

1910 52

NAVIGATING THE TURN: RE-APPRAISING THE ARCHIVAL CAREER

MARAC Fall 2023 • October 19-21, 2023 • Saratoga Springs, NY

Saratoga Springs, N.Y. Library of Congress Prints and Photographs Division Washington, D.C.
<http://hdl.loc.gov/loc.pnp/pga.06834>





Saratoga Hall of Springs, Saratoga State Park.

WELCOME BACK TO SARATOGA, NY!

It has been 25 years since MARAC has visited Saratoga Springs (locals call it Saratoga).

Located in the southern foothills of the Adirondack Region in Upstate New York, the history of Saratoga has profound local and national significance, from the Revolutionary War's pivotal Battle of Saratoga to the city's emergence in the Victorian Era as a resort famous for its mineral baths, spas, and race track. The Academy Award-winning film *12 Years A Slave* tells the story of Solomon Northup, a free Black man living in Saratoga who was kidnapped and sold into slavery in 1841, gaining his freedom again in 1853.

The conference theme is “Navigating the Turn: Re-Appraising the Archival Career.” Our profession seems to be in a season of change, buffeted by the stresses of the pandemic, a new enthusiasm for unions and labor advocacy, and increasing expansion into the preservation and management of born-digital collections. The theme is also inspired by horses battling for position on the famed local racetrack, the Battle of Saratoga—a turning point in the Revolutionary War—and the curative waters of Saratoga Spa which can represent an opportunity for reflection and renewal.

The conference hotel, the Saratoga Hilton and City Center, provides easy access to all that Saratoga has to offer visitors. Saratoga was recently listed in the top 25 of the best small cities in the United States. Right outside the hotel on Broadway, there are dozens of local shops, boutiques, fantastic restaurants and unique art galleries. There is so much to see and do during your time in Saratoga; make sure you experience this vibrant downtown for yourself. Don't forget to try some of the only naturally carbonated springs in the country.

Attendees will be able to select from a variety of guided tours throughout the day on Thursday that will showcase the beauty and history of Saratoga. These include a quintessential tour of the Queen Anne homes on North Broadway; a special behind-the-scenes look at the Tang Teaching Museum's collections spaces on the campus of Skidmore College; a stroll through Congress Park in the heart of the city; a visit to the National Museum of Racing and Hall of Fame near the renowned Saratoga Race Course; and, since it will be just days before Halloween, an entertaining nighttime ghost tour of the haunted places in the city.

Gather with MARAC colleagues at Friday's reception at the Canfield Casino, one of Saratoga's buildings listed as a National Historic Landmark. The building opened in 1870, ceased operating as a casino in the early 20th century, and now hosts some of Saratoga's biggest events. The Canfield Casino is home to the Saratoga Springs History Museum which contains one of the largest archives of historic Saratoga photography. During the reception, complimentary rides will be available on the historic wooden carousel located just outside the Casino.

Our luncheon plenary session will feature speakers Paul Miller and Amy Godine. Miller's documentary, *Searching for Timbuctoo*, tells the story of a Black settlement in the wilds of Upstate New York that brought together some of the country's best-known abolitionists. Godine's upcoming book, *The Black Woods*, tells the wider story of Black settlers in the Adirondack Mountain region. The film will be screened during the conference and we anticipate an exciting luncheon with our two speakers.

The conference program is also making big changes to encourage discussion and collaboration among attendees. Four roundtable sessions will facilitate conversations on the work of lone arrangers, the experiences of early career archivists, overhauling processing workflows, and serving as the link between archives and IT. Birds of a feather sessions will help encourage in-depth, protected discussions among archivists of similar interests or demographics. A mini-workshop will help teach how to write and administer a vendor contract, while another session will debate when an archivist should start to intervene in their donors' records. Stick around for the poster session, highlighting new archival research in the region, and an open forum with the Chair discussing MARAC's new Strategic Plan. We hope that these changes will help make the conference a welcoming place for all MARAC attendees. Additionally, quiet spaces will be available for conference attendees to use as places to recharge and decompress when needed.

There are so many things to do and see in Saratoga, but you won't want to miss a few special attractions. Hike the trails and peek at the fall foliage in Saratoga Spa State Park, a 2,379-acre state park, a short 5-minute drive from the conference hotel. The grounds contain hiking trails, mineral springs, classical bath and spa houses, and the Saratoga Performing Arts Center. If you enjoy jazz, stop by 9 Maple Avenue, an intimate, 40-seat jazz bar set deep in the heart of Saratoga. And last, but certainly not least, there are currently 21 public mineral springs in various locations throughout Saratoga that are naturally carbonated and provide purported health benefits (clearing skin, helping digestion, and even strengthening blood!).

We look forward to seeing you in Saratoga!

PROGRAM COMMITTEE CO-CHAIRS

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Welcome to Saratoga Springs!

While you're here, make sure to visit Caffè Lena, America's longest continuously operating folk music venue, and what the Library of Congress calls "An American treasure."

Thursday October 19, 7:00 p.m.

Honeysuckle

Progressive folk duo

Friday October 20, 8:00 p.m.

Lonesome Ace Stringband

Bluegrass

Saturday October 21, 8:00 p.m.

Professor Louie & The Crowmatix

Blues, rock & American roots

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4 · NAVIGATING THE TURN: RE-APPRAISING THE ARCHIVAL CAREER

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WEDNESDAY, OCTOBER 18

- 6–8 p.m. Registration
- 6–8 p.m. Lactation/Nursing Room

THURSDAY, OCTOBER 19

- 8 a.m.–5 p.m. Registration
- 8 a.m.–5 p.m. Lactation/Nursing Room
- 9 a.m.–12 p.m. **W1** - Engaging Grades 4-12 Students with Archival Materials to Promote Critical Thinking and Learning
- 9 a.m.–12 p.m. **W2** - Print Matters: The Creation of Successful In-Person and Hybrid Exhibits in Challenging Times
- 9 a.m.–4 p.m. **W3** - You're Hired! How to Navigate the Job Application Process
- 9 a.m.–4 p.m. **W4** - Understanding Archives: Introduction to Archival Basics
- 10:15–10:30 a.m. Workshop Break
- 11:15 a.m.–1 p.m. **T1** - North Broadway Historic Homes
- 12–1 p.m. Lunch on your own
- 1–4 p.m. **T2** - National Museum of Racing and Hall of Fame
- 1–4 p.m. **W5** - Personal Archiving and the Virtual Footlocker Project Curriculum
- 1–4 p.m. **W6** - Housing How-To: Stabilizing and Supporting Paper-Based Collections
- 2–3 p.m. **T3** - Tang Teaching Museum at Skidmore College
- 2:15–2:30 p.m. Workshop Break
- 3–4:30 p.m. **T4** - Congress Park
- 6–9 p.m. Steering Committee meeting
- 7–8 p.m. *Searching for Timbuctoo* screening
- 7–8:30 p.m. **T5** - Haunted Saratoga Ghost Tour

