

# MARAC

Mid-Atlantic Regional Archives Conference

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Delaware • District of Columbia • Maryland • New Jersey  
New York • Pennsylvania • Virginia • West Virginia

DC Caucus Report  
Steering Committee Meeting  
Baltimore, MD  
July 25, 2014

**Friends of the DC Archives Meeting:** On June 11 I attended a second meeting to discuss the current state of the DC Archives and advocacy efforts to ensure the continuation of the current budget appropriation, DC Council support, and the successful transition to the new mayoral administration. Attendees were also updated regarding the outside contractor brought in to assist with the planning process.

**DC Caucus Happy Hour Planning:** Throughout the month of July I began planning the next DC Caucus happy hour. The next DC Caucus happy hour is scheduled for July 29.

**New Member Welcome:** Sent emails to new MARAC/DC Caucus members welcoming them to MARAC and the DC Caucus. Each email also briefly described past activities of the DC Caucus and upcoming events.

Respectfully Submitted by Andrew Cassidy-Amstutz, DC Caucus Representative

**Delaware Caucus Report**  
**MARAC Steering Committee Meeting**  
**July 25, 2014**  
**Submitted by: Emily Cottle**

Since the April meeting in Rochester, initial steps were undertaken to set up meetings of the Delaware caucus between conferences. A survey was completed in May to gauge interest and identify activities that might interest members. Popular choices included social gatherings and discussions centered around a specific topic. A follow up was sent in June to create a separate email list for those interested in these gatherings; it garnered 20 interested members. I am aiming to get an event scheduled for August.

**Other Delaware News:**

Delaware Public Archives is currently displaying online and physical exhibits of photos and records documenting Delawareans during WWII.

Delaware Historical Society continued to hold events commemorating their sesquicentennial including a "150 Years in 150 Days" online series.

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**Maryland Caucus Report  
Steering Committee Meeting  
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July 25, 2014**

1. Completed transition meeting with Liz Novara.
2. Resumed attending Maryland History and Culture Collaborative meetings in attempt to expand the outreach of the MD Caucus and perhaps recruit new MARAC members.
3. Continued welcoming new members to the caucus via email, including incorporating information about the MemberClicks website, the MARAC Blog, and other communications outlets.
4. Events for the caucus are being planned. I will report more on that at Steering.

Vincent J. Novara  
Maryland Caucus Representative

## **New York Caucus Report**

**There were a few announcements that I was asked to send out to the entire caucus.**

The Society of American Archivists' Key Contact Program is seeking a new Key Contact for the New York City Metro Area. Key Contacts reach out to all new members in their geographic area, welcoming them to the Society. Lists of new members come out once per quarter, and Key Contacts agree to call or e-mail everyone on their list and report back any comments or questions they receive.

Volunteers for the Key Contact Program must be members of the Society of American Archivists and participation is a great way to get more involved.

Please contact Rachel Grove Rohrbaugh at [rrohrbaugh@chatham.edu](mailto:rrohrbaugh@chatham.edu) for more information or to volunteer.

### **From the New York State Archives:**

We are writing to let you know of changes that are planned for the regional services portion of the New York State Archives Documentary Heritage Program (DHP). Our aim is to move the DHP in a direction that will bring the best quality and most comprehensive services to New York's historical records community with the resources available to us.

#### **DHP Regional Services**

For over 25 years the DHP regional services have provided technical assistance and training through contracts between the New York State Education Department (SED) and nine regional providers, which have included seven 3Rs library councils, the Museum Association of New York, and the Greater Hudson Heritage Network. We thank the organizations that have contributed to the success of this program and advancements in preservation and access for New York's heritage.

When the contracts between the SED and these agencies expire on June 30, 2014, there will be changes to the contractual process for operating this part of the program. The DHP competitive grants program will not change and will continue to be operated from the New York State Archives' central offices.

#### **Service Delivery Changes**

Instead of nine separate DHP contracts, the SED will seek a single, statewide five-year contract to deliver a set of supports and educational services for eligible archives, libraries, historical societies, museums, and other institutions that hold historical records and/or library research materials and operate programs to preserve them and make them accessible. The contract will cover DHP services and also incorporate elements of the New York State Library's Conservation/Preservation Program.

