

MARAC SPRING 2025 ■ MAY 1-3, 2025 ■ HARRISBURG, PA

# CROSSROADS AND BRIDGES IN ARCHIVAL PRACTICE



View of Harrisburg, Penn. (detail) 1855. Library of Congress Geography and Map Division



*President Roosevelt Delivers His Speech at the Dedication Ceremony for the new State Capitol Building, Harrisburg, 1906, MG-152: S. Emerson Bolton Collection, Pennsylvania State Archives*

## HISTORICALLY, HARRISBURG HAS BEEN A PLACE THAT BRINGS PEOPLE TOGETHER.

Its perch on the banks of the Susquehanna made it an ideal river crossing spot for Native American traders and early European settlers. Harrisburg was a vital nineteenth century transportation center connecting the Atlantic coast and the Midwest—first by canal and soon after by rail. During the Civil War, Harrisburg’s rail and supply lines were targeted several times because of their strategic value. Pennsylvania’s state capital since 1812, the city is also a hub of political activity and has an oversized impact on the state and Mid-Atlantic region. Today, Harrisburg is still a crossroads for people and ideas, and we are thrilled to welcome you here for MARAC’s Spring 2025 Conference.

Our conference is at the Hilton Harrisburg, located on the corner of Market Square and a short walk from the Susquehanna River, the Pennsylvania Capitol, and downtown Harrisburg. There is so much to see and explore nearby in this city.

In the spirit of Harrisburg’s long-standing role as a place

of connection, our conference theme is “Crossroads and Bridges in Archival Practice.” Our hope is that this conference will reflect the diversity of institutions, practice, theory, perspectives, and the profession itself. MARAC meetings have a strong tradition of bringing accessible sessions to practitioners from all levels of the archives and information professional fields. Are you a volunteer archivist with on-the-job training, an administrative archivist with years of experience and education, or somewhere in between? All are welcomed and encouraged to participate! We are excited for a great mix of people to attend and promote the exchange of ideas.

This conference will also celebrate the recent construction of the new Pennsylvania State Archives building, a state-of-the-art facility specially built to house over 250 million documents that record the history of the Commonwealth from the seventeenth century to the present. The new building, described as the “coolest building in state government” by Governor Josh Shapiro, opened to the public in December 2023.

At Harrisburg you will find numerous sessions related to our conference themes and many more educational opportunities focused on the diverse needs of the different types of archival

repositories in the MARAC region. Our plenary speaker is Dave Shoff, Director of the Pennsylvania State Archives, who will speak about the design and construction of the new facility and how it equips the archives for the realities of archival work today. The luncheon speaker, Dr. John Haddad of Penn State Harrisburg, will share his recent research on the creation of Hershey Park in the 1970s.

We are also thrilled to offer many exciting tours in and around Harrisburg. On Thursday you can start your morning with a tour of the 1906 Pennsylvania State Capitol building (called the “most handsomest state capitol I have ever seen” by Theodore Roosevelt) and a tour of Fort Hunter Mansion & Park with its breathtaking views of the Susquehanna. In the afternoon go on a walking tour of downtown Harrisburg with Harrisburg Walks or visit the National Fire Museum. There will be several opportunities on Thursday and Saturday to tour behind-the-scenes at the new Pennsylvania State Archives as well, a highlight you won’t want to miss!

The Friday reception will be held next door to the hotel at Harrisburg’s “Crown Jewel,” the Whitaker Center for Science

and the Arts. This breathtaking space is home to a gorgeous theater and galleries with fascinating exhibits on physical, natural, and life science as well as mathematics and technology.

Plan to attend the Saturday morning membership meeting (purchase of breakfast is not required), to stay informed about critical issues facing the organization. MARAC is your organization and values everyone’s participation in our shared governance. The Spring 2025 conference in Harrisburg is sure to have something worthwhile for everyone; we hope you enjoy your visit and learn something new!

