

MARAC
Distinguished Service Award Committee Report
Steering Committee Meeting
College Park, MD
July 16, 2009

Membership

- Susan McElrath, Chair
- Lauren Brown, MARAC Archivist (non-voting)
- Jodi Koste
- Cheryl Stadel-Bevans

Progress

- The Distinguished Service Award will be presented at the spring meeting in Alexandria, Virginia. The deadline for nominations is February 16, 2011.
- The committee is currently reviewing the Distinguished Service Award Nomination Form with the goal of submitting the final form to the Electronic Resources Committee for posting on the MARAC website by the end of the summer.
- We are also discussing options for promoting the award and encouraging more nominations. If you have any suggestions, please share them with me.

Submitted by
Susan McElrath

MARAC

Mid-Atlantic Regional Archives Conference

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New York • Pennsylvania • Virginia • West Virginia

July 16, 2010

TO: MARAC STEERING COMMITTEE

FROM: ARIAN D. RAVANBAKSH, CHAIR, ELECTRONIC RESOURCES COMMITTEE

RE: STANDING COMMITTEE REPORT

Submitted to the Steering Committee at their Summer meeting on Friday, July 16, 2010 in College Park, MD.

Committee Membership

MARAC Chair Danna Bell-Russel has appointed the following members to terms on the committee:

Valerie Addonizio (Princeton University)
Joanne Archer (University of Maryland)
Kathleen Brown
Beth Cron (National Archives)
Ed Galloway (University of Pittsburgh)
Kristen Strigel Carter (Franklin D. Roosevelt Presidential Library)
Michele Tourney (History Associates)

Committee is fully staffed.

Meetings

Our committee held its first meeting on Tuesday, July 6. We reviewed the charter as approved by the membership in Wilmington and started to make some progress.

- 1) Google SEO. The first result from a Google search for MARAC is the old UMD hosted page. Working with Lauren Brown and UMD IT, we have gotten that page redirected to the MARAC website.
- 2) Webmasters. We need to figure out the main job responsibilities for the MARAC webmaster positions and if the model of having two individuals (technical and content) is still viable given the capabilities of MemberClicks.
- 3) We will meet on a regular basis (every 3 or 4 weeks) moving forward.

Issues for Steering

We have none at this time.

Finding Aids Committee Report MARAC Steering Committee Meeting Wilmington, DE

July 16, 2010

Activities

At the Steering Committee meeting on April 29th, the Finding Aids Committee was given approval to begin discussion on two areas of concern raised by committee members during the recent awards cycle; namely:

- lack of widespread participation by MARAC institutions in the nominations process
- the submission of multiple nominations by single institutions

Results of the discussion were to be brought back to the Steering Committee.

Probable changes in committee membership this fall, as well as the Chair's current schedule, have led to tabling this discussion until late fall, after new members to the committee have been appointed.

Membership changes

Adriane Hanson of Princeton University has recently been appointed to join the Finding Aids Committee. She will be replacing a committee member whose term will end this fall.

Respectfully submitted,
Dorthea Sartain
Chair, Finding Aids Committee

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To: MARAC Steering Committee

From: David Rose; Chair, Outreach Committee

Re: Outreach Committee Report; University of Maryland; July 16, 2010

Outreach Committee activities relating to Archives Month for October 2010 include posting the theme on the MARAC website, and preparing the following:

- Article for Mid-Atlantic Archivist (Valerie Wingfield)
- Archives Month blog (Leahkim Gannett)
- Development of news release (see attached)
- Development of flyer (to be developed)

The news release and flyer may be posted as pdf attachments at the MARAC Archives Month theme web page. The news release is intended to help to publicize local Archives Month activities of any archive, repository, or member of MARAC. A flyer will be created to be posted on bulletin boards and/or lobby displays in libraries or other appropriate location.

Outreach respectfully requests that state caucus reps inform state membership about Archives months and the availability of these documents when they are completed. See attached news release for discussion at Steering Committee meeting Friday, July 16, 2010.

