS FROM JENNIE LEVINE KNIES:

To say I was surprised to be the recipient of MARAC’s Distinguished Service Award this year is an understatement. For those of you who heard my “acceptance speech,” given from a District Taco in Abington, Pennsylvania, you will know that about all I managed to say was “Wow, wow, wow, wow, wow....” (And for those who have since asked me, the burrito was not great, I’d give it a 6/10). I suppose I have a bit of what they call imposter syndrome—I’ve been on the Distinguished Service Award Committee, I’ve seen the nominations, and I never really saw myself as any sort of mover and shaker in the archival world. In many ways I’m still the graduate student who couldn’t believe this whole archival world exists and I get to be a part of it. Previous winners have been mentors, supervisors, and people who I greatly admired. But when I went back and watched the recording (which my husband dutifully created for me using his phone), and heard all of Tara’s kind words, I thought “I guess I have been pretty involved in MARAC!” The thing is—I’ve done it because I love the people and I love the opportunities that MARAC provides. None of it has felt like work, and I’ve always looked forward to everything, which is why I’ve remained an active member of MARAC even though my job responsibilities have shifted. I’m extremely touched, and thankful to all of those who wrote letters supporting the nomination. In the end, maybe “Wow, wow, wow, wow, wow....” really is the most accurate acceptance speech I can give. Thank you (and if you are new to MARAC and on the fence about getting involved—go for it! It really can be a lot of fun).

— Jennie Levine Knies

Book Review

BORN-DIGITAL DESIGN RECORDS

EDITED BY SAMANTHA WINN

REVIEWED BY:

**MOLLY TIGHE, ARCHIVIST & PUBLIC SERVICES LIBRARIAN,
CHATHAM UNIVERSITY**

SAA's 2023 publication *Born-Digital Design Records*, edited by Samantha Winn and the latest in the Trends in Archives Practice series, presents expert guidance clearly organized to support digital preservation activities specific to design records. The book, which contains three separate modules, presents updated advice for accessioning, preserving, and providing access to records created in a complex digital landscape that is valuable to graduate students and experienced practitioners alike. Authors include leading voices in design records stewardship such as Kristine Fallon, Aliza Leventhal, and other archivists working at academic, museum, and non-profit centers of design research. Together, the authors present relevant frameworks for design records creation, well-defined guidance on policies and stewardship, and case studies that deliver workflows replicable in a range of settings.

In Module 24: *Navigating the Technical Landscape of Born-Digital Design Records*, authors lay a foundation for understanding the challenges of managing born-digital design records by describing the processes under which these records are created and used. Through a reassessment of the Art Institute of Chicago's 2004 Collecting, Archiving, and Exhibiting Digital Design Data, the authors establish that while processes for design and construction have remained consistent over recent decades, significant changes have resulted from use of new software, 3-D printed models, and online engagement with clients. The section "The Nature of Computer Graphic Design Data" outlines the foundational graphical data types used in design work, file rendering tools, and the data and format standards that inform archivists about design intent, authorship, and content. As an active collector of campus building project records, I find the pairing of a design process overview with a section outlining "Basic Considerations for Archivists" to be exceptionally useful. Containing a Glossary of Terminology and definitions of file formats that synthesize international and industry standards, the module deserves a place on any archival practice reference shelf.



Module 25: *Emerging Best Practices in the Accession, Preservation and Emulation of Born-Digital Design Materials* explores how established preservation standards and the records lifecycle framework can aid in navigating the complexities of born-digital design records. With well-established practices, such as use of a Deed of Gift and donor interviews, readers will find insightful adaptations that address challenges specific to born-digital records. In the "Emulation for Access" section, the authors address institutional investment in developing staff expertise, the availability of web-based

Emulation-as-a-Service, and limitations relating to dependence on external files. Alongside an appendix packed with donor survey forms to facilitate the collection of critical born-digital records information, the closing discussion of the Software Preservation Network includes promising developments that may mainstream born-digital records stewardship. Though discussion of software tools can feel daunting, the examination of low- and no-cost tools and the abundant references to archival literature brings a focus on realizable goals and pragmatic strategies.