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David Grinnell, *University of Pittsburgh Library System*

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## WEDNESDAY, APRIL 30

- 6–8 p.m. . . . .Registration
- 6–8 p.m. . . . .Lactation/Nursing Room

## THURSDAY, MAY 1

- 8 a.m.–5 p.m. . . . .Registration
- 8 a.m.–5 p.m. . . . .Lactation/Nursing Room
- 9–9:45 a.m. . . . .**T1** – Pennsylvania State Capitol
- 9 a.m.–12 p.m. . . . .**W1** – Primary Source Literacy and Active Learning
- 9 a.m.–12 p.m. . . . .**W2** – Paper, Film, and Glass: Photographic Materials and Preservation
- 9 a.m.–4 p.m. . . . .**W3** – Project Management in the Archival Workspace
- 9 a.m.–4 p.m. . . . .**W4** – Oral History in the Archives
- 9 a.m.–5 p.m. . . . .**SAA Workshop:** Managing Digital Records in Archives and Special Collections
- 10:30–10:45 a.m. . . . .Break
- 11 – 11:45 a.m. . . . .**T2** – Fort Hunter
- 12–1 p.m. . . . .Lunch on your own
- 1–2 p.m. . . . .**T3** – National Fire Museum
- 1–2:30 p.m. . . . .**T6A** – Pennsylvania State Archives
- 1–4 p.m. . . . .**W5** – Managing Change in an Archival Setting
- 1–6 p.m. . . . .MARAC Committee Meetings
- 2–3:30 p.m. . . . .**T4** – Harrisburg Walks
- 2:30–2:45 p.m. . . . .Break
- 3–4:30 p.m. . . . .**T6B** – Pennsylvania State Archives
- 4–5:30 p.m. . . . .**T5** – ZeroDay Beer Tasting
- 6–9 p.m. . . . .MARAC Steering Committee Meeting
- 7–9 p.m. . . . .Meet and Greet Reception

## FRIDAY, MAY 2

- 8 a.m.–5 p.m. . . . .Registration
- 8 a.m.–5 p.m. . . . .Lactation/Nursing Room
- 8 a.m.–5 p.m. . . . .Vendor Exhibits
- 8–9 a.m. . . . .Continental Breakfast
- 8:30–9 a.m. . . . .New Member Orientation
- 9–10 a.m. . . . .Plenary, Harrisburg Ballroom
- 10–10:45 a.m. . . . .Caucus Meetings
- 10:30–11 a.m. . . . .Snack Break with the Vendors
- 11 a.m.–12:15 p.m. . . . .**S1-S4** – Concurrent Sessions
- 11 a.m.–6 p.m. . . . .Quiet Room
- 12:30–2 p.m. . . . .Luncheon
- 2–3:15 p.m. . . . .**S5-S9** – Concurrent Sessions
- 3:15–3:45 p.m. . . . .Poster Session
- 3:15–3:45 p.m. . . . .Snack Break with the Vendors
- 3:45–5 p.m. . . . .**S10-13** – Concurrent Sessions
- 5–5:30 p.m. . . . .MARAC Listening Session
- 6–8 p.m. . . . .Reception

## SATURDAY, MAY 3

- 8–9:30 a.m. . . . .Continental Breakfast and Membership Meeting
- 8 a.m.–12 p.m. . . . .Lactation/Nursing Room
- 8 a.m.–12 p.m. . . . .Registration
- 10–11:15 a.m. . . . .**S14-S18** – Concurrent Sessions
- 8 a.m.–12 p.m. . . . .Quiet Room
- 11:30 a.m.–12:45 p.m. . . . .**S19-S23** – Concurrent Sessions
- 2–3:30 p.m. . . . .**T6C** – Pennsylvania State Archives

**FOR ADDITIONAL CONFERENCE INFORMATION:**  
[www.marac.info/spring-2025-conference](http://www.marac.info/spring-2025-conference)

*Please include any language, spatial, accessibility, or other accommodations when you register, or contact the Meetings Coordinator at [Meetings@marac.info](mailto:Meetings@marac.info). MARAC strives to make meetings accessible, but we do better when specific accommodations are requested well in advance. In all situations, a good faith effort to satisfy requests made prior to the event will be made.*