### Interim Assistance

Until the new statewide contract is in place, the State Archives will provide basic support to the historical records community through email and phone communications and delivery of on-line resources. Repositories in need of archival assistance may contact Pamela Cooley at the New York State Archives ([pcooley@mail.nysed.gov](mailto:pcooley@mail.nysed.gov), (518) 474-5393) starting July 1 and until further notice. For preservation-related assistance, organizations may continue to contact Barbara Lilley at the New York State Library ([blilley@mail.nysed.gov](mailto:blilley@mail.nysed.gov), (518) 486-4864).

### **From the University at Buffalo:**

The University of Buffalo Dept. of Library and Information Studies will be offering its Records Management course online for the first time this fall and will be offering its Introduction to Archives Management course online for the first time next spring

### **From the Trinity Wall Street Archives:**

The Trinity Wall Street Archives will be moving from 74 Trinity Place in New York to 120 Broadway, New York, during the week of September 8<sup>th</sup>-13<sup>th</sup>. The archives will be operating out of this temporary space in 120 Broadway for several years while the 74 Trinity Pl. building is razed and re-built.

### **In addition, there was some concern about the change in format to moving local news to the MARAC Blog.**

Nothing personal, but quite frankly I am very disappointed that all repository information is supposed to be sent to the MARAC blog. First of all I don't know how to access the blog. Second, I don't have time to read the blog on top of all the other emails, newsletters, and listserv messages that flow in constantly from MARAC and the other professional organizations. Third, the last time I looked at the newsletter, the smaller states were still putting what I would consider repository news in the newsletter, so what's up with that? At this rate it looks like repositories in smaller states are getting an opportunity that those in larger states like ours do not get and that you, as state representative, should be sending notice like this only to the big boys, like NYS Archives, and archives connected with large institutions that can work on state or national projects.

I provided him with a link to the blog and explained the larger change taking place of moving all local news to the Blog regardless of size of state or institution.

Submitted by Michael Martin  
New York State Caucus Chair  
July 18, 2014

## **Mid-Atlantic Regional Archives Conference Steering Committee Meeting, 25 July 2014 Report of the New Jersey Caucus**

Karl Niederer, Sara Cureton, Carla Zimmerman, Nicholas Wood, and I spoke on a panel “CAPES at 25: The Intersection of Archives, Collections Management, and Preservation” at the New Jersey History & Historic Preservation Conference on June 5<sup>th</sup> held at Brookdale Community College in Lincroft. It was a good turn-out and there was a good discussion about CAPES (Caucus Archival Projects Evaluation Service) and the possibility of a CAPES-esque program through the New Jersey Association of Museums.

CAPES Coordinator Fred Pachman gave a presentation “CAPES: Twenty-five Years of Archival Consulting in New Jersey,” at the Central Meeting of the League of Historical Societies of New Jersey on June 7<sup>th</sup> held at the Taylor-Butler House in Middletown. Over 50 representatives from regional historical societies from across the state were in attendance. Most of these smaller organizations do not have professional staff and is the audience that benefits most from CAPES. There was much interest and Fred was kept busy chatting up the service.

As caucus chair, I am an ex-officio board member of the Advocates for New Jersey History, and attended their May 13<sup>th</sup> meeting at the Old Barracks Museum in Trenton, and their retreat at Tuckerton Seaport on July 9<sup>th</sup>. The Advocates build awareness of public history activities in the state, as well as advocate for public support. They also hosted the awards reception on June 4<sup>th</sup> that kicked off the New Jersey History & Historic Preservation Conference. They honored the New Jersey Historical Commission, New Jersey Historic Trust, New Jersey Historic Sites Council, and League of Historical Societies of New Jersey.

The 10<sup>th</sup> annual Spirit of the Jerseys State History Fair was held on May 10<sup>th</sup> at Washington Crossing State Park in Titusville. Over 200 organizations, history-related vendors, and re-enactor troupes had tables and displays. The Jerseys Fair is the largest gathering of history organizations in the state.

2014 marks the 350<sup>th</sup> anniversary of New Jersey and there have been statewide events all year to celebrate. The main event, “New Jersey 350: A Capital Celebration,” was held June 22<sup>nd</sup> in Trenton. Festivities spanned the length of the Capital Complex and included arts and history exhibits, music performances, a film festival, the New Jersey Hall of Fame Mobile Museum, and tours of the State House where the original 1664 land grant that created New Jersey was on display.

