



# MARAC

Mid-Atlantic Regional Archives Conference

## *Mid-Atlantic Archivist*

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-- Pam Hackbart-Dean, Southern Illinois University

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Make plans now for the next Certified Archivist examination in August of 2016!



# From the Chair

BRIAN KEOUGH

## MARAC Chair



**OCTOBER 15, 2015**

Leaving the Fall 2015 conference in Roanoke, wonderful thoughts of archives and archivists filled my head as I traveled north on I-81. As Chair, I am afforded the exciting opportunity to talk with MARAC members about their work experiences and exciting new projects to improve access to collections.

At the conference, I attended traditional panel sessions and my first “unsession” that was devoted to a member driven forum on archival theory and practice. Having attended nearly every MARAC conference in the last 15 years, I still value the diffusion of knowledge and the professional development I receive in a relatively small and intimate setting. I cannot wait for the Spring 2016 conference in Pittsburgh!

Serving as Chair for the last eight months has provided me with a greater understanding of the organizational challenges facing MARAC. As the calendar year winds down, we have concluded the multi-year process to update the MARAC Constitution and Bylaws, and, by the time you read this article, you will have had the opportunity to vote on the proposed revisions. For those new to this issue, I offer some background to our efforts to make MARAC more efficient. In 2012, a process was put into motion to examine how the organization operates and to review our governing documents. Former MARAC Chairs Danna Bell and Ed Galloway created a MARAC Operations Manual and an associated Wiki to document operations. In 2013, then MARAC Chair John LeGloahec appointed a Task Force on Committees to understand possible opportunities for streamlining organizational operations and best practices. A year later, the Steering Committee created the Ad Hoc Committee on the Revision of MARAC’s Governing Documents that facilitated extensive discussions through member feedback at Town Hall meetings at the Baltimore, Boston and Roanoke conferences and conducted a member survey. Adhering to our Bylaws, the Steering Committee presented the proposed Bylaw revisions at the quarterly all-member MARAC Business meeting on October 10, 2015 in Roanoke, and voting was held between October 22 and November 13.

My sincere thanks go out to those who volunteered for the Ad Hoc Committee on the Revision of MARAC’s Governing Documents, including Committee Chair Lisa Mangiafico,

and Committee members Andrew Cassidy-Amstutz, David D’Onofrio, Jim Gerencser, and Amy Schindler. I also want to recognize former MARAC Parliamentarian Dawn Fairchild, who served the committee in an advisory capacity. Most importantly, I am especially grateful for the feedback from MARAC members, because an integral part of any successful and strong organization is the participation and feedback of the membership.

Another challenge facing MARAC as we approach the new year are the rising costs of conducting MARAC business, specifically the growing costs of conferences. A core part of MARAC’s mission is to provide continuing education and networking opportunities at conferences. Yet we are seeing a trend of rising hotel and food costs over the last five to seven years that affect both MARAC and its individual members, along with their institutions and employers. Over the next six months, the Steering Committee will explore effective pricing strategies to lower our conference expenses while simultaneously holding meetings that match member expectations. I enjoy MARAC conferences because they provide access to experts in the field in a relatively small setting and are an affordable option to other conferences. The Steering Committee is committed to creative planning for conferences in order to offer affordable and accessible meetings and continuing educational opportunities. We have not increased registration fees for several years because airfares and hotel room rates have already become difficult for some members to afford. The Steering Committee will continue to make conferences as affordable as possible by carefully balancing overall conference income and expenses. Furthermore, to strengthen MARAC’s financial health and stability, the MARAC Finance Committee will present a proposal at the Winter 2016 Steering Committee to raise the membership dues. The last dues increase was in 1999. I believe that it is time to consider raising the dues to keep up with comparably sized professional associations for archives and records managers. The Steering Committee will review and discuss several options and we hope to present a formal proposal to the membership at the Fall 2016 conference in Pittsburgh.

Speaking of Pittsburgh—I look forward to speaking with as many of you as possible at the next conference. The Andy Warhol Museum, Pirates baseball, the Pittsburgh Symphony Orchestra, culinary delights, and a proud labor and industrial history all await us in the Steel City. That is all for now, feel free to contact me at any time, and I hope to see you at the Spring 2016 conference in Pittsburgh!

*Brian Keough*  
MARAC Chair



## SPRING 2016 CONFERENCE: PITTSBURGH, PENNSYLVANIA

Bountiful bridges, plentiful pierogis, monumental museums and huge histories will welcome you to Pittsburgh for the Spring 2016 MARAC meeting, Archival Confluence: Connecting Theory and Practice, April 14-16.

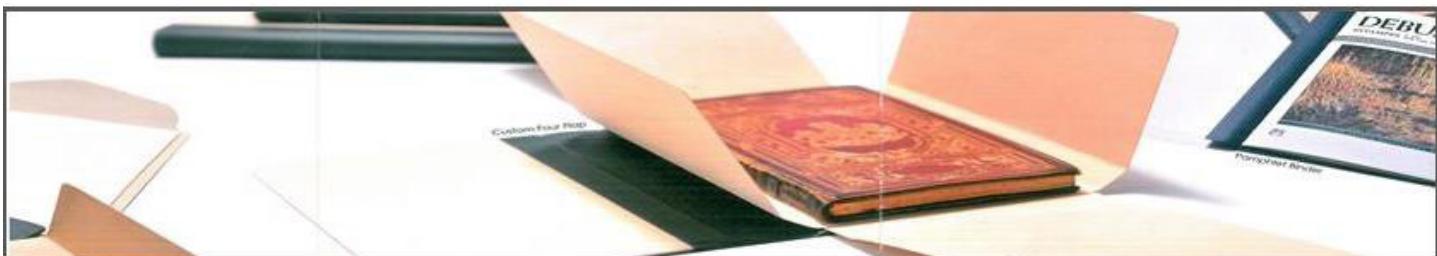
The conference will be held in downtown Pittsburgh at the historic Omni William Penn Hotel. Room reservations are available at: [bit.ly/1NSn0KR](http://bit.ly/1NSn0KR).

The Pittsburgh meeting is sure to be a memorable one with scheduled and pop-up sessions covering a variety of topics, repository (and brewery!) tours, graduate poster presentations, and an in-service volunteer project opportunity. Pennsylvania's State Archivist David Carmichael's plenary address and the Friday reception at the Senator John Heinz History Center are certain to be a conference highlights.

Check out the Spring 2016 MARAC blog to stay up to date on details of the meeting and the city at: [marac2016pittsburgh.wordpress.com](http://marac2016pittsburgh.wordpress.com).

# SAVE THE DATE for the Fall 2016 MARAC Conference

November 3-5, 2016  
Annapolis, MD





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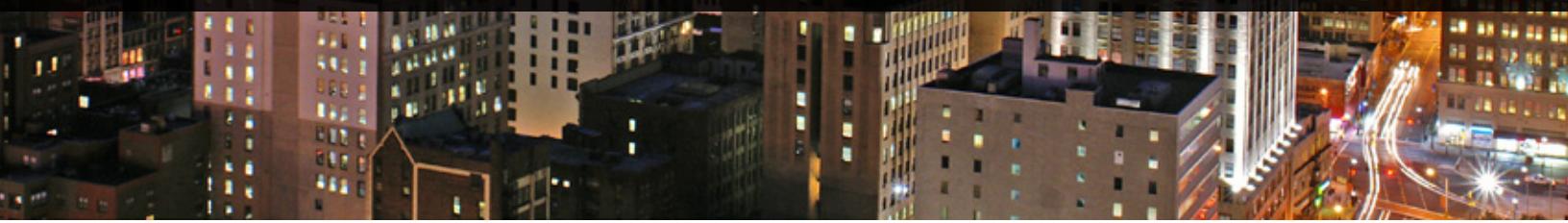


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## *MARAC Excitement Is Coming Back To New Jersey!*



The New Jersey Caucus has marked our calendars for April 20–22, 2017, when we will host the Spring 2017 MARAC conference in reinvigorated, rejuvenated, revitalized, extremely historic, and ultra-exciting and awesome Newark, New Jersey, America's third oldest city.