*Attendees are encouraged to bring at least one canned good or personal hygiene item for collection at the conference. These items will be donated to a local food pantry where it will help those dealing with food insecurity in the Harrisburg area.*



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## WEDNESDAY, APRIL 30

- 6 p.m.–8 p.m. . . . . Registration, *Harrisburg Ballroom Lobby*
- 6 p.m.–8 p.m. . . . . Lactation/Nursing Room, *Lochiel*

## THURSDAY, MAY 1

- 8 a.m.–5 p.m. . . . . Registration, *Harrisburg Ballroom Lobby*
- 8 a.m.–5 p.m. . . . . Lactation/Nursing Room, *Lochiel*
- 9 a.m.–4 p.m. . . . . Workshops, SEE PAGE #12-13
- 9 a.m.–5:30 p.m. . . . . Tours, SEE PAGE #10-11
- 10:30–10:45 a.m. . . . . Workshop Break
- 12–1 p.m. . . . . Lunch on your own
- 1–6 p.m. . . . . MARAC Committee Meetings

**All committee chairs should contact their members before the meeting to provide meeting times and prepare agendas.**

- 2:30–2:45 p.m. . . . . Workshop Break
- 6–9 p.m. . . . . MARAC Steering Committee Meeting, *Susquehanna*
- 7–9 p.m. . . . . Meet and Greet Reception, *Metropolitan*

## FRIDAY, MAY 2

- 8–9 a.m. . . . . Continental Breakfast
- 8 a.m.–5 p.m. . . . . Registration, *Harrisburg Ballroom Lobby*
- 8 a.m.–5 p.m. . . . . Lactation/Nursing Room, *Lochiel*
- 8 a.m.–5 p.m. . . . . Vendor Exhibits
- 8:30–9 a.m. . . . . New Member Orientation
- 9–10 a.m. . . . . Plenary
- 10–10:45 a.m. . . . . Caucus Meetings
- 10:30–11 a.m. . . . . Snack Break with the Vendors
- 11 a.m.–12:15 p.m. . . . . Concurrent Sessions S1-S4, SEE PAGE #14-15
- 11 a.m.–6 p.m. . . . . Quiet Room
- 12:30–2 p.m. . . . . Luncheon, *Harrisburg Ballroom*, SEE PAGE #8
- 2–3:15 p.m. . . . . Concurrent Sessions S5-S9, SEE PAGE #15-16
- 3:15–3:45 p.m. . . . . Poster Session
- 3:15–3:45 p.m. . . . . Snack Break with the Vendors

- 3:45–5 p.m. . . . . Concurrent Sessions S10-S13, SEE PAGE #17-19
- 5–5:30 p.m. . . . . MARAC Listening Session, SEE PAGE #9
- 6–8 p.m. . . . . Reception, *Whitaker Center*

## SATURDAY, MAY 3

- 8 a.m.–12 p.m. . . . . Lactation/Nursing Room, *Lochiel*
- 8 a.m.–12 p.m. . . . . Registration, *Harrisburg Ballroom Lobby*
- 8 a.m.–12 p.m. . . . . Quiet Room
- 8–9:30 a.m. . . . . Breakfast and MARAC Membership Meeting

**All conference attendees are encouraged to attend the MARAC Membership Meeting. You are not required to purchase the breakfast to attend. The Membership Meeting starts 15 to 30 minutes after the start of the breakfast, depending on the needs of the MARAC chair.**

- 9:30–10 a.m. . . . . Unscheduled time (*we recommend checking out of the hotel if needed*)
- 10–11:15 a.m. . . . . Concurrent Sessions S14-S18, SEE PAGE #19-20
- 11:30 a.m.–12:45 p.m. . . . . Concurrent Sessions S19-S23, SEE PAGE #20-21
- 2–3:30 p.m. . . . . Tours

*A quiet room will be available for attendees during the sessions on Friday and Saturday to take a break and relax in a calming atmosphere.*

## THURSDAY, MAY 1

## MEET AND GREET RECEPTION

7–9 p.m. | Metropolitan

Please join your fellow MARAC members at the Thursday night Meet & Greet! Sponsored by the Membership Committee, the Meet & Greet is a fun and casual event meant to give new members a chance to meet their peers. Light refreshments will be served, and a fun ice-breaker activity will help you engage with your colleagues. It's a great way to kick off your conference experience. We look forward to seeing you.