- 8–9 p.m. Meet and Greet Reception

FRIDAY, OCTOBER 20

- 8 a.m.–5 p.m. Registration
- 6 a.m.–8 p.m. Lactation/Nursing Room
- 8–9 a.m. Continental Breakfast
- 8:30–9 a.m. New Member Orientation
- 9:15–10:30 a.m. Concurrent Sessions S1-S3
- 10:40 a.m.–12 p.m. Concurrent Sessions S4-S6
- 12:15–1:45 p.m. Luncheon
- 2–2:30 p.m. Caucus Meetings (MD and DC, DE, NY)
- 2–3:15 p.m. Breakout Sessions/Birds of a Feather
- 2–3:15 p.m. Poster Session
- 2–3:15 p.m. Vendor Session
- 2:45–3:15 p.m. Caucus Meetings (NJ, PA, WV, VA)
- 3:30–5 p.m. Concurrent Sessions S7-S9
- 5:30–8 p.m. Reception

SATURDAY, OCTOBER 21

- 6 a.m.–1 p.m. Lactation/Nursing Room
- 8–9 a.m. Continental Breakfast and Business Meeting
- 8 a.m.–1 p.m. Registration
- 9–9:45 a.m. Strategic Plan Listening Session
- 10–11:15 a.m. Concurrent Sessions S10-S12
- 11:30 a.m.–12:45 p.m. Concurrent Sessions S13-S15

FOR ADDITIONAL CONFERENCE INFORMATION:
www.marac.info/fall-2023-conference

WEDNESDAY, OCTOBER 18

- 6–8 p.m. Registration
 6–8 p.m. Lactation/Nursing Room, *The Boardroom*

THURSDAY, OCTOBER 19

- 8 a.m.–5 p.m. Registration, South Lobby
 8 a.m.–5 p.m. Lactation/Nursing Room, *The Boardroom*
 9 a.m.–4 p.m. Workshops, SEE PAGE 12-13
 10:15–10:30 a.m. Workshop Break
 11:15 a.m.–8:30 p.m. Tours, SEE PAGE 9-10
 12–1 p.m. Lunch on your own
 1–6 p.m. MARAC Committee Meetings, *Broadway*

All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas.

- 2:15–2:30 p.m. Workshop Break
 6–9 p.m. MARAC Steering Committee Meeting, *Broadway 4*
 7–8 p.m. *Searching for Timbuctoo* screening, *Whitney*
 8–9 p.m. Meet and Greet Reception, *High Rock*

FRIDAY, OCTOBER 20

- 8–9 a.m. Continental Breakfast, *City Center's Senator Joseph L. Bruno Meeting Room*
 8 a.m.–5 p.m. Registration, *South Lobby*
 6 a.m.–8 p.m. Lactation/Nursing Room, *The Boardroom*
 8:30–9 a.m. New Member Orientation
 9:15–10:30 a.m. Concurrent Sessions S1-S3, SEE PAGE 14
 10:40 a.m.–12 p.m. Concurrent Sessions S4-S6, SEE PAGE 14-15
 12:15–1:45 p.m. Luncheon, *City Center's Meeting Room #2*, SEE PAGE 7

- 2–2:30 p.m. Caucus Meetings (MD and DC, DE, NY)
 2–3:15 p.m. Breakout Sessions/Birds of a Feather, SEE PAGE 8
 2–3:15 p.m. Poster Session, *City Center's Senator Joseph L. Bruno Meeting Room*
 2–3:15 p.m. Vendor Session, *City Center's Senator Joseph L. Bruno Meeting Room*
 2:45–3:15 p.m. Caucus Meetings (NJ, PA, WV, VA)
 3:30–5 p.m. Concurrent Sessions S7-S9, SEE PAGE 15-16
 5:30–8 p.m. Reception, *Canfield Casino*

SATURDAY, OCTOBER 21

- 6 a.m.–1 p.m. Lactation/Nursing Room, *The Boardroom*
 8 a.m.–1 p.m. Registration, *South Lobby*
 8–9 a.m. Continental Breakfast and Business Meeting, *Saratoga Ballroom*

All conference attendees are welcome to attend the MARAC Business Meeting. You are not required to purchase the breakfast to attend. The Business Meeting starts 15 to 30 minutes after the start of the breakfast, depending on the needs of the MARAC chair.

- 9–9:45 a.m. Strategic Plan Listening Session, *Highrock*
 10–11:15 a.m. Concurrent Sessions S10-S12, SEE PAGE 16-17
 11:30 a.m.–12:45 p.m. Concurrent Sessions S13-S15, SEE PAGE 17

THURSDAY, OCTOBER 19

MOVIE NIGHT

7–8 P.M.

Come join us for movie night! This film screening will complement our luncheon plenary with the film's writer and director, Paul Miller.

Searching for Timbuctoo (Apartment C Media, 2021)
A wealthy New York abolitionist's gift of land to fight racism leads one man to the brink of insanity, sends another to the gallows, and helps hurtle the nation towards a catastrophic civil war.

If you miss the Thursday screening, the film will be screened again throughout the day on Friday.

MEET & GREET

8–9 P.M.

High Rock

After movie night, grab a snack, claim a door prize, meet someone new in the field, and start off MARAC Saratoga right!

FRIDAY, OCTOBER 20

LUNCHEON

12-15–1:45 P.M.

City Center's Meeting Room 2

SEARCHING FOR THE BLACK WOODS

Speakers: Amy Godine and Paul Miller

In 1846, in an effort to level a blow against racism, wealthy New York landowner and well-known abolitionist leader, Gerrit Smith, gave away 120,000 acres of wild land to nearly 3,000 African-American men so that they could have the right to vote in the State of New York. His "scheme of justice and benevolence" helped establish a Black settlement that brought together a diverse group of black and white abolitionists—including a struggling sheep farmer named John Brown—committed to ending slavery.

Documentary filmmaker Paul Miller and author Amy Godine

bring this history to life. Paul's documentary, *Searching for Timbuctoo*, and Amy's upcoming book, *The Black Woods*, tell the story of the revolutionary settlement and its historical implications. The film will be screened on Thursday night and throughout the conference. Come hear the story of Timbuctoo from two expert storytellers and learn about the research process that helped bring these stories to life.

POSTER SESSION: NEW RESEARCH IN ARCHIVES

2–3:15 P.M.