Robert Treat, the namesake of the conference hotel, knew what he was doing when he led a group of Connecticut colonists to the banks of the Passaic River in 1666, founding the city of Newark. Immediately Newark became the ultimate melting pot, welcoming people from varied and different lands, ethnicities, and cultures to its shores. It fast became one of the major manufacturing centers in the northeast, taking advantage of its vast labor pool, shipping port, and rail facilities. Just eight miles from Manhattan, Newark attracted commerce of every variety, and its “four corners” downtown area, at Broad and Market

Streets, became home to retailing giants during the early 20th century. Today, Newark is home to corporate headquarters such as Prudential Insurance and Blue Cross/Blue Shield, world-class music and entertainment at the New Jersey Performing Arts Center, the largest museum in the State of New Jersey, six university and college campuses, major league sports, unlimited fine dining, and enough historical discovery to keep even the most curious of MARAC members busy.

*“...Newark became the ultimate melting pot, welcoming people from varied and different lands, ethnicities, and cultures to its shores.”*

Newark is conveniently located on the Northeast Rail and Route 95 corridors, as well as via Newark International Airport. Plan on joining the New Jersey Caucus and marking your calendars, too, for the Spring 2017 MARAC conference at the Best Western Plus Robert Treat Hotel in

Newark, New Jersey. Stay tuned as we'll provide much more information in the upcoming year and a half regarding the great city of Newark and its attractions.

Have an idea for a Technical Leaflet?  
Want to update an existing Leaflet?  
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Technical Leaflets are intended to provide brief, practical information about selected archival topics suitable especially for beginners in the profession (or to the topic). Technical Leaflets are a great way to get a peer-reviewed publication! No minimum page limit necessary. Past topics have included: caring for photographs, processing and caring for architectural records, and managing volunteers (see all digitized leaflets at <http://www.marac.info/publications>).

Contact Maureen Cech, Technical Leaflets editor at [mcech@udel.edu](mailto:mcech@udel.edu).

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# RAAC UPDATE

The Regional Archival Associations Consortium (RAAC) met at the recent Society of American Archivists (SAA) Meeting in Cleveland, Ohio. As you may know, MARAC is a member of the RAAC and is represented by Past MARAC Chair, John LeGloahec. MARAC Chair Brian Keough also serves the RAAC, in his role as treasurer of the Capital Area Archivists. The RAAC is comprised of regional, state and city archival associations from around the country and works on archival issues and advocacy for the profession. The MARAC representative has traditionally been the Chair of MARAC and the MARAC Treasurer, however there have been some discussions among the Steering Committee of creating a new advisory position for the RAAC representative, similar to the role filled by our National Coalition for History (NCH) representative.

The RAAC is further divided into several subcommittees: Advocacy, Disaster Planning and Recovery, Education, Grant Development, Public Awareness and Regional Organizations Directory. MARAC serves on the Advocacy subcommittee. At the SAA meeting, the Advocacy subcommittee brainstormed some ideas for the coming year.

The Advocacy subcommittee will create a form for advocacy protocols, and will reach out to SAA's Issues and Advocacy Roundtable to help further develop an advocacy toolkit.

The subcommittee will work to identify non-archives regional organizations, including media outlets, local government officials and agencies that may benefit from hearing of archival issues. We also will watch for advocacy proposals that do not receive the full support of SAA.

The subcommittee will work on raising the profile of the RAAC and strengthen communication with membership and the archival profession, and ensure regional organizations know about protocols in place to assist with the mission of the RAAC. The Advocacy subcommittee will develop protocols to improve transparency of archival issues brought to the RAAC. Finally the Advocacy subcommittee will seek to identify any geographic advocacy gaps to determine if there are any regions or organizations uncovered by the RAAC.

If you have any questions or issues you wish brought to the RAAC, please be in touch with John LeGloahec at [legloaj@gmail.com](mailto:legloaj@gmail.com).

by John LeGloahec



The image features the ArchivesSpace logo, which consists of a stylized blue 'A' icon followed by the text 'ArchivesSpace' in a blue sans-serif font. Below the logo is a dark, grainy photograph of a person working in a storage room filled with tall, narrow filing cabinets. Overlaid on this image is the text 'Supported by the Archives Community for Archivists Everywhere' in a white, sans-serif font. In the bottom right corner of the photograph, there is a call to action: 'Become a Member Today' followed by the website 'www.archivespace.org'.

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# CALLING ALL CANDIDATES

It's MARAC Election Season again, and the Nominations and Elections Committee (NEC) is hard at work compiling a slate of amazing candidates. But we can't do it alone. We need your help! Do you know someone who would like to serve as a committee member, caucus representative, or officer? Do you want to be more involved in your regional professional organization? Then please consider nominating a colleague – or yourself – for one of the following positions which will be elected in MARAC's 2016 election.

**Open positions include:**

- Treasurer
- Caucus Representative for DE, DC, MD, NJ, NY, PA, VA, WV
- Nominations and Elections Committee (3 members)
- Finding Aids Award Committee (2 members)
- Arline Custer Award Committee (2 members)
- Distinguished Service Award Committee (2 members)

**Pending the outcome of the Bylaws vote, the Nominations and Elections Committee also will seek additional candidates as follows:**

**If the Bylaws revision is passed:**

- Chair Elect
- Awards Committee Chair
- Scholarship Committee (6 members)

**If the bylaws revision is not passed:**

- Secretary



MARAC is an organization run almost entirely by volunteers, and it is always looking for enthusiastic, dedicated individuals to support its mission and operations. The Nominations and Elections Committee is asking you to support MARAC by proposing members to stand for the 2016 election.

Each position is unique and has much to offer in return for your time. Think about your strengths and interests, and pick a position that's a match. Or stretch yourself and try something new and different. Information about committees and governance is available on MARAC's website (<http://www.marac.info/>) and the MARAC wiki (<http://marac-operations-manual.wikidot.com>).

Serving on a committee, as a caucus representative, or as an officer is a fantastic way to get involved in the organization. You will meet new colleagues from throughout the region and gain valuable professional experience. Please consider giving back to the organization that provides so many educational and professional opportunities for the archivists in the Mid Atlantic.

If you have any questions, the members of NEC are ready and willing to help. We are here to discuss the positions and related duties, and guide you through the nominations and elections process. We also will clarify any questions and concerns regarding the Bylaws vote and its impact upon the election process. Please feel free to contact any member of the NEC if you would like to make a nomination or if you have a question. Our full contact information may be found on the committee's web page (<http://www.marac.info/nominations-and-elections>).

