

Mid-Atlantic Regional Archives Conference
Business Meeting
Saturday April 16, 2016
Pittsburgh, PA

MINUTES

- I. Call to Order – the meeting was called to order at 8:28 am.
 - a. Membership will be voting on a few things today, so we need a quorum to make the vote valid. Poll of the room to see if a quorum exists; confirmation that a quorum does exist.
- II. Approval of the Agenda – the agenda was approved by the membership.
- III. Approval of Fall 2015 Business Meeting Minutes – noted that several typos were not corrected in the version distributed by membership, but have been identified and since corrected. Minutes approved by the membership.
- IV. Chair's Report
 - a. MARAC is starting the process to transition into the new bylaw structure.
 - b. Thanks everyone who ran in the 2016 elections. This year the election slate was the largest election slate in the history of MARAC.
 - c. Thank you to Bob Henderson of Hollinger Metal Edge who sponsored the golf outing on Wednesday. Trying to see if there can be a sponsored golf outing in Annapolis, and investigating whether there may be a way to make this a fundraising opportunity for travel scholarships in the future.
 - d. Recognizes Tammy Hoffman for her services.
 - e. Recognition of Joan Echtenkamp Klein. Moment of silence. MARAC is working on details to honor her more in Annapolis, and working to develop an award in her name.
- V. Vice Chair's Report
 - a. On behalf of the Meetings Coordinating Committee, welcome to Pittsburgh! 358 registrants in attendance.
 - b. Upcoming meetings:
 - Fall 2016 in Annapolis, MD.
 - Spring 2017 in Newark, NJ.
 - Fall 2017 in Buffalo, NY.
 - Hopefully going to Hershey, PA after that, Wilmington at some point, and somewhere else in Virginia. Let her know if you want to bring MARAC to your city!
 - c. Program Committee Co-Chair Emily Cottle thanks everyone on the committee.
 - d. Local Arrangements Committee Co-Chair Molly Tighe thanks everyone on the committee.
 - e. Vice Chair thanks both of those committees, Emily Rafferty, and David Ranzan.

- VI. Treasurer's Report
- a. 3rd Quarter Financial Report – MARAC has a healthy balance and will likely finish the year in the black.
 - b. Budget for FY2017 – was approved by Steering. FY2017 is a bit larger in the past, largely because of income and expenses from Annapolis.
 - c. Member Dues Increase – a message went out to all members about six weeks ago. \$10 increase in dues for regular members has been recommended, no increase for students and retired members. This is the first member dues increase since 1999. Audience question – what is the expected initial revenue? This depends a little on attrition, whether MARAC loses members due to the increase. Overall, anticipated increase will be about \$5000.
 - d. Membership dues increase – approved by membership.
 - e. Chair thanks Gerencser for his multiple terms as Treasurer.
- VII. Task Force on Diversity and Inclusion
- a. Task Force was formed last year and have mostly been doing information gathering – research, educating themselves, and recently sent out a survey about perceived diversity and diversity efforts of MARAC.
 - b. The Task Force now has a website – please contact them through that if you have any questions, ideas, etc.
 - c. Have had great conversations in Pittsburgh about inclusion, accessibility, mobility – trying to make sure programs and tours are welcoming for everyone.
 - d. 140 members responded to the survey. Presentation of some very brief, preliminary findings; a full report will be coming soon.
 - e. Chair thanks the task force.
- VIII. Awards Announcements and Presentations
- a. Finding Aid Award – presented by Scott Ziegler to the American Jewish Historical Society.
 - b. Scholarships & Travel Awards – presented by Laurie Sather. \$250 awards: Sharon Wolf and Christine Toms. Marsha Trimble Award: Kerry Dubyk. Karen A. Stuart Award: Josette Schluter.
 - c. Service Awards were presented by Mary Mannix to Dawn Fairchild, Lisa Mangiafico, Elizabeth Caringola, Jessica Johnson, Beth Harris, and Linda Angle Miller.
 - d. Distinguished Service Award – presented by John LeGloahec, a warm recognition to the longest serving officer in the MARAC Steering Committee, MARAC Archivist Lauren Brown. Lauren Brown gives thanks.
- IX. Old Business
- a. None.
- IX. New Business
- a. None

- X. Invitation to the Fall 2016 Conference in Annapolis, MD.
- XI. Announcements and Adjournment
 - a. No announcements.
 - b. Motion was made to adjourn the meeting; adjourned at 9:15 am.