Mid-Atlantic Regional Archives Conference
Business Meeting
Saturday April 26, 2014
Rochester, NY

MINUTES

I. Call to Order – the meeting was called to order at 8:29am.
II. Approval of the Agenda – the agenda was approved by the membership
III. Approval of Spring and Fall Business Meeting Minutes – the minutes were approved by the membership
IV. Chair’s Report
   a. Membership and strategic plan
      i. A task force was formed to evaluate the results of the membership survey and made recommendations.
      ii. One of the recommendations is to create a task force to review how conferences are done and make sure it is meeting the needs of the membership.
      iii. We are looking at ways to improve the website and make it more dynamic.
      iv. Education Committee is now in charge of on-conference workshops and looking into ways to improve our workshop-ability.
   b. Committee on Committees evaluated the MARAC structure and made recommendations to streamline and be more efficient.
      i. Changes made was making the Education committee in charge of workshops
      ii. Having the Electronic Resources Committee perform a self-evaluation.
      iii. Membership Development to share information with members about what all the committees do.
      iv. Publications Committee will also be doing a self-evaluation.
   c. By-laws changes are coming
      i. Development Committee to be disbanded and replaced with a Development Coordinator.
      ii. Distinguished Service Award Committee will be elected for a two year term to improve continuity.
      iii. Developing a Scholarship Committee and an Awards Committee that will be comprised of four sub-committees of all the awards that are given out at MARAC.
      iv. Moving from a Chair/Vice Chair model to a President/Vice President Elect Model.
      v. Meetings Coordinator will be an elected position sepearate from the Vice President Elect. (3 year term).
      vi. A Communications Committee will be formed to combine the Publication and Outreach committees.
d. Questions were raised by the membership concerning shifting responsibility of Development to just one person.

e. An Ad Hoc committee will be formed to draft the language to these proposed changes to be reviewed by membership at the Fall meeting in Baltimore.

f. MARAC took a moment to remember archivists Leonora Giblin and Martha Slaton.

V. Vice Chair’s Report

a. Welcome to Rochester! 301 people registered for this conference.

b. Upcoming meetings are:
   - Baltimore, Maryland, Fall 2014, October 16-18, 2014 – hotel is the Tremont and the room rate is $169.
   - Spring 2015, the joint NEA meeting in Boston at the Park Plaza.
   - Fall 2015, MARAC will likely be in Roanoke, Virginia.
   - Spring 2016 will be in Pittsburgh, PA.

c. Thanks yous to the MCC, PC and LAC.

d. If you want MARAC to come to your home town contact Mary!

VI. Treasurer’s Report

a. Reviewed 3rd Quarter Report.

b. Reviewed the Fiscal Year 2015 budget.

c. 2008-2014 Retrospective: The MARAC Treasury

VII. Awards Announcements and Presentations

a. Finding Aid award winner was announced.

b. Scholarships & Travel Awards winners were announced.

c. Service Awards were awarded.

d. Distinguished Service Award was given to Ben Primer.

VIII. Old Business

a. None

IX. New Business

a. None

X. Invitation to the Fall 2014 Conference in Baltimore, MD.

XI. Announcements and Adjournment

a. No announcements.

b. Motion was made to adjourn the meeting the meeting adjourned at 9:41am.