## FRIDAY, MAY 2

## PLENARY: THE NEW PENNSYLVANIA STATE ARCHIVES BUILDING—CATALYST FOR CHANGE

9–10 p.m.

**David Schoff**, *State Archivist and Director of the Pennsylvania State Archives*

With the construction of the new Pennsylvania State Archives building, the State Archives staff and public would have to inevitably adjust to very new surroundings in which to do their work or conduct research. Moreover, the planning that went in to designing a new State Archives building prompted the staff to rethink many of the ways that they preserved, managed, and made accessible the Commonwealth's historical records. In his talk, Schoff will discuss some of the key elements of the new building and describe the impact of certain decisions that were made during the planning and design phases. He will also elaborate on how preparing the staff and the archival collection for a new building was the motivation needed for change within several key areas of the Archives' internal processes and priorities for the bureau.

David Schoff was appointed as the State Archivist of Pennsylvania and the Director of the Pennsylvania State Archives in December 2024. His responsibilities include administration of the holdings, programs, and research facilities of the State Archives, operation of the State Records Center, and providing oversight for the soon-to-be Digital Archives and Digital Records Center. He received both his Master of Arts and bachelor's degrees in history from Shippensburg University of Pennsylvania and has over 28 years of experience as an archival professional, with most of that time spent at the Pennsylvania State Archives.

## LUNCHEON: HERSHEY'S REVOLUTION: HOW A COMPANY, TOWN, AND AMUSEMENT PARK CHANGED FOREVER

12:30–2 p.m.

**Dr. John R. Haddad**, *Pennsylvania State University*

Opened in 1906 as a recreational venue for chocolate workers, Hershey Park formed the centerpiece of Milton Hershey's vision of paternalistic capitalism. He aspired to avoid the labor strife that had bedeviled other industrialists by giving his workers a fair deal. He would provide access to affordable homes, free schools, subsidized utilities, free municipal services, a theater, library, and amusement park. In exchange, employees would work hard, exhibit loyalty, and refrain from calling strikes. This reciprocal agreement generated an era of peace for the community. Unfortunately, change blew through Hershey in the 1960s and Hershey was forced to discontinue the costly services and amenities that residents had assumed would last forever. As the community reacted negatively to unwanted change, it also learned that Hershey Park, which had degenerated over the years, might be shut down.

Fortunately, it wasn't. Hershey officials decided not just to renovate the park but to do so in a way that would placate an upset community. It hired a California firm that specialized in designing theme parks in the model of Disneyland. Just as Disneyland was designed to inculcate Walt Disney's patriotic values during the Cold War, so too would the new Hersheypark work rhetorically on visitors. This presentation, along with telling the story of the famous park, explains how a sensitive design facilitated the community's adjustment to change. The presentation also emphasizes the important role played by the Hershey Community Archives.

John R. Haddad is Professor of American Studies and Popular Culture at Penn State Harrisburg, where he is also serving as interim director of the School of Business Administration. He received his Ph.D. in American Studies from the University of Texas at Austin. He has previously taught at Hong Kong University and Nankai University in the People's Republic of China. He is the author of three books that explore America's historical relationship with China. Presently, he is completing a cultural history of Hersheypark. He teaches classes in Asian American Studies as well as in American history, literature, and popular culture.