Case Studies in Born-Digital Design Records, Module 26, "walks through the activities and topics of consideration that every institution

must take as staff members acquire, process, preserve, and provide access to born-digital design records." Here, authors examine strategies, workflows, and tools implemented in three different settings—an academic, museum, and corporate archives—and how the patrons, resources, and missions of each institution drive the born-digital design records program. These case studies showcase a range of logistical strategies aimed at meeting fundamental goals, such as using a Nimble CD reader to create disc images, employing a single-computer BitCurator workstation to process ingested files, and establishing a policy requiring advance notice for on-site research visits. Citing a 2016 survey of one institution's users, the authors demonstrate how research trends should impact an archives' access strategy and explore whether or not complex emulation software environments are beneficial to patrons in every setting. A step-by-step description of microservices performed by a popular digital preservation software illustrates the practical application

of the OAIS model, which is particularly useful as the model is frequently described in theoretical terms. This inclusion can benefit archivists who are beginning to learn about digital preservation as well as those advocating to administrators for stronger preservation infrastructure. Readers will find realistic guidance and encouragement on born-digital records stewardship challenges that can be applied to a broad range of repositories.

Having spent several years working within a small, contemporary art archives, I have familiarity with the challenges of preserving software-dependent creative works. These tasks are daunting, but the straightforward, considered approach presented in *Born-Digital Design Records* brings the goal of digital heritage preservation within reach. From the perspective of my current position as a university archivist in a lone-arranger setting, I found a wealth of concrete advice that can

be implemented to safely collect, preserve, and provide access to design records such as digital architectural drawings and performance related records. By fostering greater appreciation for the special needs demanded by these records and sharing approachable strategies for their stewardship, the authors of *Born-Digital Design Records* equip the archives profession with information to protect these at-risk heritage materials. Furthermore, the strategies discussed can apply to born-digital records more broadly, and as such, the title is a valuable addition to any collection of professional literature.

Born-Digital Design Records, Editor Samantha Winn. Chicago: Society of American Archivists, 2022. 235 pp. Available in paperback, ePub, PDF, and Kindle. \$39.99. ISBN: 978-1-945246-87-6.

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Joseph Sullivan, Information Resources Specialist II.

THANKS FOR THE MEMORIES

EDWARD MCWILLIAMS, *DELAWARE PUBLIC ARCHIVES*

PHOTOGRAPHS CAN BE USED TO CONNECT WITH PEOPLE BY PROMPTING MEMORIES AND RESPONSES ABOUT THE PAST THROUGH A VISUAL MEDIUM.

They can often bring about a sense of connection which is easier to achieve than through the written word. A photograph secures a moment of time in a medium that, when viewed later, our mind can remember the time and place readily. Pictures remind us of places, events, family members, and stories. Participation through recollection by showing images may kindle memories of meaningful moments in someone's life, show family connections, remind oneself of past travel experiences, career history, or other life events. Engaging in conversation by asking questions about the images can help to trigger long-forgotten family history and moments from their life. The joy of recollection can sometimes be seen in their expressions or

heard in their voices when they are able to bring memories forth and to engage in conversation.

The Delaware Public Archives has large collections of photographs and, in many ways, acts as "Delaware's photo album." These collections are an invaluable resource for viewing the past through a visual medium. Individuals familiar with Delaware might be able to identify a variety of events, places, and activities. Knowing the individual or median age of the audience is helpful when pulling collections from a time period that they would be familiar with as young adults.

As part of a pilot program, two members of the Archives' Research Room staff presented a collection of photographs to more than twenty-six residents and staff of a local skilled