#### **MARAC Nominations & Elections Committee**

Charlotte Sturm, Chair, [charlotte.sturm@gmail.com](mailto:charlotte.sturm@gmail.com)

Cindy Bendroth, [cbendroth@pa.gov](mailto:cbendroth@pa.gov)

Rebecca Goldman, [rebgold@gmail.com](mailto:rebgold@gmail.com)

Susan Kline, [susan.m.kline@gmail.com](mailto:susan.m.kline@gmail.com)

Christie Lutz, [christie.lutz@rutgers.edu](mailto:christie.lutz@rutgers.edu)

# Caucus News

## DELAWARE

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## DISTRICT OF COLUMBIA

► **Caucus Representative**

**Andrew Cassidy-Amstutz**

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## MARYLAND

### **Timothy D. Baker is New Maryland State Archivist**

On July 2, 2015, Governor Larry Hogan appointed Timothy D. Baker as State Archivist and Commissioner of Land Patents. Mr. Baker had served as Acting State Archivist since October 2013 upon the retirement of Edward C. Papenfuse. As head of the State Archives, Baker oversees all aspects of the agency, which houses and makes accessible Maryland's historical records from the 17th century to the present.

Baker previously served as director of information services in the Department of Planning under Governor Parris Glendening. He was appointed deputy state archivist in 2002, and in that capacity managed the Archives' information technology program, overseeing the development of the agency's digitization efforts which have made millions of records accessible to the public.

### **Special Collections in Performing Arts at UMD Completes ABA Ostwald Award Collection**

SCPA recently acquired dozens of scores and recordings of the band compositions that received the American Bandmasters Association's (ABA) annual Sousa/Ostwald Award. The collection now includes a full score and at least one recording of every winning composition since the first award was given in 1956, including several standards of the concert band repertoire as well as many unpublished and lesser-programmed works. SCPA created an online guide available at <http://lib.guides.umd.edu/ostwald>

and visitors will find a short biography and photo of each winning composer, may listen to sound clips, and identify recordings in SCPA's collection. All scores are located in the ABA Official Records collection at SCPA (<http://hdl.handle.net/1903.1/1756>). This project was generously funded by the American Bandmasters Association Foundation.

### **Major Milestone for the Chronicling America Project**

The University of Maryland Libraries joined the Library of Congress and the National Endowment for the Humanities in celebrating a major milestone for Chronicling America (<http://chroniclingamerica.loc.gov>), a free, searchable database of historic U.S. newspapers. The Library of Congress announced on October 7 that more than 10 million pages have been posted to the site. This number includes 117,082 pages of Maryland newspapers digitized by the Historic Maryland Newspapers Project and its content partners, the Maryland State Archives and Maryland Historical Society, from the following titles:

- *American Republican and Baltimore Daily Clipper*
- *Baltimore Commercial Journal, and Lyford's Price-Current*
- *Baltimore Daily Commercial*
- *Catoctin Clarion*
- *Civilian & Telegraph*
- *Der Deutsche Correspondent (daily and weekly)*
- *Maryland Free Press*
- *The Daily Exchange*
- *The Pilot and The Pilot and Transcript*

For more information about the Historic Maryland Newspapers Project, please visit their website: <http://ter.ps/newspapers>.

### **National Agricultural Library Traces History of USDA Parasite Research**

Special Collections of the National Agricultural Library (NAL) recently launched a new web exhibit telling the story of the U.S. Department of Agriculture's contributions to veterinary parasitology. The exhibit highlights the scientific strides made by USDA scientists in their earliest

research on animal parasites. The web exhibit is based on an extensive collection of late 19th- and early 20th-century materials chronicling USDA's early work in veterinary parasitology. The collection, called the U.S. National Animal Parasite Collection Records, consists of documents, drawings, photographs, lantern slides, negatives, and publications. To view the exhibit, please visit: <http://www.nal.usda.gov/exhibits/speccoll/exhibits/show/parasitic-diseases-with-econom>

### **University Archives at the University of Maryland**

The University of Maryland Archives is involved in a number of digital and outreach projects this fall. Building upon the momentum generated by the Archives' LaunchUMD (think Kickstarter) campaign, which concluded in early May and raised over \$32,000 from 230 donors, the staff has begun preparations to digitize the university's student newspaper, *The Diamondback*. This project complements the effort previously underway to digitize the paper's photo morgue, which contains nearly 19,000 images. Both projects generated a great deal of interest and excitement which helped result in the award of a small grant from the Anacostia Trails Heritage Area to help fund a portion of the newspaper digitization.

### **American Theatre Archive Project in Baltimore Completes First Assessment**

In November 2014, the American Society for Theatre Research awarded an American Theatre Archive Project (ATAP) Initiation Project grant to the Baltimore Theatre Project, an internationally recognized presenter of new works. ATAP Baltimore formed as a result and, during 2015, met, defined objectives, conducted an initial review of the records under evaluation, and then a thorough assessment to record contents, dates and storage conditions. ATAP Baltimore recently submitted an assessment report and held a wrap-up meeting to complete the Initiation Project grant activity.

The Baltimore team is looking for archivists so that it can expand the program to theaters which have already applied for the ATAP. It will also need documentarians to record the process of these projects. Honoraria are available. Jason Rubin is the liaison for the Baltimore Team. He may be reached at [kabula46@verizon.net](mailto:kabula46@verizon.net).

### **International Piano Archives at Maryland 50th Anniversary**

2015 marks the 50th anniversary of the International Piano Archives at Maryland (IPAM)! Housed within the Michelle Smith Performing Arts Library, IPAM's collections comprise the world's most extensive concentration of piano recordings, books, scores, programs and related materials, including the archival papers of many great keyboard artists.

The Michelle Smith Performing Arts Library, in collaboration with the School of Music and the Artist Partner Program, will celebrate during the 2015-2016 season through the following: Pianist Marc-André Hamelin will kick off a four-part series of recitals by visiting pianists, culminating with Margaret Leng Tan's forward-looking exploration of novel uses of the conventional piano as well as the musical potential of toy pianos. The exhibition "Archiving Historic Pianism: International Piano Archives at Maryland Beyond 50" in the Michelle Smith Performing Arts Library's gallery displays unique and rare materials from IPAM's extensive archives, now through May 2016.

### **Braddock Road Preservation Association**

The Braddock Road Preservation Association (BRPA) <http://braddockroadpa.org/> located in Jumonville, Pennsylvania, is an advisory organization that seeks to research, develop, interpret and promote the French and Indian War history of Jumonville, Dunbar Camp, and the Braddock Road. MaryJo Price, Librarian at the Dr. David M. Gillespie Special collections, Lewis J. Ort Library, Frostburg State University, is now exhibiting the John Kennedy Lacock and Robert Bantz materials on Braddock Road. The Lacock/Bantz collection features the photographs Mr. Lacock took when he walked the Road, circa 1912, along with the research and GPS information from Mr. Bantz's walk, circa 2001. The exhibition is displayed in conjunction with a November seminar, including a bus trip of Braddock Road with guest speakers, presentations, exhibits of period artifacts, and antiquarian book and rare print dealers.

- ▶ **Caucus Representative**  
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# Caucus News

## NEW JERSEY

### Innovative Archives Award



Township of Ocean Historical Museum Past President Virginia Richmond accepted the Innovative Archives Award from L. Dale Patterson

stated that “the Museum exhibits innovation by bringing together a variety of experiences in creative and productive ways. It produces an informative web site, makes wise use of highly motivated volunteers, and reaches out to the community through these same volunteers. Using creative programming and utilizing archival material and historic artifacts, they tell the story of New Jersey’s history to audiences of all ages. In finding so many creative ways to engage the community while also ensuring access to its research library, the organization has demonstrated innovation in making New Jersey history accessible.” Past President Virginia Richmond accepted the award on behalf of the Museum.