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**MARAC LISTENING SESSION**

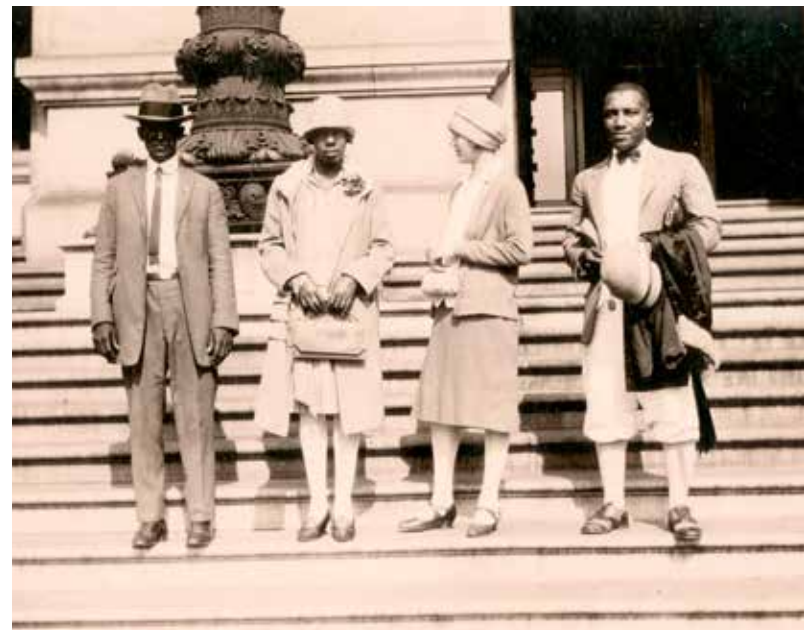
5–5:30 p.m. | Brady

Join MARAC leadership and the Advocacy ad-hoc committee to discuss how our organization advocates for members. This will be an informal opportunity to share your thoughts on how MARAC can better support our members and the archival community. Bring your ideas and help shape the future of MARAC advocacy!

**RECEPTION**

6–8 p.m. | Whitaker Center for Science & the Arts,  
222 Market Street, Harrisburg, PA 17101

This year's reception will be both interesting and convenient as it will be held at the Whitaker Center for Science and Arts next door to the conference hotel, Hilton Harrisburg. The hotel provides easy access to the Whitaker Center through interior hallways and streetside. When you arrive at the Whitaker Center you will discover a gem of cultural enrichment which has been open to the Central Pennsylvania community since 1999. The Center features imaginative, engaging STEM-based exhibits. The reception will take place on the lower level with Pennsylvania-themed food offerings. Elevators are available to access the lower level, and signs will direct you through the center. A cash bar will be available.



Visitors on the PA Capitol Steps, Harrisburg, undated, MG-467: Lillian Louise Ball Family Photographs, Pennsylvania State Archives

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## THURSDAY, MAY 1

REGISTRATION AND PRE-PAYMENT REQUIRED. TIMES INCLUDE TRAVEL TO SITE.

## T1. PENNSYLVANIA STATE CAPITOL

Time: 9–9:45 a.m.	Fee: \$5
Minimum: 15	Maximum: 25

This tour will take attendees through the Pennsylvania State Capitol building, where the state representatives and state senators have met for more than two centuries—and, in the words of President Teddy Roosevelt, “the most handsomest state capitol I have ever seen.” The tour lasts approximately 30–45 minutes, with views of both legislative chambers, the Supreme Court Room, Main Rotunda, and the vast artworks that decorate Pennsylvania’s state capitol building.

*The State Capitol building is within walking distance of the Hilton (8 minutes, 0.3 miles). Please arrive by 8:45 a.m.*

## T2. FORT HUNTER

Time: 11–11:45 a.m.	Fee: \$10
Minimum: 10	Maximum: 40

Tour historic Fort Hunter, situated along the beautiful Susquehanna River. Originally settled in 1725 by Benjamin Chambers (founder of Chambersburg, PA), the property became a fort during the French and Indian War. Later, the stately mansion was constructed in three parts. Take a guided tour of the mansion and learn about its history and the life for those who lived there. The guided tour will last approximately 45 minutes; afterwards, you can take in the views at Fort Hunter Park on your own with their [self-guided historic walking tour](#) of the property.