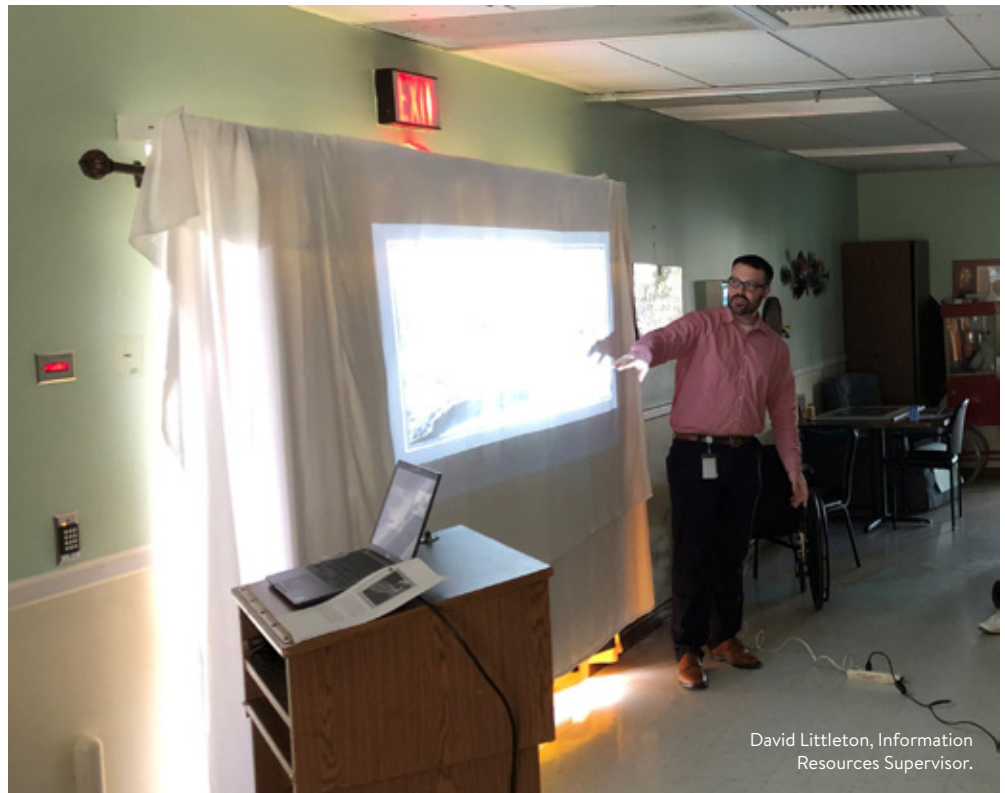
nursing facility. Prior to the presentation, the residents were asked what areas of Delaware they were familiar with or were from. The requested images of those locations were selected to be included in the presentation and a brief history of each identified location was shared.

Taking the time to canvas the audience was an important factor in making connections with collections and prompting participation. By focusing on what occupations, regional sites, towns, and events may be of interest, there was more of a chance that the residents could relate to the images. This investment of time raised the chance for identification and participation. Choosing the image, along with highlighting the description and possible associated story, creates the perfect catalyst for stimulating memories.

To encourage personal responses and interaction, the presenters shared their unique stories as they reviewed the projected photographs. Audience engagement included questions about where they lived, or places visited. It took a little time for the audience to understand the format of the presentation, but as each photo appeared, and the presenters added personal commentary, the residents became more engaged. By asking open-ended questions and listening to their responses the residents were able to communicate their memories in a safe and understanding forum. It was important for the presenter to allow adequate time for the residents to formulate their thoughts and converse about the picture. The combination, therefore, of visual recognition along with verbal descriptions prompted audience participation.

During questions and answers at the conclusion of the presentation, a few residents asked the presenters if they had any photographs from additional cities and towns not previously mentioned. The residents were surprised to learn that the Archives had nearly twelve thousand images on the website for one particular town—Wilmington. This interaction gave supporting insight as to the importance of canvassing the audience ahead of time to focus on choosing pictures of merit. Allowing time for the attendees to reminisce about the images often leads to further discussion from others.

Following the presentation, the activities manager organized an impromptu story time circle where anyone who wanted



David Littleton, Information Resources Supervisor.

to share a memory from their life could do so. This was an excellent time to share a unique story recalled from memory and remembering a life lived. The staff at the facility expressed their appreciation, and the residents seemed pleased.

The pilot program utilized eighty-eight photographs from collections for a one-hour presentation. It may be advantageous to note which photographs solicit the most responses and begin to build a collection of those images for future presentations. Holiday photographs could always be added when seasonally appropriate, as memories surrounding festivities may be recalled.