City Center's Senator Joseph L. Bruno Meeting Room

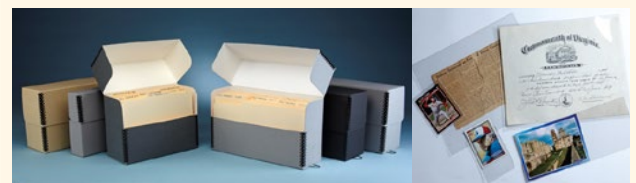
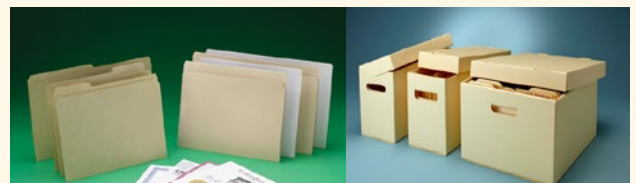
This poster session offers archives students, recent graduates, and rising professionals the opportunity to share their research. Posters will focus on all aspects of archives, archival work, and related topics. Be sure to attend the Poster Session to support and learn from our newest colleagues in the field and our organization.

Do you want to present a poster? Poster proposals will be considered until September 1, 2023. Submit your proposal here: <http://bit.ly/marac-posters-2023>. A detailed list of posters will be included in the printed program supplement, on the conference website, and on the scheduling app.



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BIRDS OF A FEATHER/BREAKOUT SESSION

2–3:15 P.M.

Travers, Whitney, and Alabama

Take this time to make connections! Spaces and facilitators will be made available to help start conversations, whether they're about your shared interests, similar demographics, a hot topic in the archival field, or that interesting session you just heard. Participants can join and leave conversations at will, form new breakout groups, and meet some new people.

RECEPTION

5:30–8 P.M.

Canfield Casino, 1 E Congress St, Saratoga Springs, NY 12866

Gather with MARAC colleagues at Friday's reception at the Canfield Casino, one of Saratoga's buildings listed as a

National Historic Landmark. The building opened in 1870, ceased operating as a casino in the early 20th century, and now hosts some of Saratoga's biggest events. The Canfield Casino is home to the Saratoga Springs History Museum containing one of the largest archives of historic Saratoga photography. During the reception, complimentary rides will be available on the historic wooden carousel located just outside the Casino.

SATURDAY, OCTOBER 21**STRATEGIC PLAN LISTENING SESSION**

9–9:45 A.M.

Highrock

Join the MARAC Steering Committee to hear about MARAC's Strategic Plan for 2023-2026 and provide your feedback.

Watching the race from grand stand. Saratoga Springs, N.Y. Postcard. Image from the Wayne Tucker Postcard Collection, Schenectady County Historical Society.



Registration and pre-payment required.

THURSDAY, OCTOBER 19

T1. NORTH BROADWAY HISTORIC HOMES

Time: 11:15 a.m.–1 p.m. Fee: \$15 per person
Minimum: 10 Maximum: 50

Join our guide from the Saratoga Springs Preservation Foundation on this quintessential Saratoga Springs tour of the grand Queen Anne homes of North Broadway. It's an opportunity to learn about the city, its development, architecture, and prominent residents. This incredibly popular tour always sells out when offered by the Foundation.

The tour involves a significant amount of walking and standing, but North Broadway is nicely paved. In the past, this tour has successfully welcomed individuals of all abilities. Meet by the front doors inside the hotel lobby at 11:15 a.m. to begin the tour with a short discussion and photograph presentation by our guide. The tour will depart shortly afterward. Tour will be held rain or shine.

T2. NATIONAL MUSEUM OF RACING AND HALL OF FAME

Time: 1 p.m.–4 p.m. Fee: \$25 per person
Minimum: 5 Maximum: 50

Saratoga Springs is famous for horse racing, so come and learn more about the history of the sport! Located across the street from the Saratoga Race Course, the oldest thoroughbred racetrack in the United States, the National Museum of Racing and Hall of Fame chronicles the sport of horse racing as well as horses, jockeys, trainers, support personnel, and owners. Attendees will enjoy a guided exhibit tour of the museum, the Hall of Fame film, a special behind-the-scenes experience for archivists, and have ample time to explore the interactive displays in the recently completed Hall of Fame at their own pace.

The museum is fully accessible. It is a 20-25-minute walk from the hotel or a 5-minute car ride. Museum parking is located behind the museum, off Ludlow Street. Attendees should meet in the main lobby near the front desk by 12:50 p.m. The tour guide will meet the group there. The museum is located at 191 Union Ave, Saratoga Springs, NY, 12866.

T3. TANG TEACHING MUSEUM AT SKIDMORE COLLEGE

Time: 2–3 p.m. Fee: \$5 per person
Minimum: -- Maximum: 18

Named for 1961 Skidmore graduate Frances Young Tang, the Tang Teaching Museum features approximately 12 exhibitions every year. Its focus on contemporary art combines cross-disciplinary perspectives as well as exploring the multitude of creative possibilities in both 2-D and 3-D formats. The museum consistently involves faculty and students in the development of its various exhibitions and believes in utilizing both its galleries and collections storage as environments in which to teach. This tour will focus on a behind-the-scenes look at the museum's collections spaces and will be led by a Tang curator or registrar.

The formal tour is expected to last 45-60 minutes, after which attendees will be able to explore the current exhibits at their leisure. For the formal tour at 2:00 p.m., attendees should meet in the main lobby/Atrium of the Tang (ground level) between 1:50 and 1:55 p.m. Please check in with the visitor services associate at the front desk. Free visitor parking can be found in the Tang lot adjacent to the museum, with parking spaces available for visitors with disabilities. The entrance closest to the Tang parking lot is fully accessible. Skidmore College is located one mile north of the Saratoga Hilton and is just two minutes away by car, or 15-20 minutes on foot.

T4. CONGRESS PARK

Time: 3 p.m.–4:30 p.m. Fee: \$20 per person
Minimum: 10 Maximum: 20

Take a leisurely guided walk through beautiful Congress Park in the heart of Saratoga Springs and discover its fascinating history. Sample the mineral springs in the park; learn about the Spit and Spat fountain; hear why Saratoga has a reputation for gambling and spas; and become immersed in much more Saratoga lore.

The route is a flat, paved pathway. It is a 10-minute walk from the hotel directly down Broadway. Meet at the Saratoga Springs Visitors Center by 2:50 p.m. The Visitors Center is located at 297 Broadway, Saratoga Springs, NY, 12866. Tour will be held rain or shine.

T5. HAUNTED SARATOGA GHOST TOUR

Time: 7–8:30 p.m. Fee: \$20 per person
 Minimum: -- Maximum: 20

Along with Saratoga Springs' connection to equine sports and the arts, the area also offers opportunities to delve into the stories of spirits who are said to appear from time to time in various locations around Saratoga. This walking tour will introduce participants to sites that are rumored to be haunted and tell the stories of the residents whose spirits may still linger there.

Haunted Saratoga Ghost Tours are entertaining and spooky, yet family friendly. The 90-minute walking tour keeps a leisurely pace and covers less than a mile over mainly flat ground, including Congress Park. The route is paved with no stairs. The Haunted Saratoga crew will make every effort to meet the needs of guests who require reasonable accommodations; please let us know when registering for the tour if you have such a need. Attendees should meet by the front doors inside the hotel lobby at 6:50 p.m. Tour will be held rain or shine.

