

**Mid-Atlantic Regional Archives Conference
Business Meeting
Saturday, April 14, 2012
Cape May, New Jersey**

MINUTES

- I. Call to Order – the meeting was called to order at 8:37am
- II. Approval of the Agenda – the agenda was approved by the membership
 - a. Approval of Fall Business Meeting Minutes - One correction to minutes was noted: should read “Section 3”. The minutes were approved with correction.
- III. Chair’s Report
 - a. 40th Anniversary Kick-Off
 - b. Scholarships: 40 for 40th. Anonymous donor has pledged a \$2,000 match – details will be forthcoming
 - c. Strategic Plan: revised and approved during Winter 2012 Steering Committee meeting, and appears in the *Mid-Atlantic Archivist*. Appreciation expressed for past and present Steering Committee members who worked on the document.
 - d. Disaster Relief Fund: Current balance is \$720. Members-at-Large were appointed to an ad hoc committee to review and revise guidelines. These may be viewed on the MARAC web site under the Disaster Relief tab.
 - e. An exploration of one place to put PowerPoint presentations from meetings online is taking place, with the Fall 2012 meeting in Richmond being the first test.
 - f. SAA has invited leaders of the regional organization to a summit to discuss ways to collaborate and cooperate. The MARAC Chair will be attending this meeting and will report to the membership in Richmond.
 - g. Thank you to all that have served and volunteered to serve.
- IV. Vice Chair’s Report
 - a. Thank you to Program and Local Arrangements Committees for the Cape May Meeting; Members of the committee were recognized for their work towards the meeting.
 - b. Next Meeting: Richmond, Virginia October 24-27. Local Arrangements Committee Co-Chairs – Jodie Koste and Margaret Kidd; Program Committee Co-Chairs – Joanne Archer and Vin Novara
 - c. Spring 2013 Meeting – Erie, Pennsylvania.
 - d. Exploring Philadelphia and Rochester as possible future meeting sites
- V. Treasurer
 - a. Reviewed budget for FY2013.
- VI. Awards
 - a. Finding Aid Awards winners were announced
 - b. Scholarship Award winners were announced
 - c. Service Awards were awarded to the Local Arrangements and Program Committees for the Fall 2011 Meeting in Bethlehem, Pennsylvania and to Sharmila Bhatia for her service as MARAC Secretary.
 - d. Distinguished Service Award recipient was announced. Ron Becker is this year’s recipient of the award. Due to Mr. Becker’s inability to attend this meeting, the formal presentation of the award will take place at the Fall 2012 meeting in Richmond, Virginia.
- VII. Nominations and Elections Committee
 - a. The members of the committee were thanked for their efforts. 351 members participated in the voting – approximately 40% of the membership. All those on the ballot were thanked for their willingness to serve. The results of the election were announced.
- VIII. Old Business

- a. There was no old business
- IX. New Business
 - a. There was no new business
- X. Announcements and Adjournment
 - a. Gratitude was expressed to Holly Ott, MARAC Administrator, for her work on the meeting
 - b. Evaluations for this meeting will be emailed.
 - c. Motion was made to adjourn the meeting. The meeting adjourned at 9:29am

DRAFT