

Mid-Atlantic Regional Archives Conference  
Business Meeting  
Saturday April 26, 2014  
Rochester, NY

MINUTES

- I. Call to Order – the meeting was called to order at 8:29am.
- II. Approval of the Agenda – the agenda was approved by the membership
- III. Approval of Spring and Fall Business Meeting Minutes – the minutes were approved by the membership
- IV. Chair's Report
  - a. Membership and strategic plan
    - i. A task force was formed to evaluate the results of the membership survey and made recommendations.
    - ii. One of the recommendations is to create a task force to review how conferences are done and make sure it is meeting the needs of the membership.
    - iii. We are looking at ways to improve the website and make it more dynamic.
    - iv. Education Committee is now in charge of on-conference workshops and looking into ways to improve our workshop-ability.
  - b. Committee on Committees evaluated the MARAC structure and made recommendations to streamline and be more efficient.
    - i. Changes made was making the Education committee in charge of workshops
    - ii. Having the Electronic Resources Committee perform a self-evaluation.
    - iii. Membership Development to share information with members about what all the committees do.
    - iv. Publications Committee will also be doing a self-evaluation.
  - c. By-laws changes are coming
    - i. Development Committee to be disbanded and replaced with a Development Coordinator.
    - ii. Distinguished Service Award Committee will be elected for a two year term to improve continuity.
    - iii. Developing a Scholarship Committee and an Awards Committee that will be comprised of four sub-committees of all the awards that are given out at MARAC.
    - iv. Moving from a Chair/Vice Chair model to a President/Vice President Elect Model.
    - v. Meetings Coordinator will be an elected position separate from the Vice President Elect. (3 year term).
    - vi. A Communications Committee will be formed to combine the Publication and Outreach committees.

- d. Questions were raised by the membership concerning shifting responsibility of Development to just one person.
  - e. An Ad Hoc committee will be formed to draft the language to these proposed changes to be reviewed by membership at the Fall meeting in Baltimore.
  - f. MARAC took a moment to remember archivists Leonora Giblin and Martha Slaton.
- V. Vice Chair's Report
- a. Welcome to Rochester! 301 people registered for this conference.
  - b. Upcoming meetings are:  
Baltimore, Maryland, Fall 2014, October 16-18, 2014 – hotel is the Tremont and the room rate is \$169.  
Spring 2015, the joint NEA meeting in Boston at the Park Plaza.  
Fall 2015, MARAC will likely be in Roanoke, Virginia.  
Spring 2016 will be in Pittsburgh, PA.
  - c. Thanks yous to the MCC, PC and LAC.
  - d. If you want MARAC to come to your home town contact Mary!
- VI. Treasurer's Report
- a. Reviewed 3<sup>rd</sup> Quarter Report.
  - b. Reviewed the Fiscal Year 2015 budget.
  - c. 2008-2014 Retrospective: The MARAC Treasury
- VII. Awards Announcements and Presentations
- a. Finding Aid award winner was announced.
  - b. Scholarships & Travel Awards winners were announced.
  - c. Service Awards were awarded.
  - d. Distinguished Service Award was given to Ben Primer.
- VIII. Old Business
- a. None
- IX. New Business
- a. None
- X. Invitation to the Fall 2014 Conference in Baltimore, MD.
- XI. Announcements and Adjournment
- a. No announcements.
  - b. Motion was made to adjourn the meeting the meeting adjourned at 9:41am.