To the right: Recreation Unit: Swimming Pool at Saratoga Springs, New York, 1935, Lantern slide. NYS_A3045-78. New York State Archives.

Below: Band stand and lake in Congress Park, Saratoga Springs, N.Y. Postcard. Image from the Wayne Tucker Postcard Collection, Schenectady County Historical Society.

EXPLORE ON YOUR OWN

Saratoga Spa State Park

The 2,379-acre state park is a short 5–10-minute drive from the conference hotel. The grounds contain hiking trails for leaf peeping, mineral springs, classical bath and spa houses, and the Saratoga Performing Arts Center.

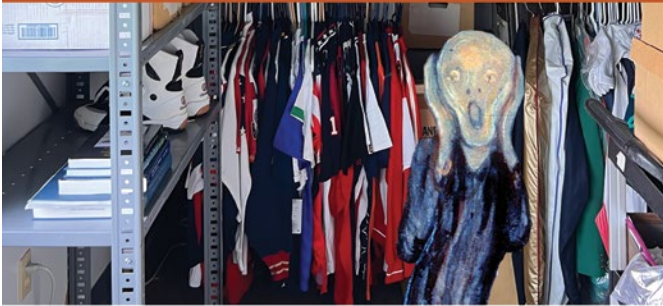
Public Mineral Springs

Twenty-one springs in various locations throughout Saratoga are naturally carbonated and provide purported health benefits (clearing skin, helping digestion, and even strengthening blood!). The Columbian Springs and the Congress Springs are located in Congress Park in downtown Saratoga less than a mile from the hotel.





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THURSDAY, OCTOBER 19

W1. ENGAGING GRADES 4-12 STUDENTS WITH ARCHIVAL MATERIALS TO PROMOTE CRITICAL THINKING AND LEARNING

Half-Day Workshop: 9 a.m.–12 p.m. Cost: \$50

INSTRUCTOR: Tracy Harter, *Library of Virginia*
Sonya Coleman, *Library of Virginia*

Suitable for new archivists or those seeking inspiration for new methods of student engagement with their repository's archival collections, this workshop offers proven tips, tools, and strategies for planning and executing successful curricular outreach sessions that take you and your collections into grades 4-12 classrooms. Participants will use primary source digital print facsimile sets and guided learning activities from the Library of Virginia's (LVA) local records collections, and online transcription activities from LVA's Virginia Untold collection. Participants will also experience the process of transcribing selected documents, and use discussion questions that prompt students to investigate the concept of "archival silence" and the perspective of the creators in historical context. Through these activities, you will come away with a checklist of tactics and logistics to help you undertake outreach, to include communicating with teachers throughout the planning process, scaffolding for various learning styles and needs, preparing for unanticipated challenges, and a sample lesson plan and activities that may be tailored to fit materials from your archives.

W2. PRINT MATTERS: THE CREATION OF SUCCESSFUL IN-PERSON AND HYBRID EXHIBITS IN CHALLENGING TIMES

Half-Day Workshop: 9 a.m.–12 p.m. Cost: \$50

INSTRUCTOR: Harrison Wick,
Indiana University of Pennsylvania

As archivists, librarians, and records managers, our professions take us down many paths, often leading to displays and exhibits that cover a broad range of subjects. This workshop will discuss scope and content, fundraising, and publicity that can help you create innovative in-person, online, and hybrid exhibits. The workshop title, "Print Matters," has a double meaning, referring to the importance of paper and print, but also the need to help our audience understand that online and hybrid exhibits can be just as meaningful as in-person exhibits. It does not matter

if you are responsible for special collections, reference, or are a medical librarian, we each have to create displays that engage with students, employees, community members, and researchers. This workshop will encourage you to talk about your experiences and learn how we can build successful collaborations around exhibits—with or without significant funding—during these challenging times. COVID-19 may have changed our world, but it does not have to diminish how we can be proactive and engage with people.

W3. YOU'RE HIRED! HOW TO NAVIGATE THE JOB APPLICATION PROCESS

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$100

INSTRUCTORS: Peter Carini, *Dartmouth College*

The goal of the "You're Hired" workshop is to demystify the job-seeking process by breaking it down into manageable parts and helping participants understand how to present themselves in a competent and professional manner. Key components of the workshop include: the application process, the interview, and job talks/presentations. Participants will start with reading and assessing a job posting to determine if it is right for them, then discuss how to navigate interviews, and finally approach how to create a successful job talk/presentation. During the workshop, participants will review sample postings, resumes, and cover letters and discuss and critique them as a group. Participants will then have an opportunity to write their own cover letter and have it critiqued by the instructor and the group. We will discuss the role of the remote interview and the onsite interview followed by a mock interview, as well as a review of interview dos and don'ts.

W4. UNDERSTANDING ARCHIVES: INTRODUCTION TO ARCHIVAL BASICS

Full-Day Workshop: 9 a.m. – 4 p.m. Cost: \$100

INSTRUCTOR: Dyani Feige, *Conservation Center for Art & Historic Artifacts*

Proper archival procedures enable safe and effective management of collections. Topics covered during this workshop include the fundamentals of archival appraisal, acquisition, and access; proper storage materials; and the most common preservation problems found with paper-based archival collections. The session will also touch on processing, arrangement, and description. This workshop is appropriate for individuals who may have found themselves in the role of archivist without formal training in the

WORKSHOPS

profession, or for those seeking a refresher course.

W5. PERSONAL ARCHIVING AND THE VIRTUAL FOOTLOCKER PROJECT CURRICULUM

Half-Day Workshop: 1–4:00 p.m. Cost: \$50

INSTRUCTOR: Ed Benoit, III, *Louisiana State University*

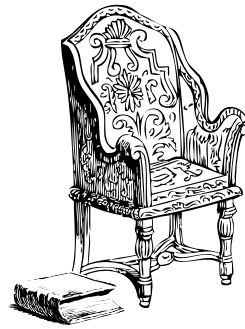
The Virtual Footlocker Project (VFP) assists contemporary veterans and active-duty military in preserving their personal military records. This workshop was developed as part of the IMLS-funded project to provide archivists with a better understanding of the issues surrounding personal military records, best practices for working with military members, how to utilize the VFP veteran's curriculum, and how to design and implement participatory recordkeeping projects with veterans. The workshop will include presentations, small group discussions, and brainstorming sessions, and is appropriate for all levels of archival practitioners. No prior knowledge is required.

