

**Report of the Arline Custer Memorial Award Committee  
Steering Committee Meeting Report  
July 6, 2012**

With three weeks remaining for the Custer and Finch award submission deadline, five submissions for Custer have been received and five for Finch. It is expected that there will be last-minute submissions as the July 31 deadline approaches.

The draft Arline Custer Memorial Award Committee Handbook was submitted to all Custer Committee members for review, comment, and suggestions. Ultimately, a final approved version will be kept openly accessible to future Committee members for reference, preferably online.

The Custer and Finch Award competition announcements were sent out to several listservs. Another batch of follow-up reminders may also be sent. This mailing list and procedures are currently being compiled as "Appendix X" of the draft Custer Handbook procedures manual.

Physical copies of recent committee reports (including this one) continue to be saved in a folder for future reference.

The Members-At-Large and Senior Co-Chairs of the Custer and Finding Aids Award Committees held a teleconference in May. The purpose of the call was to see if any restructuring of the various award committees would be useful or lead to better efficiencies. The Members-At-Large report (distributed 7/6/2012) suggested that the Finding Aids Award Committee should assume administration of the C. Herbert Finch Online Publication Award, rather than the Custer Award Committee as it is currently. The Senior Co-Chair of the Custer Award Committee has no objection to this suggestion or to any related changes that may be involved.

Respectfully submitted,

Glenn Gardner  
Senior Co-Chair  
Custer Committee

# MARAC

Mid-Atlantic Regional Archives Conference

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New York • Pennsylvania • Virginia • West Virginia

**TO: MARAC STEERING COMMITTEE**

**FROM: MARIANNE KASICA, CHAIR DEVELOPMENT COMMITTEE**

**RE: DEVELOPMENT COMMITTEE REPORT – JULY 13, 2012**

The committee offered composed the appeal for the 40<sup>th</sup> Anniversary Scholarship Program Challenge for the Mid Atlantic Archivist. Holly modified the membership page on our website to include a check off for the 40<sup>th</sup> Challenge. Also there is now a way to donate directly outside of the membership area.

As reported at the last meeting, the Development and Finance Committees are considering alternate investment vehicles for the endowment monies but no further work has been done on that.

## **MARAC Education Committee Report**

**Brian Keough, June 19, 2012**

### **New Committee Member**

Bradley Wiles, University Archivist, American Public University System, Charles Town, WV

### **Fall 2012 conference travel awards**

The deadline is September 10, 2012 for travel awards to the Richmond meeting, October 25-27, 2012. To apply, submit a current resume, a cover letter including a statement of the expected benefits of attending the MARAC meeting and a letter or email reference from a person with knowledge of the applicant's work or educational program. All scholarship applications should be sent by email to Brian Keough ([bkeough@albany.edu](mailto:bkeough@albany.edu)), current chair of the MARAC Education Committee. Reminder, we have 18 scholarships for the Richmond meeting in recognition of the 40<sup>th</sup> Anniversary of MARAC.

### **Upcoming Workshops**

To register for any workshop please go to: <http://www.marac.info/workshops>

#### ***\*Successful Archival Outreach and Reference Service for Middle and High School Students***

**July 12, 2012**

**Location:** U.S. Army Heritage and Education Center, 950 Soldiers Dr. Carlisle, PA

**Instructors:** Andrea Reidell, Education Specialist, NARA Philadelphia; Matt Herbison, Archivist, Drexel University; Doris Malkmus, Archivist, Penn State University

#### ***\*Project Management for Archival Processing***

**July 25, 2012**

**Location:** Hornbake Library, University of Maryland, College Park

**Instructor:** Vincent Novara, Curator for Special Collections in Performing Arts at the Michelle Smith Performing Arts Library at the University of Maryland

#### ***\*Copyright Fundamentals for Archivists and Librarians***

**September 18, 2012**

**Location:** University at Albany, SUNY

**Instructor:** Peter Hirtle, Senior Policy Advisor, Digital Scholarship and Preservation Services, Cornell University Libraries

#### ***\*Archival Instruction: Promoting Collections, Information Literacy and Collaboration***

**December 6, 2012**

**Location:** Johnson Center Library Instruction Room, George Mason University

**Instructors:** Jason Byrd, History and Political Science Liaison Librarian, George Mason University; Leah Richardson, Special Collections & Archives Research Services Coordinator, George Mason University