### North Jersey History & Genealogy Center

The North Jersey History & Genealogy Center preserved and organized two recent acquisitions: the Kathryn B. Jackson Papers, 1901-1994, and the Thomas McClure Peters Diary, 1844-1866. Jackson was a beloved children’s author who wrote numerous titles for the Golden Books series. A longtime Morristown resident, she is perhaps best known for the *Saggy Baggy Elephant* and the *Tawny Scrawny Lion*. Thomas McClure Peters served as Archdeacon of New York and rector of St. Michael’s Protestant Episcopal Church in New York, and founded the Sheltering Arms home for children. The first handwritten diary contains observations of Peters’ travels in Italy, France, England, and Germany, while the second diary includes daily entries regarding the theological calendar, church services, and personal notes.

The New Jersey Caucus presented its Innovative Archives Award for 2015 to the Township of Ocean Historical Museum during Archives & History Day on October 3. In his comments, Award Committee Chair L. Dale Patterson

Detailed finding aids to these collections are available online at: [http://www.jfpl.org/NJHistoryCollectionAids.cfm?Keyword\\_desc=Family%20and%20Personal%20Papers](http://www.jfpl.org/NJHistoryCollectionAids.cfm?Keyword_desc=Family%20and%20Personal%20Papers)

### Social Media Launches

Rutgers Special Collections and University Archives recently launched several social media initiatives. Its Instagram (@rutgers\_scua) account features pictures from the unique holdings of the Sinclair New Jersey, Manuscripts, Rare Books, and University Archives Collections, as well as behind-the-scenes images of the conservation lab and exhibit preparation. Its Facebook page provides updates on unit events and highlights Instagram posts. A blog (<http://sinclairnj.blogs.rutgers.edu/>) entitled *What Exit?* provides the latest news and information about acquisitions, holdings, events, and all manner of New Jerseyana in the Sinclair New Jersey Collection.

### Music Scene Archive Debuts at Rutgers

Rutgers Special Collections and University Archives and the School of Communication and Information Doctoral Student Association hosted a symposium to celebrate the establishment of the New Brunswick Music Scene Archive on October 22. The event featured a panel discussion with figures from the New Brunswick music scene, past and present: Ronen Kauffman, author of *New Brunswick, New Jersey, Goodbye*; Marissa Paternoster of the band Screaming Females; Joe Steinhardt, founder of Don Giovanni Records; and Jim Testa, founder and publisher of the influential music magazine *Jersey Beat*.

The New Brunswick Music Scene Archive was established to close a gap in the historical record, documenting music, performers and venues in New Brunswick since 1980, and demonstrate the value and reach of independent, local music.

#### ► Caucus Representative

#### **Laura M. Poll**

(609) 392-7188

lpoll@trentonlib.org

## NEW YORK

### Central Synagogue

The Archives Department of Central Synagogue received a GHHN (Greater Hudson Heritage Network) 2015 Award for Excellence in recognition of its publication of "The Wide World of Central Synagogue" by Jeffrey S. Gurock.

- ▶ **Caucus Representative**  
**Michael Martin**  
(518) 486-1741  
[michael.martin@nysed.gov](mailto:michael.martin@nysed.gov)

## PENNSYLVANIA

### American Philosophical Society

The American Philosophical Society (APS) is processing a number of significant collections of 20th century scientists with the help of several grants. Two of the collections are among the largest ever received by the APS: the papers of Nobel laureate Baruch Blumberg and the papers of Britton Chance. Four of the seven processors currently on staff are working on (or have finished) the following collections: Megan Miller, papers of geneticist Bentley Glass; Tracey deJong and Bayard Miller, papers of biochemist Britton Chance; Andrew Lippert, papers of geneticist James V.G. Neel (completed) and papers of geneticist Baruch Blumberg.

### Archives Service Center at the University of Pittsburgh

The Archives Service Center (ASC) at the University of Pittsburgh was very active during the week of Pitt's homecoming activities, October 5-11th. Archivists attended a luncheon for alumni of the School of Arts & Sciences that graduated at least 50 years ago, where they set up a display of yearbooks and other memorabilia. They interacted with several interesting alumni, including a former employee of Dr. Jonas Salk and the student photographer that documented Pitt's reaction to the assassination of John F. Kennedy. They also attended Pitt's large Welcome Back reception held in the Cathedral of Learning Commons Room, where they demonstrated the Documenting Pitt website ([documenting.pitt.edu](http://documenting.pitt.edu)) to over 100 alumni and their families.

The ASC also took part in #AskAnArchivist Day on Twitter on October 1. Promoted by the Society of American Archivists, the hashtag encouraged users to ask archivists questions about what they do and for peer institutions to share information about what they collected.

### Baltimore Province Archives Moving from Brooklyn to Philadelphia

The Redemptorist Archives of the Baltimore Province is pleased to inform its colleagues and researchers that it will move from its current location at the Brooklyn-based provincial residence to the St. John Neumann Center, across from Philadelphia's Shrine of St. John Neumann, in December of 2015. The Center will house a new archive, reading room, and exhibit space. The Archive is the repository for all the Province records, parish histories (less sacramental records), and personnel files of Redemptorists who are, or were, part of the American mission. The collections provide a rich perspective on the ministries carried on by Redemptorist bishops, priests, and brothers since their arrival in the United States in 1832 and are particularly strong in matters related to the immigrant experience of the 19th and 20th centuries Parish files. The Archive's web page is [www.redemptorists.net/province-archives.cfm](http://www.redemptorists.net/province-archives.cfm) and please e-mail Dr. Patrick Hayes at [phayes@redemptorists.net](mailto:phayes@redemptorists.net) with any questions. Research inquiries will be answered when the archive resumes normal operations after January 1, 2016.

### Pennsylvania State Archives

The Pennsylvania State Archives unveiled a new exhibit titled "What's Inside? Celebrating 50 Years in the State Archives Tower." Located in the History Alcove on the Second Floor of The State Museum of Pennsylvania, this temporary show will be open through March 2016. Important documents displayed include: Pennsylvania's Gradual Abolition Act of 1780, an Indian Deed from Tamanen to William Penn from 1683, and an original 1880 Federal Census book. Topics include: Famous Pennsylvanians, Pennsylvania's Story, Your Story, Famous Documents, Documents that Protect You, and Protecting Records in the State Archives.

The Archives also has dedicated a good deal of staff time over the past eighteen months working on preparing and moving the majority of its finding aids and listings for state government records into Archon. It now has 95% of 81 record groups transitioned.

# Caucus News

## Moravian Archives

The Moravian Archives in Bethlehem recently received a \$37,982 grant from the National Endowment for the Humanities (NEH) to fund a planning project for the conservation and digitization of 120 linear feet of archival records documenting Moravian mission work in the eastern West Indies, with an emphasis on the history of the Caribbean's enslaved populations.

The "Eastern West Indies Planning Project" is the first step towards the goal of making this unique material fully accessible to researchers worldwide. The Moravian Archives is a non-profit church organization that serves as the official repository for the records of the Moravian Church in America – Northern Province.