The future for the program includes creating a marketing plan to reach assisted living home facilities as well as other health care providers that deal with memory care. In addition, cross training staff on how to conduct the presentations and interact with residents with experienced personnel will continue. It is hopeful that as we build on this outreach project, we will discover other means to connect with the residents as we share experiences. The continual success of the project relies on making connections through collections and site visits to the residents at their locations for ease of access, familiarity for the residents, and the ability to present to larger audiences.

New Members

March 2023

Dalton AlvesGeorge Washington University
Katherine Banks Milligan University
Sarah Bulger ASRC-Federal
Meagan CairnsMaryknoll Mission Archives
Sandra CampbellMiddle Tennessee State University
Katie CanadayOld Dominion University
Gabriela Chiu Rutgers University Libraries
Alicia Coletti U.S. House of Representatives,
Office of Art and Archives
Abby Cowan SUNY Albany
Steven D'avria Delaware Public Archives
Rebekah DenzUniversity of Maryland
Jacquelyn Deppe Seton Hall University
Abigail DuffanyGrundy Memorial Library
Celia Emmelhainz Smithsonian
Nathan Fralick Pennsylvania Western University, Edinboro
Susan FulopPalm Beach County Library System
Marianne HecklesLancasterHistory
Alisa Kraut Rutgers University
McKenzie Long Library of Virginia
Christopher LoosUniversity of Delaware
Delaware Historical Society
Tom McGee Student - Louisiana State University MLIS
R.C. Miessler Gettysburg College
Jennifer Milani Intrepid Museum
Erin Mustard Rutgers, the State University of New Jersey
Dana Niemeyer Delaware Public Archives
Trevor PolasekMaryknoll Mission Archives
Benjamin ShawUniversity of Maryland Libraries
Laura SteinNew York Public Library
Joseph Sullivan Delaware Public Archives
Rebecca VoyceUnited States Pharmacopeia

April 2023

Kara Adams Winthrop Group
Laura AdamsIndian River State College
Bodeene Amyot CairdeasJMU Libraries
Jessica AndersonSisters of St. Joseph of Buffalo NY
Stephen Bacchetta Seton Hall University
Scotty BelandUniversity of Maryland
Gale BiddlePenn State University-- Altoona Campus
Elizabeth BlakeUniversity of Pennsylvania
Heather Bourk US House of Representatives
Tina Claflin Simmons University
Heather ColeNational Radio Astronomy Observatory
Brianna CroninUniversity of Pittsburgh
Samantha DoddUniversity of Pennsylvania
Julie Goforth Goforth Scientific Inc.
Robert GoforthGoforth Scientific
Chelsea GunnUniversity of Pittsburgh
Kirsten Hammerstrom University of Maryland, Baltimore
Sarah Haug Helen Frankenthaler Foundation
Eric Hung Music of Asian America Research Center /
University of Maryland
Kevin Jenkins Naval History and Heritage Command
Robert JohnsonUniversity of Maryland
Kate Kaluzny Virginia Museum of Fine Arts
Maureen LaneThe Filson Historical Society
Terri Ledbetter Ithaca College Library
Leah Loscutoff Stevens Institute of Technology
Ryn Marchese NEDCC | Northeast Document
Conservation Center
Stephanie McCoy Detroit Mercy Law Library Archives
Maressa McFarlane Essex County Parks, Recreation,
and Cultural Affairs
Mieko Palazzo GMU Libraries - Special Collections
Research Center
Brianna Paoli Molloy University
Allison PiersonWhitesbog Preservation Trust
Heath RobinsonLos Alamos National Laboratory