Outreach Committee Membership

Heidi N. Abbey, Penn State University Harrisburg Library
Barbara Anne Beucar, The Barnes Foundation
Danna Bell-Russel, ex officio; Library of Congress
Leahkim Gannett, University of Maryland Michelle Smith Performing Arts Library
Jennie Levine Knies, University of Maryland Hornbake Library
Jessie Robinson, The Library of Virginia
David Rose, chair; March of Dimes
Valerie Wingfield, New York Public Library

July 14, 2010 / David Rose / Mid-Atlantic Regional Archives Conference (MARAC)

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STIMULATING IMAGINATION THROUGH ARCHIVES

October is American Archives Month

(CITY, STATE, September XX, 2010) – Where might one find the Civil War telegrams of President Abraham Lincoln? Or a collection of photographs that documents the history of rock and roll? Or the marriage certificate of your Great Aunt Sally? Very likely, the answer can be found in archives!

American Archives Month raises public awareness about the importance of historic documents and records. The Mid-Atlantic Regional Archives Conference (MARAC) designates the month of October to publicize the importance of archives. The Archives Month theme for 2010 is *Making Connections: Archives and Imagination*. Archivists assist people from all walks of life to find historical information by knowing collections of original records and by identifying data that may be unknown to the researcher. Thus, archivists lead the way in exploring the connections among data and documents in researching historical records. Archivists make imaginative connections between questions asked, historical evidence and information, and the possibility of answers. The creative encounter with the past involves knowing where archives and records are located, knowing how to search for information, and knowing how to interpret information from other times and other cultures.

Archives Month activities and events are happening throughout October, including **LIST HERE ANY LOCAL OUTREACH INITIATIVES OF YOUR ORGANIZATION, ARCHIVE, OR REPOSITORY.**

Begun in 1972, the Mid-Atlantic Regional Archives Conference (MARAC) is a volunteer, regional consortium of archivists who live and work in the states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia, and in the District of Columbia. To find out more about MARAC, visit www.marac.info.

MARAC PUBLICATIONS COMMITTEE REPORT
July 14, 2010

I would like to thank Sharmila Bhatia for standing in for me at the Wilmington Conference. The Committee had a productive meeting, although only four were in attendance. The Committee approved the recommendation that the Honorarium for Technical Leaflets be increased from \$50 to \$100. They also talked about posting vendor ads on the MARAC site, including hyperlinks. This will necessitate a discussion with the Electronics Resources Committee.

MID-ATLANTIC ARCHIVIST

Michael thanks everyone for his being reappointed as editor of the *MAA* for another term.

The summer issue should be ready and out the end of the week.

The deadline for the next issue is *AUGUST 15*. Michael would like to request that LAC and the Program Committee provide an article on the Harrisburg Conference for this issue, “with plenty of pictures for the next issue, preferably something I can use on the cover.”

TECHNICAL LEAFLETS

No news on Technical Leaflet #7 on Classified Documents. If anyone has suggestions regarding “lighting fires” under the author, please send them our way.

A draft of the leaflet on Reference Interviews is due in October.

From the Publications Committee meeting in Wilmington, suggestions for publications included “How-to” manuals for wikis and blogs; imaging and format conversions; and using primary sources for educators, researchers and History Day participants. Another possibility is “tips and tricks” of fundraising. Of course, the difficulty is, as always, FINDING AUTHORS.

PUBLICATIONS SALES REPORT

MARAC PUBLICATIONS SALES REPORT

April 27 – July 15, 2010

NOTE: Sales are only from the Wilmington, DE, Conference. There were no sales during the intervening months.

Documentary Heritage	0
Constitutional Issues	0
Guidelines in Archives & Ms.	1
Technical Leaflet #1 (Social Welfare Case Files)	Pulled
Technical Leaflet #2 (Computing the Cost)	0
Technical Leaflet #3 (Planning for Arch Prog)	0
Technical Leaflet #4 (Congressional Collections)	0
Technical Leaflet #5 (Exhibits)	0
Technical Leaflet #6 (Volunteers)	2
Technical Leaflet #7 (Classified Documents)	Under revision
Technical Leaflet #8 (Archival Sampling)	1
Technical Leaflet #9 (Photograph Preservation)	2
Technical Leaflet #10 (Scientific Record-Keeping)	2
Technical Leaflet #11 (Architectural Records)	2
TOTAL	10

AND . . . AS ALWAYS . . . WE ARE LOOKING FOR PEOPLE TO WRITE TECHNICAL LEAFLETS.

Respectfully submitted,

Linda Angle Miller,
Publications Committee Chair