► **Caucus Representative**  
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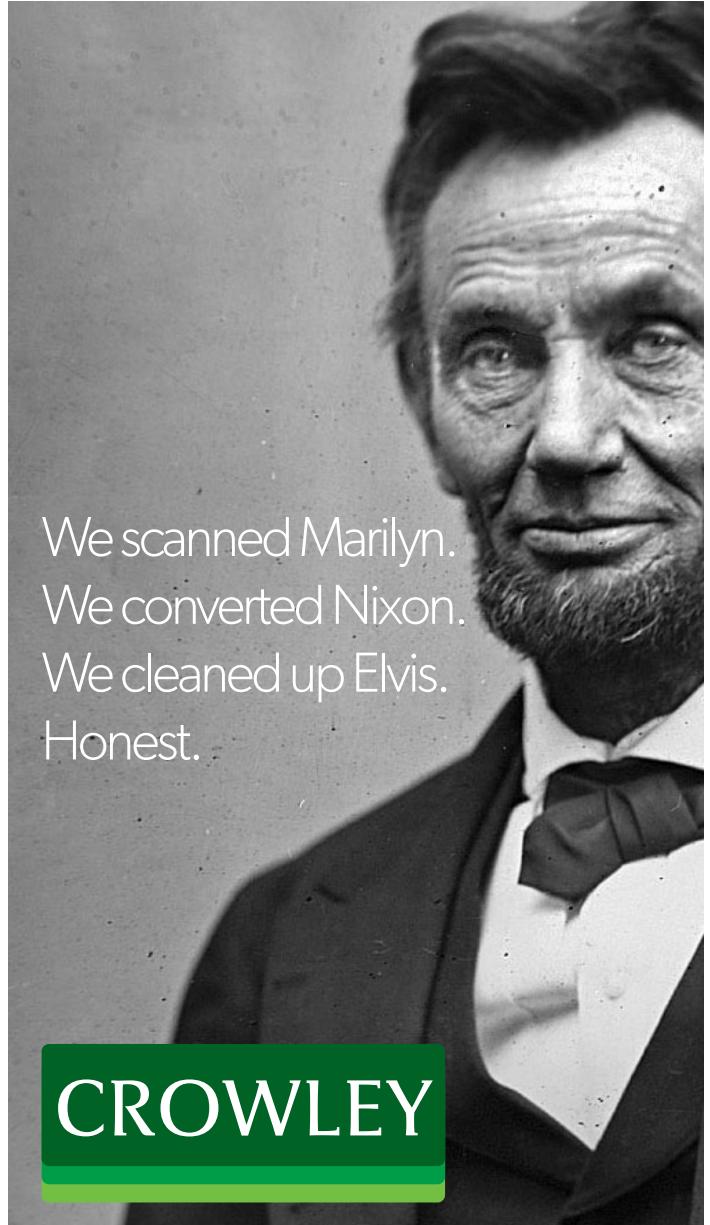
## VIRGINIA

### Archives Month in Virginia

Archivists in the Commonwealth of Virginia celebrated Archives Month with the theme Archival Treasures—Find Your Hidden Gem. Various institutions around the state contributed images for this year's poster. The public can view all of the contributed images, as well as previous posters, via the Virginia Archives Month Flickr site (<https://flic.kr/s/aHskgddqYy>). In addition there is an Archives Month website (<http://www.lva.virginia.gov/public/archivesmonth/2015/>) hosted by the Library of Virginia. It includes a list of events which occurred around the state during October.

### Virginia Historical Society

The newly renovated Story of Virginia, the signature exhibition of the Virginia Historical Society (VHS), interprets 16,000 years of Virginia history and features more than 500 artifacts, maps, letters, and diaries ranging from the earliest stone tools shaped by humans to a satellite built by high school students in 2013. Objects in the exhibition are supplemented by images from the VHS collections, soundscapes, video, and digital and hands-on interactives.



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“Dressing Downton: Changing Fashion for Changing Times” was the first in a series of exhibitions to open in the new Virginia Sargeant Reynolds Gallery. *Dressing Downton* highlights fashion from one of the most widely watched television dramas in the world, *Downton Abbey*. The traveling exhibition showcases nearly 40 period costumes and jewelry from the hit series. *Dressing Downton* is sponsored by the Altria Group and runs through January 10, 2016. For more information visit: [www.vahistorical.org/what-you-can-see/upcoming-exhibitions](http://www.vahistorical.org/what-you-can-see/upcoming-exhibitions).

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# Welcome New Members!

## AUGUST 2015

Chris Barbuschak ..... *Fairfax County Public Library*  
Kimberly Brown ..... *Historical Society of Berks County*  
Mary Eckles ..... *St. John's College*  
Barbara Gombach ..... *Palmer School, Long Island University*  
Mark Greene  
Joanna Groberg ..... *Georgetown University*  
Emily Holland ..... *Simmons College*  
Michael Hunter ..... *George C Marshall Museum*  
Ted Jackson ..... *Georgetown University*  
James Lynn ..... *McCormick & Company*  
Charlene Martin ..... *Sisters of St Francis of the Neumann Communities*  
Deena Sasser ..... *Virginia Museum of Transportation*  
Catherine Schaaf-Poms ..... *Mariners' Museum*  
Emily Somach ..... *University of Maryland*  
Logan Tapscott  
Matthew Thompson ..... *The Mariners' Museum*  
Kristen Welzenbach ..... *Goucher College*  
Susan Wright  
Leigh-Anne Yacovelli ..... *HSLC*

## SEPTEMBER 2015

Rosemary Arneson ..... *University of Mary Washington*  
Clara Bannigan ..... *The Catholic University of America*  
Colleen Bradley-Sanders ..... *Brooklyn College*

Eleanor Brown ..... *North Carolina State University*  
Leslie Calderone ..... *White House Historical Association*  
Molly Campbell ..... *The Lawrenceville School*  
David Carmicheal ..... *Pennsylvania State Archives*  
Patrick Corcoran ..... *University of Southern Mississippi*  
Jodi DeKraker  
Kathryn Gillespie ..... *Atlas Systems*  
Amy Harvey ..... *IDD, Inc.*  
Caroline Hayden ..... *University of Maryland*  
Timothy Hensley ..... *Virginia Holocaust Museum*  
Faith Janney ..... *Virginia Western Comm College*  
Erin Kinhart ..... *Archives of American Art*  
Jason Kramer ..... *University of Delaware*  
Cal Lee ..... *University of North Carolina*  
Lorna Loring ..... *Handley Library Archives*  
Margaret McAleer ..... *Library of Congress*  
Seth McCormick-Goodhart ..... *Washington & Lee University*  
Thomas McCullough ..... *Moravian Archives, Bethlehem*  
Mary Miller ..... *IDD, Inc.*  
Megan Mizak ..... *Roanoke Public Libraries*  
Gregory Rosenthal ..... *Roanoke College*  
Victoria Russo ..... *Drexel University*  
Katie Seitz  
Anne Sullivan  
Teresa Weisser ..... *Millersville University of PA*

## IMAGE CREDITS

### Front Cover Image

*Three boys on porch steps cutting faces in pumpkins.* c. 1917. Photographic print. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

### Front Cover Small Images,

#### Clockwise from Top

Collier, John. *Fall activity*. Little Falls, New York. 1941 October. Nitrate negative. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

Parks, Gordon. Washington, D.C. *Dr. Mordica Johnson, president of Howard University, serving portions of Thanksgiving turkey to members of his family*. 1942 November. Negative. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

### Page 2

Fowler, T. M. (Thaddeus Mortimer). *Pittsburgh, Pennsylvania 1902*. Color map. Library of Congress Geography and Map Division Washington, D.C. Web 31 Aug. 2015.

### Page 3

Highsmith, Carol M. *Maryland State House located in Annapolis, Maryland*. c. 1980-2006. Color transparency. National Photo Company Collection Division Washington, D.C. <http://www.loc.gov/>. Web 27 Oct. 2015.

### Page 4

Pratt, Harry. *Skyline from The Newark Club*. Photograph.

### Pages 8-9

*Mrs. Marg. V. Lally voting*. c. 1900s. Glass negative. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 27 Oct. 2015.

### Back Cover, Left to Right

Horydzak, Theodor. *U.S. Capitol exteriors. U.S. Capitol with fall foliage in foreground, horizontal I.* c. 1920-1950. Transparency, color. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

Paul & Co. *The fall flower show at P.S. 15, Manhattan*. c. 1921. Glass lantern slide, hand colored. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

Keystone View Company. *Pennsylvania pumpkins*. 1906 December 26. Photograph, print on card mount. Library of Congress Prints and Photographs Division Washington, D.C. <http://www.loc.gov/>. Web 21 Oct. 2015.