*Fort Hunter is located 7 miles from the Hilton. Parking is available on site. Please arrive by 10:45 a.m. The Mansion is wheelchair accessible on the first floor with advance notice. Please contact [telburns@hersheyarchives.org](mailto:telburns@hersheyarchives.org) to make arrangements.*

## T3. NATIONAL FIRE MUSEUM

Time: 1–2 p.m.	Fee: \$10
Minimum: 10	Maximum: 20

The National Fire Museum offers a captivating journey into the rich history of firefighting. Housed in the preserved 1899 Victorian firehouse of the Reily Hose Company, the museum showcases a wide range of fascinating exhibits. Guests can explore antique fire engines, historic fire alarms, and vintage firefighting equipment, gaining insights into how firefighting techniques and technology have evolved over the decades. Interactive displays and engaging stories bring to life the bravery and dedication of firefighters. Whether you’re a history enthusiast or just curious, the National Fire Museum provides a memorable experience celebrating the heritage of firefighting.

*The Museum is located 1.5 miles from the Hilton (7 minutes by vehicle). Please arrive by 12:45 p.m.*

## T4. HARRISBURG WALKS

Time: 2–3:30 p.m.	Fee: \$10
Minimum: 10	Maximum: 15

Explore the capital city of Harrisburg with our local professional tour guide and learn about the human-interest stories of the past, including Indigenous history, the city’s first Black neighborhood, and the complex legacy of the City Beautiful movement locally. Enjoy an informative afternoon walk and engage your mind, heart, body, and spirit to deepen your exploration of Harrisburg.

*Attendees should dress for the weather and wear comfortable shoes. The walking tour lasts approximately 1.5–2 hours. We will meet in the lobby of the Hilton. Please arrive by 1:50 p.m.*

**T5. ZERODAY BREWERY TASTING**

**Time:** 4–5:30 p.m.      **Fee:** \$15  
**Minimum:** --              **Maximum:** 40

Join fellow attendees for a fun gathering at ZeroDay Brewery. Located at their 3rd Street Taproom, enjoy a beer flight featuring three in-house beers. Inspired by one of the founding members' Appalachian Trail thru-hike, ZeroDay is a gentle reminder to take a pause, have a great beer, and to explore some of the side trails that life offers, because the views are almost always worth it! Food is available for purchase.

*ZeroDay Brewery is within walking distance of the Hilton (15 minutes, 0.5 miles). Please arrive by 3:45 p.m.*

**THURSDAY, MAY 1 AND SATURDAY, MAY 3****T6. PENNSYLVANIA STATE ARCHIVES**

**Times:** Thurs., 1–2:30 p.m.    **Fee:** \$5  
           Thurs., 3–4:30 p.m.  
           Sat., 2–3:30 p.m.  
**Minimum:** --              **Maximum:** 20 per tour

Come see the new State Archives! Occupied in 2023, the building was designed to protect collections and be welcoming to visitors. The tour will highlight what archivists care about: intake areas, secure and climate-controlled storage areas, spacious processing areas, a scanning room, and collaborative spaces. You won't want to miss what Governor Josh Shapiro called "the coolest building in state government."

*The State Archives is located 2 miles from the Hilton. Parking is available on site. Please arrive 15 minutes before the tour start time.*

**EXPLORE ON YOUR OWN****MIDTOWN SCHOLAR BOOKSTORE****1302 NORTH THIRD STREET**

**Tuesday–Friday, 10 a.m.–6 p.m.**  
**Saturday, 9 a.m.–7 p.m.**  
**Sunday, 10 a.m.–6 p.m.**

Located in a renovated 1920s theater building, at Third and Verbeke Streets, The Midtown Scholar Bookstore is the nation's largest academic used bookseller, with over one million books online. It has 200,000 new, used, rare, and discount books in two buildings. While there, enjoy the Reading Café which offers

organic, fair-trade teas, coffees, and espressos imported by Counter Culture Coffee. Its Yellow Wall Gallery features works by local artists.