Roxanne Shirazi. The Graduate Center,
City University of New York

Isaac Simon Queens College

Erica Slason Historical Society of Montgomery County

Anna Smith Haverford College

Adunola Sonaiki College of Staten Island

Sarah Tedla University of Maryland

Jessica Walker Wilson College

Pinar Yesiloglu CUNY

Anne Yoder Swarthmore College Peace Collection

May 2023

Johanna Cowie Sandy Spring Friends School Library

James Cox Hoboken Public Library

Rasha Dakheel. University of Maryland, College Park

Savannah Etzler. Simmons University

Taliesin Gamache SUNY Maritime

Margaret Hughes Delaware Public Archives

Michael Johnson Jr. Drexel University

Naomi Karzai University of Maryland, College Park

Elizabeth Leonard Drew University Libraries

Catherine O'Brien 4th Circuit Court of Appeals

Christian Ryder Rutgers University

Angela Schad Hagley Museum and Library

Natalie Trapuzzano University of Maryland University Archives

KayAnn Warner Erie County Historical Society

Karly Watts Greenbrier Historical Society



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|-----------------------------|---------------------|--------------------|----------------------|--------------------|--------------------|---------------------|-----------------|
| INCOME | | | | | | | |
| Membership Dues | \$40,000.00 | \$25,107.00 | \$2,516.00 | \$2,040.00 | | \$29,663.00 | 74% |
| Conference Registration | \$85,000.00 | \$54,805.00 | \$21,732.00 | \$6,585.00 | | \$83,122.00 | 98% |
| Conference Vendors | \$13,000.00 | \$3,800.00 | \$500.00 | \$2,700.00 | | \$7,000.00 | 54% |
| Conference Sponsorship | \$6,000.00 | \$5,250.00 | \$700.00 | \$1,000.00 | | \$6,950.00 | 116% |
| Publication Advertising | \$1,500.00 | \$988.00 | \$988.00 | \$0.00 | | \$1,976.00 | 132% |
| Publication Sales | \$400.00 | \$90.00 | \$135.00 | \$90.00 | | \$315.00 | 79% |
| Mailing List Sales | \$70.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Off-Meeting Workshops | \$1,500.00 | \$0.00 | \$0.00 | \$1,100.00 | | \$1,100.00 | 73% |
| Bank Interest | \$150.00 | \$1.94 | \$1.91 | \$1.92 | | \$5.77 | 4% |
| Investment Interest | \$2,000.00 | (\$1,648.32) | \$897.75 | \$1,321.65 | | \$571.08 | 29% |
| Gifts to Operations | \$800.00 | \$2,231.50 | \$52.50 | \$27.50 | | \$2,311.50 | 289% |
| Miscellaneous | \$0.00 | \$10.00 | \$210.35 | \$969.00 | | \$1,189.35 | 0% |
| Total Income | \$150,420.00 | \$90,635.12 | \$27,733.51 | \$15,835.07 | \$0.00 | \$134,203.70 | 89% |
| EXPENSES | | | | | | | |
| Administrator | \$22,000.00 | \$6,879.20 | \$4,850.34 | \$6,477.96 | | \$18,207.50 | 83% |
| Web Services | \$7,200.00 | \$6,588.89 | \$79.50 | \$350.96 | | \$7,019.35 | 97% |
| Archivist | \$1,000.00 | \$0.00 | \$0.00 | \$1,000.00 | | \$1,000.00 | 100% |
| Accountant | \$1,145.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Advocacy | \$1,500.00 | \$0.00 | \$1,800.00 | \$0.00 | | \$1,800.00 | 120% |
| Insurance Policy | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Phone | \$600.00 | \$149.94 | \$149.67 | \$149.36 | | \$448.97 | 75% |
| Postage | \$750.00 | \$71.91 | \$40.38 | \$53.00 | | \$165.29 | 22% |
| Office Supplies | \$125.00 | \$0.00 | \$46.90 | \$0.00 | | \$46.90 | 38% |
| Food | \$3,760.00 | \$157.03 | \$2,071.04 | \$0.00 | | \$2,228.07 | 59% |
| Travel | \$1,080.00 | \$0.00 | \$137.50 | \$0.00 | | \$137.50 | 13% |
| Equipment | \$300.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Printing and Design | \$2,100.00 | \$0.00 | \$781.14 | \$338.24 | | \$1,119.38 | 53% |
| Conference | \$92,000.00 | \$34.63 | \$96,858.08 | \$1,272.00 | | \$98,164.71 | 107% |
| Lodging | \$1,300.00 | \$0.00 | \$718.68 | \$0.00 | | \$718.68 | 55% |
| Honoraria | \$1,250.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Awards and Prizes | \$1,450.00 | \$45.00 | \$300.00 | \$0.00 | | \$345.00 | 24% |
| Scholarships | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| Banking Fees | \$6,000.00 | \$2,095.57 | \$3,340.20 | \$408.10 | | \$5,843.87 | 97% |
| Investments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$0.00 | 0% |
| 50th Anniversary | \$5,560.00 | \$40.82 | \$2,747.17 | \$1,066.00 | | \$3,853.99 | 0% |
| Miscellaneous | \$300.00 | \$0.00 | \$75.00 | \$0.00 | | \$75.00 | 25% |
| Total Expenses | \$150,420.00 | \$16,062.99 | \$113,995.60 | \$11,115.62 | \$0.00 | \$141,174.21 | 94% |
| Net Income or (Loss) | | \$74,572.13 | (\$86,262.09) | \$4,719.45 | \$0.00 | (\$6,970.51) | |