# Treasurer's Report Fiscal Year 2015, 1st Quarter

**(July 1, 2014 to September 30, 2014)**

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Budget
<b>INCOME</b>							
Membership Dues	\$32,500.00	\$26,588.00				\$26,588.00	82%
Conference Registration	\$76,000.00	\$40,490.00				\$40,490.00	53%
Conference Vendors	\$16,000.00	\$5,475.00				\$5,475.00	34%
Conference Sponsorship	\$7,000.00	\$1,250.00				\$1,250.00	18%
Publication Advertising	\$2,400.00	\$1,440.00				\$1,440.00	60%
Publication Sales	\$350.00	\$35.00				\$35.00	10%
Mailing List Sales	\$100.00	\$0.00				\$0.00	0%
Off-Meeting Workshops	\$8,000.00	\$3,840.00				\$3,840.00	48%
Bank Interest	\$150.00	\$29.85				\$29.85	20%
Investment Interest	\$2,000.00	\$0.00				\$0.00	0%
Gifts to Operations	\$500.00	\$500.00				\$500.00	100%
Miscellaneous	\$0.00	\$0.00				\$0.00	0%
<b>Total Income</b>	<b>\$145,000.00</b>	<b>\$79,647.85</b>				<b>\$79,647.85</b>	<b>55%</b>
<b>EXPENSES</b>							
Administrator	\$18,000.00	\$6,455.18				\$6,455.18	36%
Web Services	\$3,250.00	\$726.75				\$726.75	22%
Archivist	\$750.00	\$0.00				\$0.00	0%
Accountant	\$1,500.00	\$0.00				\$0.00	0%
Advocacy	\$1,675.00	\$1,500.00				\$1,500.00	0%
Insurance Policy	\$1,100.00	\$0.00				\$0.00	0%
Phone	\$600.00	\$151.75				\$151.75	25%
Postage	\$1,100.00	\$82.46				\$82.46	7%
Office Supplies	\$200.00	\$52.35				\$52.35	26%
Food	\$5,150.00	\$757.27				\$757.27	15%
Travel	\$4,850.00	\$1,090.42				\$1,090.42	22%
Equipment	\$0.00	\$0.00				\$0.00	0%
Printing and Design	\$7,600.00	\$2,273.30				\$2,273.30	30%
Conference	\$80,000.00	\$109.78				\$109.78	0%
Lodging	\$2,500.00	\$333.79				\$333.79	13%
Honoraria	\$2,100.00	\$0.00				\$0.00	0%
Awards and Prizes	\$1,300.00	\$0.00				\$0.00	0%
Scholarships	\$5,550.00	\$750.00				\$750.00	14%
Banking Fees	\$7,000.00	\$2,324.26				\$2,324.26	33%
Investments	\$0.00	\$48.65				\$48.65	0%
Disaster Assistance	\$0.00	\$0.00				\$0.00	0%
Miscellaneous	\$775.00	\$350.00				\$350.00	0%
<b>Total Expenses</b>	<b>\$145,000.00</b>	<b>\$17,005.96</b>				<b>\$17,005.96</b>	<b>12%</b>
<b>Net Income or (Loss)</b>		<b>\$62,641.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$62,641.89</b>	
<b>Account Balances</b>							
PNC Checking	\$95,766.88		Operating	\$0.00	Credits	Debits	Closing
PNC Savings	\$81,251.85		Restricted	\$124,783.00	\$1,604.00	\$0.00	\$126,387.00
Vanguard Bonds	\$77,130.65		Reserve	\$51,000.00	\$0.00	\$0.00	\$51,000.00
<b>Total</b>	<b>\$264,028.04</b>		Surplus	<b>\$199,782.15</b>	\$81,251.85	<b>(\$17,005.96)</b>	<b>\$264,028.04</b>
			<b>Totals</b>	<b>\$199,782.15</b>	<b>\$81,251.85</b>	<b>(\$17,005.96)</b>	<b>\$264,028.04</b>
<b>Summary - First Quarter FY 2015</b>							
Opening Balance	\$199,782.15						
Total Income	\$6,560.08						
Total Expenses	<b>(\$17,005.96)</b>						
Closing Balance	\$264,028.04						
<b>Restricted Funds</b>							
PNC Savings	\$47,652.35		Disaster Assist.	\$3,483.00	New Gifts	Spending	Closing
Vanguard Bonds	\$77,130.65		Education	\$116,068.00	\$718.00	\$0.00	\$4,201.00
<b>Total</b>	<b>\$126,864.00</b>		Finch Award	<b>\$5,232.00</b>	<b>\$841.00</b>	<b>\$0.00</b>	<b>\$116,909.00</b>
			<b>Totals</b>	<b>\$124,783.00</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$5,277.00</b>
					<b>\$1,604.00</b>	<b>\$0.00</b>	<b>\$126,387.00</b>