## **2012 Completed Workshops**

### ***Managing Electronic Records***

When: Friday June 15, 2012, 9:00 AM -4:30 PM

Where: Lawrenceville, NJ

Instructor: Geoff Huth

Workshop Fee: \$95

Attendees: 23 paid, 3 COMP

### ***Job Hunting Skills***

When: May 8-9, 2012, 9:00 AM -4:30 PM

Where: DC

Instructor: Arlene Schumand

Workshop Fee: \$85

Attendees: 19 paid, 2 COMP

### ***More Product, Less Process (MPLP)***

When: May 1-2, 2012, 9:00 AM -4:30 PM

Where: PHS

Instructors: Holly Mengel and Courtney Smerz

Workshop Fee: \$85

Attendees: 13 paid, 2 COMP

### ***Encoded Archival Description (EAD)***

When: Monday March 5, 2012

Where: Rutgers University, Alexander Library, Information Handling Lab 413,169 College Avenue, New Brunswick, NJ

Instructor: Lara Nicosia, Rochester Institute of Technology

Workshop Fee: \$85

Attendees: 21 paid, 3 COMP

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July 13, 2012

**TO: MARAC STEERING COMMITTEE**

**FROM: ARIAN D. RAVANBAKSH, CHAIR, ELECTRONIC RESOURCES COMMITTEE**

**RE: ELECTRONIC RESOURCES COMMITTEE REPORT – SUMMER 2012**

Submitted to the Steering Committee at the spring meeting on Friday, July 13, 2012 in Baltimore, MD.

## **Committee Membership**

MARAC Chair Ed Galloway sent reappointment letters to members of the Committee. One member, Beth Cron, has moved from MARAC region and was not reappointed. Christie Peterson, Princeton University, was appointed in her place. Members appointed to two-year terms were: Valerie Addonizio, Joanne Archer, and Michele Lavoie. Members appointed to one-year terms were: Kathleen Brown, Kristen Strigel Carter, and Christie Peterson.

## **Work of the ERC**

The ERC has the following items to report.

- 1) Committee Member Joanne Archer continues to work with Terry Owen at the University of Maryland on the development of the MARAC digital repository to be hosted by DRUM (Digital Repository at the University of Maryland). Further information will be provided at the Steering Committee meeting.
- 2) MARAC webmaster Matt Strauss raised an issue about MARAC website, specifically concerning the “forums” feature of the site. This feature is rarely used and he is wondering if this may be a result the requirement that users be logged into the site in order to view/access them. By comparison, the forums on the MAC website are available to all: <http://www.midwestarchives.org/forum-list> and seem to generate at least some traffic.

## **Issues for Steering**

Update on DRUM initiative  
Discussion about Forums issue

Finding Aids Committee Report  
MARAC Steering Committee Meeting  
Baltimore, MD  
July 13, 2012

**Activities**

No activity to report.

**Membership changes**

Regine Heberlein, Marisa Bourgoïn, and Katherine Hayes have recently been appointed to join the Finding Aids Committee. They are replacing Dorthea Sartain, Adriane Hanson and Kelly Spring.

Respectfully submitted,  
Laurel Macondray  
Chair, Finding Aids Committee

**MARAC**  
**Membership Committee Report**  
**Steering Committee Meeting**  
**Baltimore, MD**  
**July 13, 2012**

**Membership**

- Carolina Palacios, Chair
- Sara Borden
- Diana Hevener
- John Legloahec
- Laurie Rizzo – Secretary
- Rachel Rohrbaugh
- Laurie Thomas

**Progress**

- Recreating membership survey. Obtained items from old 2008 membership survey and from the Archival census. Had membership teleconference and discussed about 20 questions to be asked. Once the survey is done and approved, would talk to Holly about creating a survey monkey for it to go out to the members.
- Working on design for the \$35 off coupon for education workshops for new members. Will have these ready by the Richmond meeting.
- Welcome Letter from the MARAC chair is complete, need to get it on official MARAC letterhead and signed. These will be mailed with renewal applications as leaflet/brochures with member quotes on the back.
- Have 4 quotes from members that attended Cape May, and will use these in the leaflets or in the MAA if applicable.