### **Upcoming:**

The Caucus will be meeting on June 29<sup>th</sup> at the Hunterdon County Historical Society in Flemington. Among items being discussed will be bringing MARAC back to New Jersey in 2017, starting a Hidden Collections Initiative similar to the one in Pennsylvania (Jack McCarthy of the PA project will make a presentation), reinstating the Institutional Service Award, and the CAPES commemoration at the Baltimore Business Meeting.

The Monmouth County Archives is planning Archives Week in October, an annual event held since 1996 at the Monmouth County Library Headquarters in Manalapan. This year's theme will be the Civil War in New Jersey with featured speaker Joe Becton presenting a program on Civil War music during Archives & History Day on October 11<sup>th</sup>. Over 60 historical societies, archives, public library local history departments, government agencies, and other non-profit history groups will have displays. On October 8<sup>th</sup>, there will be a workshop about best practices for public history and library internships, and a lecture on New Jersey Civil War photographers.

Submitted by  
Laura M. Poll  
15 July 2014



# **NEW JERSEY CAUCUS**

Caucus Archival Projects Evaluation Service

Coordinator's Report

January - June 2014

Frederic C. Pachman  
CAPES Coordinator  
25 Gerald Avenue  
Red Bank, New Jersey 07701  
732.923.6646  
[capescoordinator@gmail.com](mailto:capescoordinator@gmail.com)



## New Jersey Historical Commission Grant

The Coordinator worked with Sara Cureton and Skylar Harris at the NJHC regarding supplemental grant funding in the amount of \$10,000 that will be utilized during FY2014. A \$5000.00 check was received and deposited in October 2013.

During March and April 2014, Coordinator worked with Skylar Harris at the NJHC to extend the timeline for our original grant to November 30, 2014.

In June, the Coordinator applied for the balance of the NJHC grant in the amount of \$4500. We will need to apply for a new support grant from the NJHC by September 10, 2014.

## Publicity

During the last six months:

- ▶ *CAPES 25* 2014 will mark the 25<sup>th</sup> anniversary of the CAPES program, and the coordinator is working with New Jersey Caucus members to develop commemorative and promotional activities.
- ▶ Worked with Karl Niederer on a program for the June 7, 2014 “New Jersey History and Historic Preservation Conference” at Brookdale Community College. Panel for ‘CAPES at 25: The Intersection of Archives, Collections Management and Preservation’ included Karl J. Niederer, Sara R. Cureton, Fred Pachman, Laura M. Poll, and Nicholas J. Wood. Thanks to Carla Zimmerman who delivered my remarks.
- ▶ For the Mid-Atlantic Regional Archives Conference Baltimore October 2014, is working with Caryn Radick, Karl Niederer, Laura Poll and Dale Paterson to prepare a CAPES 25 program and arrange for recognition at the business meeting.
- ▶ Elsalyn Palmisano and Frederic Pachman prepared an article “Caucus Archival Projects Evaluation Services: Twenty Five Years of Archival Consulting in New Jersey” for the Spring 2014 issue of *The Chronicle*, newsletter of the New Jersey Library Association – History & Preservation Section.
- ▶ At the March 20, meeting of the New Jersey Library Association – Urban Libraries Section at the Plainfield Public Library, Joe DaRold presented information on CAPES.
- ▶ At the March 26 meeting of the New Jersey Library Association – Reference and History and Preservation Sections, F.Pachman distributed handouts and talked about the benefits of CAPES to historical collections in libraries.
- ▶ Elsalyn Palmisano and Frederic Pachman worked with Laura Poll to show a table-top exhibit and speak at the League of Historical Societies of New Jersey meeting at the Monmouth County Historical Association-Taylor-Butler House on June 7, 2014.
- ▶ Frederic Pachman applied for a Library Champions award from the New Jersey Library Association, but the New Jersey Caucus was not selected.
- ▶ Article on CAPES, written by Elsalyn Palmisano and Fred Pachman submitted to the League of Historical Societies of New Jersey for their Fall 2014 newsletter.

► Attended May 22 meeting of CARMA NJ at the Monmouth County Library. Follow-up emails to Diana Hevener, Cape May County Deputy County Clerk, Dan Freed, Sussex County Office of Records Management and Laura Hartz Stanton, Conservation Center for Art and Historic Artifacts in Philadelphia.

