

**Mid-Atlantic Regional Archives Conference  
Business Meeting  
Saturday, November 13, 2010  
Harrisburg, Pennsylvania**

**MINUTES**

I. Call to Order 8:44am

II. Approval of Agenda (moved John LeGloahec; second Sue Hamburger)

III. Approval of Spring Business Meeting Minutes – approved unanimously

IV. Chair's Report

- Thank you to Harrisburg Local Arrangements and Program Committees
- MARAC has gone paperless with dues renewal, and encourage members to renew through MemberClicks. If you have problems with MemberClicks, please contact the MARAC administrator
- Requested volunteer to serve as MARAC representative for the National Coalition for History. If interested, please contact Danna Bell-Russel
- Informed membership of bylaw change approved by Steering Committee where the Chair of the Nominations and Elections Committee will inform candidates of election results.

V. Vice Chair's Report

- Future Conferences
  - May 5-7, 2011          Alexandria, Virginia  
Westin Alexandria, \$169.00 per night  
Local Arrangements Co-Chairs: Jeff Flannery & John LeGloahec  
Program Committee Co-Chairs: Erin Corley & Gina Rappaport
  - November 17-19, 2011          Bethlehem, Pennsylvania  
Historic Hotel Bethlehem, \$129.00 per night  
Looking for Local Arrangements and Program Committee Co-Chairs. If interested, please contact Mary Mannix.
  - April or May 2012          Cape May, New Jersey  
Details still being finalized
- Attendance at Harrisburg meeting: 323
- Thank yous
  - o Holly Kalbach, MARAC Administrator
  - o Tammy Hamilton, who is stepping down as program editor
  - o Laura Drake Davis for her service on Meetings Coordinating Committee
  - o Dale Patterson and Mike Knies as workshop coordinators
- Harrisburg Local Arrangements Committee Co-Chairs
- Harrisburg Program Committee Co-Chairs

## VI. Treasurer's Report

- Past fiscal year ran from 1 October 2009 to 30 June 2010
  - o 9 month fiscal year
  - o Deficit is related to new fiscal year and the income from the Jersey City meeting was received in the last quarter of the previous fiscal year
  - o \$15,000 profit from the Wilmington and Jersey City meetings.
    - Portion of this profit will go to the Educational Endowment, bring the value to almost \$96,000
- FY2011 First Quarter (July 1 – September 30, 2010)
  - o Income from dues collection and conference registration
- Thank you to those individuals who contributed to the various funds administered by MARAC – total contribution to these funds totaled nearly \$1,500.

## VII. Awards Announcements and Presentations

### A. Custer Award

The 2010 Arline Custer Memorial Award  
John H. Pollack, "The Good Education of Youth"

### B. C. Herbert Finch Online Publication Award

Cliff Parker, "Researching your Chester County Home"

### C. Service Awards

Spring 2010 Local Arrangements Committee Co-Chairs: Lisa Gentzel and Ian Jensen

Spring 2010 Program Committee Co-Chairs: Susan Hamburger and Rebecca Johnson Melvin

Linda Angle Miller, for her service on the Publications Committee, including her most recent service as Chair of the Publications Committee

### D. Scholarships

Marsha Trimble Meeting Travel Award

John Bentz, New York University

Cassandra Berman, University of Maryland, College Park

Upcoming Educational Opportunities

24 February 2011 Managing Electronic Resources, Rutgers University

## IX. Old Business

- A. Signed a deed of gift with the University of Maryland, College Park and the membership approved a new version of Section 8 of the MARAC Bylaws ("Conference Archives") to reflect this change and to clarify the role of the MARAC Archivist.

## X. New Business

[No new business was discussed.]

## XI. Invitation to the Spring 2011 Conference in Alexandria, Virginia

Luncheon Speaker: Elizabeth Pryor

Plenary Speaker: Rand Jimerson

XII. Announcements and Adjournment

A. Finding Aids Committee Reminder

Think broadly about what a finding aid is. Should be from an institution in the MARAC region and made available to the public in 2010. Deadline is 17 December 2010. Award will be presented at Spring 2011 meeting

B. Distinguished Service Award Committee Reminder

Deadline for nominations is 16 February 2011, with the award presented at the Spring 2011 meeting. For more information, consult the MARAC web site.

C. Announcements

The Arlington LAC will offer a prize to the first five people who bring the brochure they received in Harrisburg to the meeting in Alexandria

D. Adjournment

The meeting adjourned at 9:34am