W6. HOUSING HOW-TO: STABILIZING AND SUPPORTING PAPER-BASED COLLECTIONS

Half-Day Workshop: 1–4:00 p.m. Cost: \$50

INSTRUCTOR: Kate Jacus and Amanda Murray, *Documentary Heritage and Preservation Services for New York*

Fragile, deteriorated, and frequently-used collections often require additional support and housing in order to better preserve the materials as well as to enable safe handling and use. In this workshop, participants will explore methods to stabilize vulnerable paper collections for both handling and storage. A discussion and activity will be centered around best practices for stabilizing collection items within standard document boxes and folders. Participants will also have the opportunity to create custom housing enclosures appropriate for books, albums, and cased objects, including a book shoe and a four-flap phase box. This workshop does not require advance knowledge and is appropriate for anyone interested in learning these housing and stabilization techniques.



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FRIDAY, OCTOBER 20 | 9:15–10:30 A.M.

S1. SMALL STAFF, BIG IMPACT: THE WORK OF LONE ARRANGERS

- CHAIR:** Zachary Hottel, *Shenandoah County Library*
- SPEAKERS:** Deborah Smith, *Jones Memorial Library*
Sarah Hedlund, *Montgomery History*
Danielle Glynn, *Roswell Park Comprehensive Cancer Center*
Katheryn Lawson, *Nemours Estate*

Are you a lone arranger wearing too many hats? Ever wonder how an archivist with a small staff manages to get anything done? Looking for some fresh ideas to try while understaffed? This open forum is an opportunity to join in a lively discussion about the work of lone arrangers and archives with small or volunteer staff. The session will begin with brief presentations by a panel of five lone arrangers highlighting some of their recent work. It will be followed by a moderated group discussion focusing on participant questions, input, and conversation. Participants are invited to bring topics they would like to discuss as we work to better understand the work of lone arrangers, the unique challenges they face, and their exceptional contributions to the field.

S2. FROM THE UNIVERSITY OF MARYLAND TO... EVERYWHERE? EXPECTATIONS VS. REALITIES FROM EARLY(ER) CAREER ARCHIVISTS

- CHAIR:** Kendall Aughenbaugh, *Hillwood Estate, Museum & Gardens*
- SPEAKERS:** Alan Wierdak, *University of Maryland, College Park*
Jen Wachtel, *History Associates*
Ann Abney, *University of South Carolina*
Zachary Tumlin, *Duke University*

What were your expectations when you completed your archival education program? Was the reality of your first archives job different from your expectations? In this structured roundtable, the panel will dive into topics such as gaps in the MLIS curriculum, the expanding roles and responsibilities of archivists, the wide variety of archival career paths, and labor issues presented by an increasing dependence on contract and temporary positions. The panel is comprised of graduates and soon-to-be graduates of the

University of Maryland MLIS program, whose career paths led them to museums, university libraries, special collections, and corporate consulting. Panelists will discuss challenges in new and unexpected career paths and ways to leverage our employment experiences and knowledge to improve work outcomes. We encourage you to participate in the conversation and contribute your own ideas for solutions.

S3. DIGITAL SOLUTIONS WORLD CAFE

FACILITATOR: Tyler Stump, *Pennsylvania State Archives*

"I have a problem!" "I have a solution!" Join this world café-style session that is designed to help participants find answers to their technological problems. Whether you have a dilemma that has been vexing you or you want to share your own solutions and suggestions, come to share knowledge in this real-world forum.

FRIDAY, OCTOBER 20 | 10:40 A.M.–12 P.M.

S4. THRIVING TOGETHER: COLLABORATION AND INNOVATION WITH LIMITED RESOURCES

- SPEAKERS:** Gwenlyn Coddington, *McDaniel College*
Tanner Lewey, *California State University, Stanislaus*
Corinne Chatnik, *Union College*
Amanda Greenwood, *Independent Archivist*
Rebecca Fried, *Union College*

Small colleges are finding success by collaborating and innovating with a tight set of resources. Speakers from McDaniel College will detail a project that documents student life and perspectives, requiring collaboration between understaffed departments, and resulting in reaching new constituents and utilizing new virtual and in-person platforms. Speakers from Union College will present about a NHPRC grant that enabled them to digitize the John Bigelow papers and included transcription of the diaries of his wife, Jane Tunis Poultney Bigelow; building the transcription site and reaching out to collaborators was a large part of this project.

S5. WHEN DO WE BEGIN? A CONVERSATION ON ARCHIVAL PRACTICE

SPEAKERS: Dara A. Baker, *National Archives and Records Administration*
Dennis Riley, *U.S. Holocaust Memorial Museum*
Bonnie Marie Sauer, *Rockefeller Archive Center*

What is the role of archives in modern recordkeeping and the digital age? The panelists in this session will engage with the quiet but ever-present debate about when an archivist should become involved in the records lifecycle: Systems design? Record creation? Record transfer? Or is there a new way to define our role as new technologies and the expanding scale of stuff requires new skills to manage? The panelists have worked as reference archivists, archival managers, appraisal archivists, records managers, digital preservationists, and public access specialists with careers in state, federal, and private archives. These discussions percolate under the surface; the panel's goal is to bring them into the public discourse and see what approaches make the most sense for our profession.

S6. PREPARING FOR A GOOD BEGINNING, PLANNING FOR A GOOD ENDING: THE LIFE CYCLE OF A SOLO ARCHIVIST POSITION

SPEAKERS: Sheridan Sayles, *Memorial Sloan Kettering Cancer Center*
Mary Mannix, *Frederick County Public Libraries*
Nicholas Webb, *New York Medical College*

This session focuses on the experiences of solo archivists and looks at both the roles solo archivists play in their institutions, and the ways in which they develop these positions and pass them on to their successors. The panel includes the perspectives of archivists who are setting up a program entirely, who are taking the reins from an archivist of over twenty years, and who are preparing for retirement. Discussion will focus on the factors that have helped these solo archivists succeed, frameworks to consider when building or passing on a program, and the unintentional hats that they may find themselves wearing, including institutional historian, records manager, and "digitizer-in-residence."

FRIDAY, OCTOBER 20 | 3:30–5 P.M.

S7. SIGNATURE SUCCESSES: OPTIMIZING CONTRACTS FOR MAXIMUM IMPACT (MINI-WORKSHOP)

INSTRUCTORS: Anita M. Weber, *Library of Congress*
Christopher Hartten, *Library of Congress*

Archivists may find themselves responsible for soliciting or coordinating contracted services, including gathering data, formulating proposals, executing logistics, and providing quality control. Poor planning can lead to unfinished projects, frustrating contractor experiences, and sloppy administrative oversight that may have serious implications for future awarding of grants or contract bidding. This mini-workshop explores the essential elements of planning and executing successful archival processing contracts from the perspectives of both the hiring institution and the contractors. What are the critical documents, personnel roles, and ethical considerations involved in initiating a contract? What data is required for drafting a proposal that will elicit the most accurate responses? What is needed to ensure smooth operations and achieve project goals? Most importantly, how can you maintain momentum if one or more of these elements experiences a setback? The instructors will articulate strategies for achieving the best possible results for your money.