## Consultations

The following surveys were completed from January – June 2014:

Fairfield Public Library	Elizabeth Shepard
Camden Shipyard and Maritime Museum	Lisa Mangiafico
Mahwah Museum Society	Janette Pardo
Elizabeth Public Library	Elsalyn Palmisano
Mercer County Community College Library	Gary Saretzky
Memorial Presbyterian Church, Wenonah	Greg Gill

The following surveys are pending:

Historical Society of Ocean Grove	Laura Poll
Phillipsburg Area Historical Society	Chad Leineweaver
RCA Heritage Program – Rowan University	Christie Lutz
East Orange Public Library	Mary McMahon
Montclair Kimberley Academy	Alan Delozier
Felician College Library	Janette Pardo
Paterson Free Public Library	Pending

## Comments

The revised and approved CAPES Operating Procedures and Guidelines was e-mailed to the Committee and consultants and took effect in January.

The revised copy of the CAPES Report Survey Template was reviewed and approved by the Committee, and a clean copy sent to all the consultants for use in January.

The revised copy of the Resource List was reviewed by the consultants and committee, and a clean copy sent to all the consultants for use in March.

## Finances

Our checking account is with the TD Bank, and two signatures are required on all checks. New signature cards were completed with the New Jersey Caucus Chair Laura Poll on May 12. The expense categories listed below, coincide with the categories in the NJHC grant.

<b>January 1, 2014 Balance</b>				\$6228.83
<b>Income</b>		0		
<b>Income Total</b>				
<b>Expenses</b>				
	Transportation (Mileage)	76.60		
	Photocopying, photography	14.55		
	Salaries (Coordinator)	1250.00		
	Professional services	3000.00		
	Postage	82.00		
	Materials & supplies	51.70		
	Conferences	69.00		
<b>Expenses Total</b>			(4543.85 )	
<b>June 30, 2014 Balance</b>				\$1684.98

### Individual expenditures:

Stipend and expenses	Frederic C. Pachman	\$1388.34
Fairfield Public Library	Elizabeth Shepard	\$506.20
Camden Shipyard and Maritime Museum	Lisa Mangiafico	\$500.00
Mahwah Museum Society	Janette Pardo	\$510.54
Elizabeth Public Library	Elsalyn Palmisano	\$543.11
Mercer County Community College Library	Gary Saretzky	\$500.00
Memorial Presbyterian Church, Wenonah	Greg Gill	\$526.66

## **Mid-Atlantic Regional Archives Conference**

### **Steering Committee Meeting, July 25, 2014**

#### **Pennsylvania Caucus Report**

##### **NEW MEMBERS**

We welcomed six new members in April, three in May, and two in June, for a total of 11 new members this quarter. Two are from Pittsburgh, one from Erie, one from York County, one from State College, and six from the Philadelphia area.

One member, Steven Duckworth (one of the Drexel students who was a great help with LAC registration desk duties for the Philadelphia meeting), has taken a position elsewhere. While he is likely not going to be involved with MARAC again for quite some time as he has just moved to Alaska, he thanked me for welcoming him and thanked MARAC for the opportunity to serve on LAC.

##### **EVENTS**

Over the past few months, I've been in touch with several Caucus members throughout Pennsylvania about hosting tours and lectures at their repositories over the next few years. These events will provide opportunities for Pennsylvania Caucus members to gather between meetings and for members who cannot attend one or more meetings to gather with colleagues.

Several Pennsylvania Caucus events are planned. The first will be a joint event (meeting, repository tours and lunch on our own) hosted by the State Library and State Archives in Harrisburg on a Monday or Friday in September. We will finalize the date within the next couple of weeks. The most central of all PA locations, Penn State, has agreed to host as well; I have been in touch with Sue Hamburger, Jackie Esposito, and Doris Malkmus about this. Another event will be held at the Hershey Community Archives (probably in January) with the help of Pam Whitenack and Tammy Hamilton, and one at Millersville University with the help of Marilyn Parrish. The Carlisle area also is on our list, particularly Dickinson College; I've been in touch with Jim Gerencser about this. Valerie Metzler said that she also will talk with the U.S. Army Heritage Center Archives and Library about having either part of this event or another there. Ilhan Citak has expressed interest in hosting an event at Lehigh University as well. As soon as we have more details, I will share them with Steering.