# Treasurer's Report Fiscal Year 2015, 2nd Quarter

October 1, 2014 to December 31, 2014

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Budget
<b>INCOME</b>							
Membership Dues	\$32,500.00	\$26,588.00	\$4,441.00			\$31,029.00	95%
Conference Registration	\$76,000.00	\$40,490.00	\$6,740.00			\$47,230.00	62%
Conference Vendors	\$16,000.00	\$5,475.00	\$4,250.00			\$9,725.00	61%
Conference Sponsorship	\$7,000.00	\$1,250.00	\$1,700.00			\$2,950.00	42%
Publication Advertising	\$2,400.00	\$1,440.00	\$1,080.00			\$2,520.00	105%
Publication Sales	\$350.00	\$35.00	\$210.00			\$245.00	70%
Mailing List Sales	\$100.00	\$0.00	\$0.00			\$0.00	0%
Off-Meeting Workshops	\$8,000.00	\$3,840.00	\$340.00			\$4,180.00	52%
Bank Interest	\$150.00	\$29.85	\$27.92			\$57.77	39%
Investment Interest	\$2,000.00	\$0.00	\$211.87			\$211.87	11%
Gifts to Operations	\$500.00	\$500.00	\$170.00			\$670.00	134%
Miscellaneous	\$0.00	\$0.00	\$0.00			\$0.00	0%
<b>Total Income</b>	<b>\$145,000.00</b>	<b>\$79,647.85</b>	<b>\$19,170.79</b>			<b>\$98,818.64</b>	<b>68%</b>
<b>EXPENSES</b>							
Administrator	\$18,000.00	\$6,455.18	\$0.00			\$6,455.18	36%
Web Services	\$3,250.00	\$726.75	\$726.75			\$1,453.50	45%
Archivist	\$750.00	\$0.00	\$0.00			\$0.00	0%
Accountant	\$1,500.00	\$0.00	\$0.00			\$0.00	0%
Advocacy	\$1,675.00	\$1,500.00	\$276.74			\$1,776.74	0%
Insurance Policy	\$1,100.00	\$0.00	\$0.00			\$0.00	0%
Phone	\$600.00	\$151.75	\$183.40			\$335.15	56%
Postage	\$1,100.00	\$82.46	\$167.91			\$250.37	23%
Office Supplies	\$200.00	\$52.35	\$0.00			\$52.35	26%
Food	\$5,150.00	\$757.27	\$90.06			\$847.33	16%
Travel	\$4,850.00	\$1,090.42	\$248.12			\$1,338.54	28%
Equipment	\$0.00	\$0.00	\$0.00			\$0.00	0%
Printing and Design	\$7,600.00	\$2,273.30	\$0.00			\$2,273.30	30%
Conference	\$80,000.00	\$109.78	\$54,937.05			\$55,046.83	69%
Lodging	\$2,500.00	\$333.79	\$401.46			\$735.25	29%
Honoraria	\$2,100.00	\$0.00	\$500.00			\$500.00	24%
Awards and Prizes	\$1,300.00	\$0.00	\$550.00			\$550.00	42%
Scholarships	\$5,550.00	\$750.00	\$1,260.00			\$2,010.00	36%
Banking Fees	\$7,000.00	\$2,324.26	\$3,090.81			\$5,415.07	77%
Investments	\$0.00	\$48.65	\$0.00			\$48.65	0%
Disaster Assistance	\$0.00	\$0.00	\$0.00			0.00	0%
Miscellaneous	\$775.00	\$350.00	\$50.00			\$400.00	0%
<b>Total Expenses</b>	<b>\$145,000.00</b>	<b>\$17,005.96</b>	<b>\$62,482.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$79,488.26</b>	<b>55%</b>
<b>Net Income or (Loss)</b>		<b>\$62,641.89</b>	<b>(\$43,311.51)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,330.38</b>	
<b>Account Balances</b>				Opening	Credits	Debits	Closing
PNC Checking	\$52,534.58		Operating	\$62,641.89	\$19,170.79	(\$62,482.30)	\$19,330.38
PNC Savings	\$91,158.43		Restricted	\$126,387.00	\$319.00	\$0.00	\$126,706.00
Vanguard Bonds	\$77,342.52		Reserve	\$51,000.00	\$0.00	\$0.00	\$51,000.00
<b>Total</b>	<b>\$221,035.53</b>		Surplus	<b>\$23,999.15</b>	\$0.00	\$0.00	<b>\$23,999.15</b>
			<b>Totals</b>	<b>\$264,028.04</b>	<b>\$19,489.79</b>	<b>(\$62,482.30)</b>	<b>\$221,035.53</b>
<b>Summary - Second Quarter FY 2015</b>							
Opening Balance	\$264,028.04						
Total Income	\$19,489.79						
Total Expenses	(\$62,482.30)						
Closing Balance	\$221,035.53						
<b>Restricted Funds</b>				Opening	New Gifts	Spending	Closing
PNC Savings	\$49,363.48		Disaster Assist.	\$4,201.00	\$100.00	\$0.00	\$4,301.00
Vanguard Bonds	\$77,342.52		Education	\$116,909.00	\$119.00	\$0.00	\$117,028.00
<b>Total</b>	<b>\$126,706.00</b>		Finch Award	<b>\$5,277.00</b>	\$100.00	\$0.00	<b>\$5,377.00</b>
			<b>Totals</b>	<b>\$126,387.00</b>	<b>\$319.00</b>	<b>\$0.00</b>	<b>\$126,706.00</b>

# Treasurer's Report Fiscal Year 2015, 3rd Quarter

January 1, 2015 to March 31, 2015

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Budget
<b>INCOME</b>							
Membership Dues	\$32,500.00	\$26,588.00	\$4,441.00	\$2,157.00		\$33,186.00	102%
Conference Registration	\$76,000.00	\$40,490.00	\$6,740.00	\$29,293.00		\$76,523.00	101%
Conference Vendors	\$16,000.00	\$5,475.00	\$4,250.00	\$14,450.00		\$24,175.00	151%
Conference Sponsorship	\$7,000.00	\$1,250.00	\$1,700.00	\$5,700.00		\$8,650.00	124%
Publication Advertising	\$2,400.00	\$1,440.00	\$1,080.00	\$360.00		\$2,880.00	120%
Publication Sales	\$350.00	\$35.00	\$210.00	\$105.00		\$350.00	100%
Mailing List Sales	\$100.00	\$0.00	\$0.00	\$50.00		\$50.00	50%
Off-Meeting Workshops	\$8,000.00	\$3,840.00	\$340.00	\$85.00		\$4,265.00	53%
Bank Interest	\$150.00	\$29.85	\$27.92	\$26.97		\$84.74	56%
Investment Interest	\$2,000.00	\$0.00	\$211.87	\$635.32		\$847.19	42%
Gifts to Operations	\$500.00	\$500.00	\$170.00	\$15.00		\$685.00	137%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0%
<b>Total Income</b>	<b>\$145,000.00</b>	<b>\$79,647.85</b>	<b>\$19,170.79</b>	<b>\$52,877.29</b>	<b>\$0.00</b>	<b>\$151,695.93</b>	<b>105%</b>
<b>EXPENSES</b>							
Administrator	\$18,000.00	\$6,455.18	\$0.00	\$8,737.43		\$15,192.61	84%
Web Services	\$3,250.00	\$726.75	\$726.75	\$989.00		\$2,442.50	75%
Archivist	\$750.00	\$0.00	\$0.00	\$0.00		\$0.00	0%
Accountant	\$1,500.00	\$0.00	\$0.00	\$1,025.00		\$1,025.00	68%
Advocacy	\$1,675.00	\$1,500.00	\$276.74	\$694.36		\$2,471.10	0%
Insurance Policy	\$1,100.00	\$0.00	\$0.00	\$0.00		\$0.00	0%
Phone	\$600.00	\$151.75	\$183.40	\$146.59		\$481.74	80%
Postage	\$1,100.00	\$82.46	\$167.91	\$167.24		\$417.61	38%
Office Supplies	\$200.00	\$52.35	\$0.00	\$0.00		\$52.35	26%
Food	\$5,150.00	\$757.27	\$90.06	\$372.43		\$1,219.76	24%
Travel	\$4,850.00	\$1,090.42	\$248.12	\$798.95		\$2,137.49	44%
Equipment	\$0.00	\$0.00	\$0.00	\$218.26		\$218.26	0%
Printing and Design	\$7,600.00	\$2,273.30	\$0.00	\$4,019.91		\$6,293.21	83%
Conference	\$80,000.00	\$109.78	\$54,937.05	\$22,551.48		\$77,598.31	97%
Lodging	\$2,500.00	\$333.79	\$401.46	\$753.01		\$1,488.26	60%
Honoraria	\$2,100.00	\$0.00	\$500.00	\$500.00		\$1,000.00	48%
Awards and Prizes	\$1,300.00	\$0.00	\$550.00	\$750.00		\$1,300.00	100%
Scholarships	\$5,550.00	\$750.00	\$1,260.00	\$250.00		\$2,260.00	41%
Banking Fees	\$7,000.00	\$2,324.26	\$3,090.81	\$2,116.20		\$7,531.27	108%
Investments	\$0.00	\$48.65	\$0.00	\$0.00		\$48.65	0%
Disaster Assistance	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0%
Miscellaneous	\$775.00	\$350.00	\$50.00	\$161.88		\$561.88	0%
<b>Total Expenses</b>	<b>\$145,000.00</b>	<b>\$17,005.96</b>	<b>\$62,482.30</b>	<b>\$44,251.74</b>	<b>\$0.00</b>	<b>\$123,740.00</b>	<b>85%</b>
<b>Net Income or (Loss)</b>		<b>\$62,641.89</b>	<b>(\$43,311.51)</b>	<b>\$8,625.55</b>	<b>\$0.00</b>	<b>\$27,955.93</b>	
<b>Account Balances</b>							
PNC Checking	\$60,655.84		Operating	\$19,330.38	Credits	Debits	Closing
PNC Savings	\$91,185.40		Restricted	\$126,706.00	\$158.00	\$0.00	\$126,864.00
Vanguard Bonds	\$77,977.84		Reserve	\$51,000.00	\$0.00	\$0.00	\$51,000.00
<b>Total</b>	<b>\$229,819.08</b>		Surplus	<b>\$23,999.15</b>	\$0.00	\$0.00	<b>\$23,999.15</b>
			<b>Totals</b>	<b>\$221,035.53</b>	<b>\$53,035.29</b>	<b>(\$44,251.74)</b>	<b>\$229,819.08</b>
<b>Summary - Third Quarter FY 2015</b>							
Opening Balance	\$221,035.53						
Total Income	\$53,035.29						
Total Expenses	(\$44,251.74)						
Closing Balance	\$229,819.08						
<b>Restricted Funds</b>							
PNC Savings	\$48,886.16		Disaster Assist.	\$4,301.00	Spending	Closing	
Vanguard Bonds	\$77,977.84		Education	\$117,028.00	\$71.00	\$0.00	\$4,372.000
<b>Total</b>	<b>\$126,864.00</b>		Finch Award	<b>\$5,377.00</b>	<b>\$56.00</b>	<b>\$0.00</b>	<b>\$117,084.00</b>
			<b>Totals</b>	<b>\$126,706.00</b>	<b>\$31.00</b>	<b>\$0.00</b>	<b>\$5,408.00</b>
					<b>\$158.00</b>	<b>\$0.00</b>	<b>\$126,864.00</b>