S8. TAKING A LEAP

MODERATOR: Harrison Wick, *Indiana University of Pennsylvania*
SPEAKERS: Rejoice E. Scherry, *Vermont Division for Historic Preservation*
Rachael Dreyer, *The Pennsylvania State University*
Laura Melbourne, *Swarthmore College Peace Collection*

Join us for an interactive session discussing the ever-expanding and ever-changing skillsets needed to navigate gallery, library, archives, and museum (GLAM) career paths. The panelists will explore the skills and experiences that helped them transition into and out of archival positions. How can professionals fill gaps in their knowledge when starting new positions or assuming additional

responsibilities? What training and experiences can be brought into GLAMs from other careers? Why is the profession changing and how have professionals adapted? Panelists will speak to the personal satisfaction derived from taking the leap to new paths, and invite attendees to join in a lively exchange of ideas about the uncertainty and challenges involved in the evolution of contemporary career paths.

S9. DOCUMENTING THE HISTORY OF THE EQUAL RIGHTS AMENDMENT AT 100

MODERATOR: Jodi Boyle, *University at Albany, SUNY*

SPEAKERS: Maureen Cresci Callahan, *Smith College*

Jenny Gotwals, *Schlesinger Library on the History of Women in America*

Elizabeth Novara, *Library of Congress*

This year marks the 100th anniversary of the first time that the Equal Rights Amendment (ERA) was introduced in Congress. Section 1 of the ERA reads, “Equality of rights under the law shall not be denied or abridged by the United States or by any state on account of sex” and its intention is to secure legal gender equality. Today, the ERA is still pending for various reasons, and women, trans, and nonbinary people continue to lack equal rights under the U.S. Constitution. This session will focus on how archival institutions are marking the ERA anniversary and the ways in which the ERA influences archival work through collecting, storytelling, and other projects.

SATURDAY, OCTOBER 21 | 10–11:15 A.M.

S10. SMALL SHOPS, BIG DREAMS: HARNESSING TEAMWORK AND STRATEGIC PLANNING TO IMPLEMENT A SHARED VISION FOR ARCHIVES

SPEAKERS: Annie Tummino, *Queens College CUNY*

Caitlin Colban-Waldrón, *Queens College CUNY*

Martha Tenney, *Barnard College*

Obden Mondésir, *Barnard College*

In this session, archivists from Queens College and Barnard College will discuss how they harness teamwork and strategic planning to meet shared goals in their respective workplaces. Though Queens College is public, and Barnard

is private, both archives occupy the space between lone arranger and well-resourced institution, and both strive to “dream big” without getting overloaded with day-to-day tasks. How do you remain mission and value-driven while meeting immediate needs? How do you move big projects forward incrementally, so no one feels overwhelmed or burnt out? When do you work together as a team, and when do you divide up roles and tasks? In this session, panelists will share strategies big and small that touch on these themes and questions. The session aims to be both practical and inspiring for anyone looking to keep their big dreams alive while also maintaining a healthy work environment.

S11. OVERHAULING PROCESSING PROCEDURES AND BEST PRACTICES

PANELISTS: Katie Carey, *Johns Hopkins University*

Ben Blake, *University of Maryland, College Park*

Jessica Johnson, *Virginia Commonwealth University*

Join us for an informal conversation about overhauling processing procedures and best practices in your archives. Three panelists will discuss their experiences implementing new procedures that facilitate rapid availability of collections, creating local processing and best practice guides with an eye towards equity and accessibility, and exploring experimental ways to process very large collections. After panelist presentations, the session will open up for a freewheeling discussion about the ins and outs of creating and implementing new processes. Bring your questions, thoughts, ideas, successes, and failures and learn about how other colleagues and institutions have updated their processing best practices!



High Rock Spring, Saratoga, N.Y. Library of Congress Prints and Photographs Division
Washington, D.C. <http://hdl.loc.gov/loc.pnp/stereo.1s08124>

S12. EXPEDITION EMPIRE (STATE): THE ROLE OF TRANSPORTATION IN THE ECONOMIC, MILITARY AND POLITICAL LANDSCAPE OF NEW YORK

SPEAKERS: Jim Gandy, *New York State Military Museum*
Hal Raven, *The Saratoga, Corinth & Hudson Railway*
Joseph Schill, *Corning Museum of Glass*
Craig Williams, *Canal Society of New York State*

The history of New York State is heavily influenced by the transportation infrastructure unique to this region. Whether transporting soldiers, goods, politicians, or religious movements the waterways and rail lines of the Empire State have traversed the events of history. Set along the paths of the Erie Canal and railways like the Saratoga, Corinth and Hudson, this session will provide insights into the impact of the Corning Glass Works on the Southern Tier; on the mustering of the 77th New York Volunteers out of Saratoga; on the harried swearing in of President Theodore Roosevelt after McKinley's assassination; and on the religious movements that swept the region that became known as the Burned Over District.

SATURDAY, OCTOBER 21 | 11:30 A.M.–12:45 P.M.

S13. AND THEY'RE OFF! PARTNERING WITH HIGH SCHOOLS TO INSPIRE NEW ARCHIVES CHAMPIONS

SPEAKERS: Felicity Knox, *Towson University*
Ashley Todd-Diaz, *Towson University*
Towson University interns

For better or for worse, professionals in service-oriented fields like archives usually have the ability to see the potential in new opportunities, no matter how under-resourced or busy you may be. Calls from local high schools seeking internship placements for their students offer one such opportunity. These calls can come with challenges, including determining whether you can devote the time or energy needed to create and sustain these partnerships and advocating to peers and administrators to debunk biases about the abilities of high school students. At the same time, internships allow archivists to gain new insights about their work, and students are introduced to new career possibilities and new skills. The speakers in this session will discuss how they developed relationships with area high school administrators, onboarding new interns, and the training and

projects they provided. The interns will also have a chance to share about their experiences working in the archives.

S14. BURIED IN TIME: RE-APPRAISING THE TRADITION OF TIME CAPSULES

SPEAKERS: Alan Munshower, *Virginia Tech*
Heather Perez, *Stockton University*
Jeffrey V. Moy, *Morristown & Morris Township Library*

Time capsules, while a ritual in the preservation of community memory, are often at odds with archival practices of preservation. Since the selection of representative historical artifacts and the safeguarding of the contents are central to all time capsule projects, archivists are commonly asked to participate in their creation and unearthing. This panel session will delve into case studies that reflect on the process of selecting and preserving items, the importance of community engagement, and the ethical considerations involved. The speakers will discuss the potential of time capsules to serve as tools for education and outreach and to re-appraise our recognized roles and responsibilities as archivists within a community.

S15. ARCHIVES OPEN ACCESS

It's open access (mic) at the Saratoga Hilton! We want to hear that story about that thing that happened in your archives, your experience in our profession that never fits neatly into a session proposal. Come and listen to your colleagues' tales of heroism or shame, hilarity or embarrassment. Lightly moderated for time and content, but otherwise, this session is your time to shine! Nothing is on the record—what happens in Saratoga stays in Saratoga.