As a result of contacting several archivists in Central PA about plans for events, there may be a revival of the Central Pennsylvania Archivists Group. All central PA archivists contacted so far seem interested and some provided me with additional names of people who would be interested.

As our new members include two from the Pittsburgh area and one from York County, I've asked them to please let me know if they would be interested in hosting repository tours or other events in their area. I've been in touch with several members from western Pennsylvania, along with staff from the Heinz History Center and the Western Pennsylvania Historical and Genealogical Society, but we have no definite events in the works as of this report. I will continue to work on this and keep Steering updated.

The Genealogical Society of Pennsylvania (of which I am on the board) also has expressed interest in holding at least one joint event or workshop with the Pennsylvania Caucus. These likely would be in the Philadelphia, Lancaster, and Northeast Pennsylvania area.

## **PENNSYLVANIA RECORDS**

Over the past several months, many records of interest for Pennsylvania research have become available online. Most notable for Pennsylvania researchers are Ancestry.com's featuring of searchable death certificates from 1906-1944 (so far—to be extended to 1962 by September) and "Pennsylvania Town and Church Records" which are the digitized microfilms owned by the Genealogical Society of Pennsylvania and housed at the Historical Society of Pennsylvania. This information can provide invaluable research clues not only to family historians but to historians and archivists in general.

Guides to records for all Pennsylvania counties are being prepared by the Genealogical Society of Pennsylvania. I've recruited a volunteer who has completed guides for York and Dauphin counties to supplement the ten county guides that already exist.

## **NEWS**

The Historical Society of Pennsylvania and Ancestry.com hosted Ancestry Day at the Pennsylvania Convention Center and at the Historical Society of Pennsylvania. The two-day event featured several sessions on Pennsylvania records and research and was very successful, with a turnout of several hundred people. HSP also hosted an opening reception for the new World War I website hosted by Villanova University, with featured speaker Peter Williams, author of the Images of America book "Philadelphia: The World War I Years."

The National Archives at Philadelphia will be moving their research room from their facility at 9<sup>th</sup> and Chestnut Streets to their facility on Townsend Road in Northeast Philadelphia. Some staff will move, others will tele-commute, and others will leave. This will provide them with much greater storage facilities, but many staff and researchers have expressed concern that some researchers will have greater difficulty getting to the Townsend Road location.

**Valerie-Anne Lutz**

**Pennsylvania Caucus Representative**

**July 21, 2014**

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**Virginia Caucus Report  
Steering Committee Meeting  
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July 25, 2014**

## **GRAB**

Since the last update, the Greater Richmond Archives Bunch (GRAB) has continued to meet monthly.

## **New Members**

Sent emails welcoming new members and answered questions about MARAC. I also spoke with the newly hired archivist at the Birthplace of Country Music Museum about joining MARAC.

## **Archives Month Preparations**

The Virginia Archives Month Committee is preparing for this year's observance. Our theme is "Archives are for Virginians." Currently there is a call out for images from institutions around the Commonwealth for the poster. A [Flickr group](#) has been created to highlight posters from previous years and to collect images for this year.

The committee has been brainstorming ways to engage more institutions (including those without MARAC members) and get them involved in Archives Month. We decided to divide the state into regions and recruit coordinators to update the master list of archival repositories in the state. The master list was supplied by the Library of Virginia. When contacting the institutions, the coordinators inform them about Archives Month, encourage them to submit images for the poster, and to send information about any activities going on in October to the calendar kept by the Library of Virginia. Our hope is that we can get smaller archives involved and help them raise awareness about their collections. Having regions may also encourage repositories to work together to host events, such as an archives fair. We also hope that those not already involved in MARAC will consider joining.

In addition to these activities, the committee is also looking at how we can expand and improve our Archives Month activities. We have created a committee [guide](#) to aid future members. We are also discussing the possibility of doing some advocacy work during the General Assembly session in the spring.

Respectfully submitted,

Margaret T. Kidd  
Virginia Caucus Representative

MARAC Summer 2014 Steering Committee  
WV Caucus Report  
July 20, 2014  
Submitted by Nat DeBruin

No activity to report since the Spring Conference in Rochester.