# Treasurer's Report Fiscal Year 2015, 4th Quarter

(April 1, 2015 to June 30, 2015)

Category	Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Budget
<b>INCOME</b>							
Membership Dues	\$32,500.00	\$26,588.00	\$4,441.00	\$2,157.00	613.00	\$33,799.00	104%
Conference Registration	\$76,000.00	\$40,490.00	\$6,740.00	\$29,293.00	\$25.00	\$76,548.00	101%
Conference Vendors	\$16,000.00	\$5,475.00	\$4,250.00	\$14,450.0	\$4,350.00	\$28,525.00	178%
Conference Sponsorship	\$7,000.00	\$1,250.00	\$1,700.00	\$5,700.00	\$600.00	\$9,250.00	132%
Publication Advertising	\$2,400.00	\$1,440.00	\$1,080.00	\$360.00	\$828.00	\$3,708.00	155%
Publication Sales	\$350.00	\$35.00	\$210.00	\$105.00	\$70.00	\$420.00	120%
Mailing List Sales	\$100.00	\$0.00	\$0.00	\$50.00	\$50.00	\$100.00	100%
Off-Meeting Workshops	\$8,000.00	\$3,840.00	\$340.00	\$85.00	\$0.00	\$4,265.00	53%
Bank Interest	\$150.00	\$29.85	\$27.92	\$26.97	\$24.08	\$108.82	73%
Investment Interest	\$2,000.00	\$0.00	\$211.87	\$635.32	\$0.00	\$847.19	42%
Gifts to Operations	\$500.00	\$500.00	\$170.00	\$15.00	\$0.00	\$685.00	137%
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Income</b>	<b>\$145,000.00</b>	<b>\$79,647.85</b>	<b>\$19,170.79</b>	<b>\$52,877.29</b>	<b>\$6,560.08</b>	<b>\$158,256.01</b>	<b>109%</b>
<b>EXPENSES</b>							
Administrator	\$18,000.00	\$6,455.18	\$0.00	\$8,737.43	\$7,416.81	\$22,609.42	126%
Web Services	\$3,250.00	\$726.75	\$726.75	\$989.00	\$765.00	\$3,207.50	99%
Archivist	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Accountant	\$1,500.00	\$0.00	\$0.00	\$1,025.00	\$0.00	\$1,025.00	68%
Advocacy	\$1,675.00	\$1,500.00	\$276.74	\$694.36	\$0.00	\$2,471.10	0.00%
Insurance Policy	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,046.00	\$1,046.00	95%
Phone	\$600.00	\$151.75	\$183.40	\$146.59	\$147.56	\$629.30	105%
Postage	\$1,100.00	\$82.46	\$167.91	\$167.24	\$35.95	\$453.56	41%
Office Supplies	\$200.00	\$52.35	\$0.00	\$0.00	\$0.00	\$52.35	26%
Food	\$5,150.00	\$757.27	\$90.06	\$372.43	\$241.04	\$1,460.80	28%
Travel	\$4,850.00	\$1,090.42	\$248.12	\$798.95	\$703.09	\$2,840.58	59%
Equipment	\$0.00	\$0.00	\$0.00	\$218.26	\$0.00	\$218.26	0.00%
Printing and Design	\$7,600.00	\$2,273.30	\$0.00	\$4,019.91	\$902.40	\$7,195.61	95%
Conference	\$80,000.00	\$109.78	\$54,937.05	\$22,551.48	\$37,707.65	\$115,305.96	144%
Lodging	\$2,500.00	\$333.79	\$401.46	\$753.01	\$295.28	\$1,783.54	71%
Honoraria	\$2,100.00	\$0.00	\$500.00	\$500.00	\$0.00	\$1,000.00	48%
Awards and Prizes	\$1,300.00	\$0.00	\$550.00	\$750.00	\$0.00	\$1,300.00	100%
Scholarships	\$5,550.00	\$750.00	\$1,260.00	\$250.00	\$3,150.00	\$5,410.00	97%
Banking Fees	\$7,000.00	\$2,324.26	\$3,090.81	\$2,116.20	\$721.96	\$8,253.23	118%
Investments	\$0.00	\$48.65	\$0.00	\$0.00	\$64.74	\$113.39	0.00%
Disaster Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous	\$775.00	\$350.00	\$50.00	\$161.88	\$0.00	\$561.88	0.00%
<b>Total Expenses</b>	<b>\$145,000.00</b>	<b>\$17,005.96</b>	<b>\$62,482.30</b>	<b>\$44,251.74</b>	<b>\$53,197.48</b>	<b>\$176,937.48</b>	<b>122%</b>
<b>Net Income or (Loss)</b>	<b>\$62,641.89</b>	<b>(\$43,311.51)</b>	<b>\$8,625.55</b>	<b>(\$46,637.40)</b>	<b>(\$18,681.47)</b>		
<b>Account Balances</b>							
PNC Checking	\$29,059.10		Operating	\$27,955.93	Credits	Debits	Closing
PNC Savings	\$76,209.48		Restricted	\$126,864.00	\$6,560.08	(\$53,197.48)	(\$18,681.47)
Vanguard Bonds	\$77,913.10		Reserve	\$51,000.00	\$0.00	\$0.00	\$126,864.00
<b>Total</b>	<b>\$183,181.68</b>		Surplus	\$23,999.15	\$0.00	\$0.00	\$51,000.00
			<b>Totals</b>	<b>\$229,819.08</b>	<b>\$6,560.08</b>	<b>(\$53,197.48)</b>	<b>\$183,181.68</b>
<b>Summary - Fourth Quarter FY 2015</b>							
Opening Balance	\$229,819.08						
Total Income	\$6,560.08						
Total Expenses	(\$53,197.48)						
Closing Balance	\$183,181.68						
<b>Restricted Funds</b>							
PNC Savings	\$48,950.90		Disaster Assist.	\$4,372.00	New Gifts	Spending	Closing
Vanguard Bonds	\$77,913.10		Education	\$117,084.00	\$0.00	\$0.00	\$4,372.00
<b>Total</b>	<b>\$126,864.00</b>		Finch Award	\$5,408.00	\$0.00	\$0.00	\$117,084.00
			<b>Totals</b>	<b>\$126,864.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,408.00</b>



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