Submitted by  
Carolina Palacios

Hi Folks~

Sorry for the delay. My report from the National Coalition for History is brief. Director Lee White writes:

"For most of this year we've been mainly focused on appropriations issues. That includes trying to stave off elimination (or de facto elimination) of the NHPRC and funding for K-12 history education by getting funding put back into the Department of Education's budget for that purpose. That doesn't mean we are trying to resuscitate Teaching American History grants, but having money put elsewhere in the Education Department's budget for K-12 programs like history, civics, etc. That effort was not successful although we were working with a broader coalition of other "humanities" subjects on that.

"Here's a link to the latest appropriations news from my website. That gives a good summary of how things have gone. On the bright side it looks like our lobbying directly led to the Senate Appropriations Committee allocating \$5 million to the NHPRC despite the Obama administration's request of only \$3 million."

<http://historycoalition.org/2012/06/21/fiscal-year-2013-budget-begins-to-take-shape/>

I'm sorry I'll be missing you all on Friday but look forward to hearing about what I'm sure will be a rollicking meeting in the Minutes!

Happy Summer,  
Jan ; >



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Delaware • District of Columbia • Maryland • New Jersey  
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To: MARAC Steering Committee

From: David Rose; Chair, Outreach Committee

Re: Outreach Committee Report; Baltimore, MD; July 6, 2012

## **Archives Month Theme, 2012**

### **Archives and Lifelong Learning**

There are many conceptual approaches to the world of archives, as evidenced in the history of MARAC Archives Month themes. In the past, education about archives might have tended to focus on the value of original documents for scholars, but in truth archives are available for all, and this includes all age groups. The idea that archives are the sole preserve of “professionals” in a closet world of “serious research” has been transformed utterly by broadened perspectives in education just as the online world of information has exploded the parameters of access and applicability.

Lifelong learning is an approach to learning that has evolved from a simplistic idea that learning actually *does* take place later in life, after school or college. This notion seems merely quaint to us today, for in truth lifelong learning is measured and understood in the many and various contexts in which it unfolds. Archives and repositories have learned to open up to seniors in retirement, to grade school students in search of a project, to teams of docents conducting history tours, and to the casual inquiry from a person of any age seeking an answer to a question. Archives have been stimulated by, and in turn continue to serve, many constituencies: genealogists, home schoolers, book groups, and most anyone interested in continuing education, professional or personal. As archivists, our goal is to build on the eclecticism of age and purpose through outreach to all groups.

History Day has wonderfully encouraged high school and junior high school students by grounding research in the archival context. As we aspire to an open universe of information – the best of all possible worlds – we also strive to develop programs and methodologies of outreach to touch all relevant age groups. How many archivists have themselves discovered their calling by delving into archives as researchers? We would imagine that there are plenty! At what age did that happen? Possibly in graduate school, but it can occur at any time of life. Our original curiosity will be rewarded by reaching out to the youngster, the scholar, or the senior by demonstrating by open invitation that archives are places of discovery and self-discovery.

## **MARAC Blog**

Tammy Hamilton has provided invaluable assistance with email forwarding issues regarding the MARAC blog. MARAC Steering Committee and all other members are invited to forward their submissions to [marac.outreach@gmail.com](mailto:marac.outreach@gmail.com), which are then automatically forwarded to Outreach Committee members. Submissions will be reviewed by the committee. Tammy and I have agreed to share the posting for now. A link to the blog is found at the MARAC web site under “Links.”

Many, many thanks to Tammy and to the entire Outreach Committee for their assistance.

As before, I wish to urge all members of the Steering Committee to submit items for the blog at least once per year, but as often as you wish. Your participation is essential. Please contribute!

**July 6, 2012 / David Rose / Mid-Atlantic Regional Archives Conference (MARAC)**

**Publications Committee Report  
Steering Committee Meeting  
Baltimore, MD  
July 13, 2012**

*Mid-Atlantic Archivist*

The deadline for the Fall Issue is August 15.

**Technical Leaflets**

Bill Carpenter (NARA) is still working on expanding his draft of Technical Leaflet #7 and is planning on incorporating images.

Mary Mannix is working on Technical Leaflet #12 is planning on providing a draft by the fall meeting.

Leah Richardson & Jason Byrd have agreed to author a leaflet on instruction and outreach using primary sources. They conducted a workshop at Cape May which was well received. They will provide a draft this summer.

Dale Patterson has agreed to write a leaflet on religious archives and has already provided an outline.

**Publication Sales**

April 1 to June 30: No sales reported during this period.

Respectfully submitted,  
Sharmila Bhatia  
Chair, Publications Committee