Frederick Allen Lodge of the Improved Benevolent Protective Order of Elks of the World.
Courtesy of the George S. Bolster Collection of the Saratoga Springs History Museum.





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The MARAC room rate is \$189 per night, plus state and local taxes. Reservations can be made online through the reservation link above.

The hotel’s amenities include free WiFi, an indoor pool, a tree-lined patio, a fitness center, and a restaurant.

Check-in is at 3 p.m. and check-out is at 11 a.m.

Please reserve your room by midnight, September 27th, 2023. After this date, rooms and the group rate may be unavailable.

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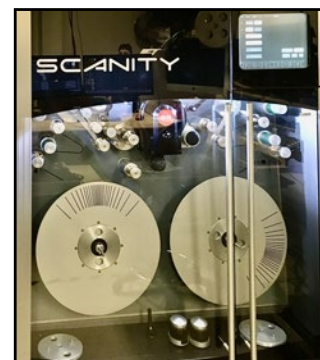
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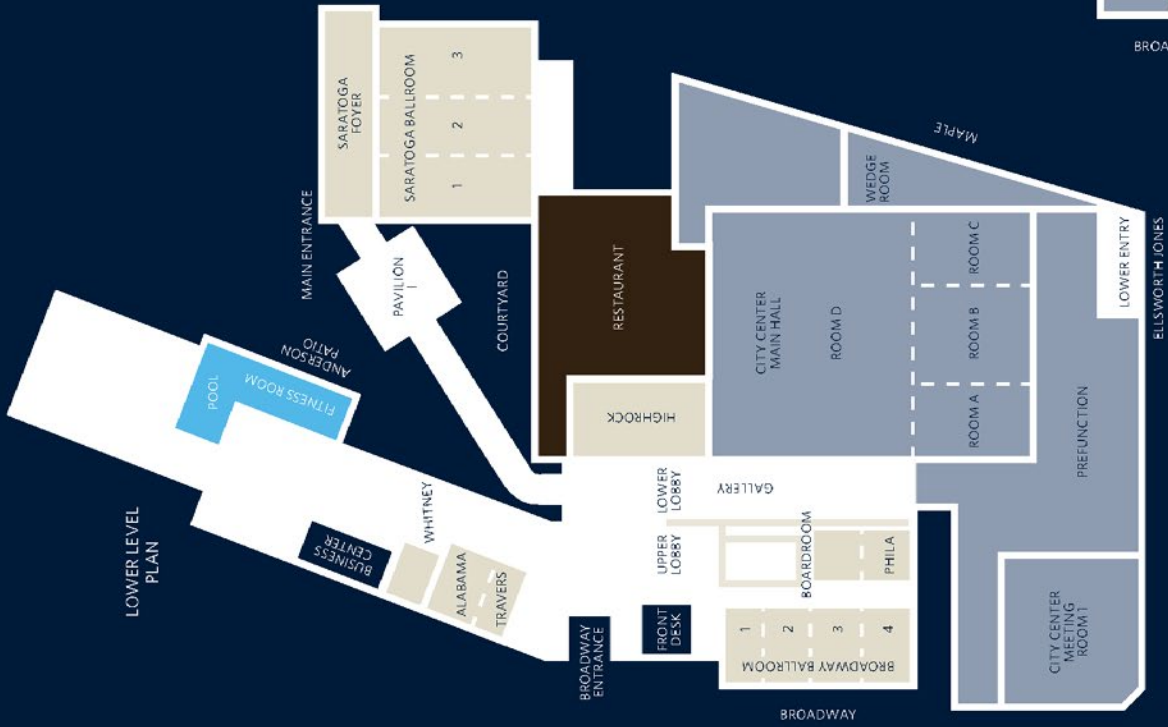
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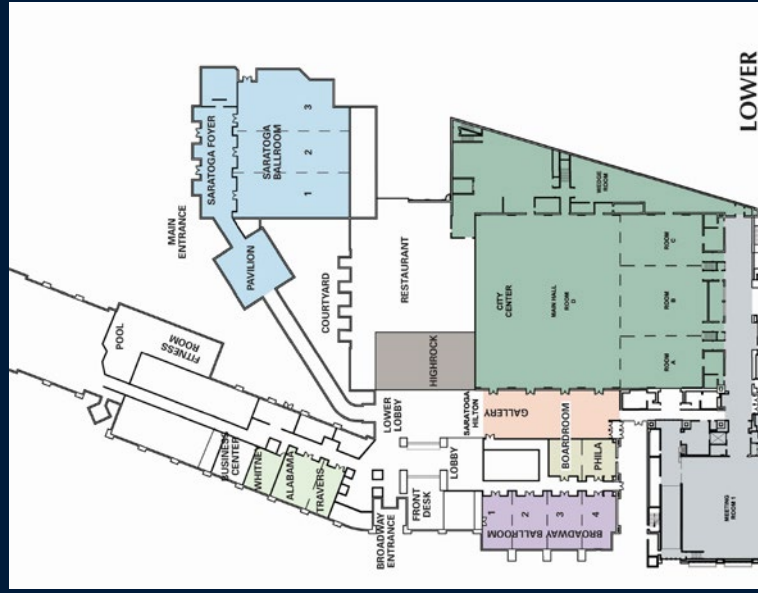
FLOOR MAPS FOR CONFERENCES & EVENTS ROOMS