| <u>Account Balances</u> | | <u>Opening</u> | <u>Credits</u> | <u>Debits</u> | <u>Closing</u> |
|-------------------------|---------------------|----------------------------|--------------------|----------------------|---------------------|
| PNC Checking | \$63,333.61 | Operating (\$11,689.96) | \$15,835.07 | (\$11,115.62) | (\$6,970.51) |
| PNC Savings | \$76,789.12 | Restricted \$135,857.63 | \$132.50 | (\$1,000.00) | \$134,990.13 |
| Vanguard Bonds | \$85,483.44 | Reserve \$52,647.00 | \$0.00 | \$0.00 | \$52,647.00 |
| Total | \$225,606.17 | Surplus \$44,939.55 | \$0.00 | \$0.00 | \$44,939.55 |
| | | Totals \$221,754.22 | \$15,967.57 | (\$12,115.62) | \$225,606.17 |

Summary - Third Quarter FY 2023

| | |
|-----------------|---------------|
| Opening Balance | \$221,754.22 |
| Total Income | \$15,967.57 |
| Total Expenses | (\$12,115.62) |
| Closing Balance | \$225,606.17 |

| <u>Restricted Funds</u> | | <u>Opening</u> | <u>New Gifts</u> | <u>Spending</u> | <u>Closing</u> |
|-------------------------|---------------------|------------------------------|------------------|---------------------|---------------------|
| PNC Savings | \$49,506.69 | Disaster Assist. \$19,586.00 | \$45.00 | \$0.00 | \$19,631.00 |
| Vanguard Bonds | \$85,483.44 | Education \$101,707.01 | \$32.50 | \$0.00 | \$101,739.51 |
| Total | \$134,990.13 | Graduate Schol \$9,279.62 | \$55.00 | (\$1,000.00) | \$8,334.62 |
| | | Finch Award \$5,285.00 | \$0.00 | \$0.00 | \$5,285.00 |
| | | Total \$135,857.63 | \$132.50 | (\$1,000.00) | \$134,990.13 |

SAVE THE DATE FOR MARAC'S FIRST SYMPOSIUM!

APRIL 8, 2024 | 10 A.M.–3 P.M.

Join us for a one-day symposium at the Sonesta Philadelphia in Rittenhouse Square. The meeting will focus on the theme of **"Bystander Intervention and Conflict De-Escalation in the Workplace."**

Check out MARAC's website for additional details—coming soon!

Mid-Atlantic Archivist

is looking for content

SOME TOPICS FOR CONSIDERATION

- ✓ Planning an exhibit
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- ✓ Digitization projects
- ✓ Funding and grants
- ✓ Creation of workflows
- ✓ DEI initiatives
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Full length articles typically range 750-1000 words and include several images, but other lengths can be accommodated as necessary.

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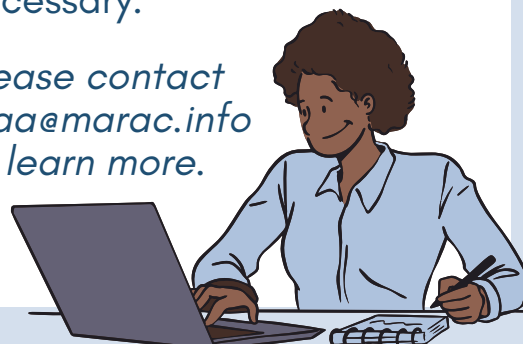


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