FLOOR MAPS

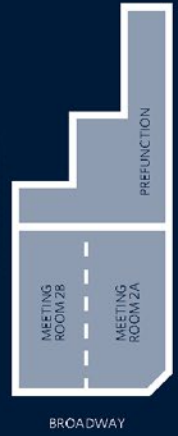


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SARATOGA SPRINGS CITY CENTER UPPER LEVEL PLAN



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BY BUS

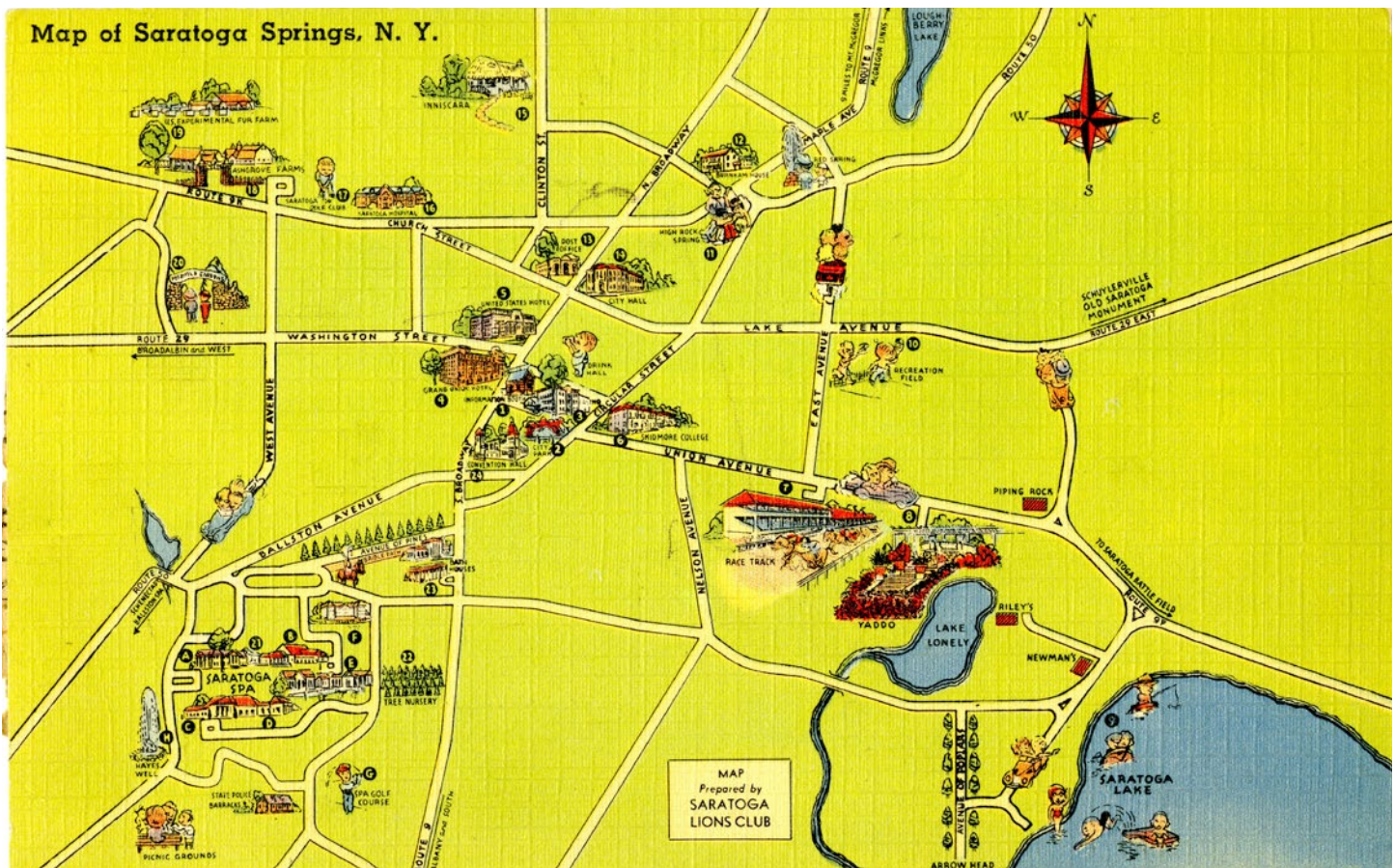
Capital District Transportation Authority (CDTA) offers direct or connecting services to Saratoga Springs.

BY TRAIN

There are normally 2 daily train trips available from New York to Saratoga Springs. Traveling by train from New York to Saratoga Springs usually takes 3 hours and 41 minutes, but the fastest Amtrak—the Ethan Allen Express train—can make the trip in 3 hours and 35 minutes.

PARKING

Self-parking is available at the Saratoga Hilton for \$10 per day. The entrance to self-parking is from the Maple Avenue side of the property. EV charging is available near the hotel.





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Please check: MARAC Member? YES NO Conference Speaker? YES NO

REGISTRATION

Postmarked by September 13, 2023:	___ MARAC member - \$140.00	___ Non-member - \$185.00
Postmarked October 9, 2023:	___ MARAC member - \$170.00	___ Non-member - \$205.00
After October 9, 2023 (register on-site):	___ MARAC member - \$205.00	___ Non-member - \$235.00

___ Student Rate (please include photocopy of valid Student ID): \$70.00

___ Saturday Only registration rate: \$60.00

___ Workshop Only (please select workshop below)

Registration Fee \$ _____

WORKSHOPS (Confirmations will be made by the MARAC Education Committee)

W1 Thursday – Engaging Grades 4-12 Students with Archival Materials	# _____	@ \$50/person	\$ _____
W2 Thursday – Print Matters: The Creation of Successful In-Person and Hybrid Exhibits in Challenging Times . . .	# _____	@ \$50/person	\$ _____
W3 Thursday – You’re Hired! How to Navigate the Job Application Process.	# _____	@ \$100/person	\$ _____
W4 Thursday – Understanding Archives: Introduction to Archival Basics	# _____	@ \$100/person	\$ _____
W5 Thursday – Personal Archiving and the Virtual Footlocker Project Curriculum	# _____	@ \$50/person	\$ _____
W6 Thursday – Housing How-To: Stabilizing and Supporting Paper-Based	# _____	@ \$50/person	\$ _____

Workshop size is strictly limited, and MARAC workshops often fill completely. Participants who register for a workshop will receive a confirmation email one week prior to the conference. **DO NOT REPORT FOR A WORKSHOP UNLESS YOU HAVE RECEIVED NOTIFICATION.**

TOURS

T1 Thursday – North Broadway Historic Homes	# _____	@ \$15/person	\$ _____
T2 Thursday – National Museum of Racing and Hall of Fame	# _____	@ \$25/person	\$ _____
T3 Thursday – Tang Teaching Museum at Skidmore College	# _____	@ \$5/person	\$ _____
T4 Thursday – Congress Park	# _____	@ \$20/person	\$ _____
T5 Thursday – Haunted Saratoga Ghost Tour	# _____	@ \$20/person	\$ _____
			TOURS TOTAL \$ _____

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Friday Luncheon (circle entree choice)	# _____	@ \$37/person	\$ _____
CHOICE 1. Lemon rosemary chicken CHOICE 2. Crisp-skinned salmon CHOICE 3. Seasonal vegetable risotto			
Friday Reception at Canfield Casino	# _____	FREE	
Guest Ticket	# _____	@ \$20/person	\$ _____
Saturday Full Breakfast before Business Meeting	# _____	@ \$29/person	\$ _____

attendees are welcomed and encouraged to attend the business meeting.

PLEASE CIRCLE THE PROGRAM SESSIONS YOU PLAN TO ATTEND:

S1	S2	S3	S4	S5	S6	S7	S8	S9	S10	S11	S12	S13	S14
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VISIT www.marac.info/conference-scholarships **to see the details for available awards, including:**

- Marsha Trimble Meeting and Travel Award (\$600)
- Joan Echtenkamp Klein Meeting and Travel Award (\$600)
- Karen A. Stuart Local History Collection Workshop & Conference Attendance Award (\$300)

The application deadline for awards is September 7, 2023.

HAVE QUESTIONS? Contact marac.scholarship@gmail.com