**PA HOUSE OF REPRESENTATIVES ARCHIVES****ROOM 628, IRVIS OFFICE BUILDING,  
IN THE CAPITOL COMPLEX**

**Monday–Friday, 9 a.m.–4:30 p.m.**

Located within the Capitol Complex, make sure you take this rare opportunity to see a legislative archive. The House Archives is one of the few archives in the country purely dedicated to the preservation of legislative materials. The Archives is dedicated to sharing the resources that tell the story of the House of Representatives and its Members. The space features a main rotating exhibit space with smaller exhibits throughout the Capitol Complex.

**LIBRARY OF THE SENATE OF PENNSYLVANIA****ROOM 157, MAIN CAPITOL BUILDING  
IN THE CAPITOL COMPLEX**

**Monday–Friday, 9 a.m.–4:30 p.m.**

Beyond its role as a source of research, the Senate Library memorializes the institutional history of the Senate through its permanent museum display and featured exhibitions, which opened in 2018. These allow visitors the opportunity to learn more about the Senate's unique history, critical legislative functions, and dedicated public servants.

**SUSQUEHANNA ART MUSEUM****1401 NORTH 3RD STREET**

**Tuesday–Saturday, 10 a.m.–5 p.m.**  
**Sunday, 12–5 p.m.**

Harrisburg's only dedicated art museum, The Susquehanna Art Museum (SAM) is a non-collecting museum, and new exhibitions rotate multiple times each year. SAM is dedicated to encouraging and inspiring visitors of all ages to become more familiar with, knowledgeable of, and appreciative of the art and culture that surrounds them. SAM's youth art programs explore drawing, painting, sculpture, art history, and art appreciation—a unique experience for students to learn from original works of art in a museum setting.

## THURSDAY, MAY 1

## W1. PRIMARY SOURCE LITERACY AND ACTIVE LEARNING

Half-Day Workshop: 9 a.m.–12 p.m. Cost: \$50

**INSTRUCTOR:** Rachel M. Grove Rohrbaugh,  
*Elizabethtown College*

This introductory workshop will synthesize the state of the art in teaching with primary sources and prepare participants to select materials that support active learning at all levels. Through a series of hands-on exercises, you will learn how to apply the learning objectives outlined in the [SAA-ACRL/RBMS Guidelines for Primary Source Literacy](#). You will be able to help students identify primary sources, analyze materials, think historically, evaluate sources, and understand the research process. The instructor will also discuss methods for outreach to educators and other partners.

Content will be geared towards those working in archival settings but librarians, museum professionals, and other allied groups are also welcome to attend.

## W2. PAPER, FILM, AND GLASS: PHOTOGRAPHIC MATERIALS AND PRESERVATION

Half-Day Workshop: 9 a.m.–12 p.m. Cost: \$50

**INSTRUCTORS:** Kate Phillipson and Katherine Jacus,  
*Conservation Center for Art & Historic Artifacts*

Photographs are ubiquitous in archival collections, and managing and caring for these materials presents unique challenges. Reviewing commonly found photographic materials and formats, participants in this workshop will learn how these components impact preservation, storage, and housing decisions. A hands-on activity will provide you with experience using various types of housing materials. Emphasis will be given to setting achievable and cost-effective solutions for preservation.

This workshop is appropriate for beginners who have never worked with photograph collections, as well as those with intermediate experience looking to deepen their understanding of photographic materials and care.

## W3. PROJECT MANAGEMENT IN THE ARCHIVAL WORKSPACE

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$100

**INSTRUCTOR:** Vin Novara, *Library of Congress*

This workshop focuses on introductory techniques and common tools for project management. Workshop participants will learn how to establish, define, plan, implement, and execute archival projects. Attention will be given to strengthening prioritization skills and workflow planning as they pertain to processing projects executed by various levels of staffing, including solo archivists. The workshop will also address interpretive projects such as exhibitions and digital initiatives. You will learn how to determine project goals and objectives, compose project objective statements, establish work breakdown structures, estimate project budgets, identify risks, create project and communication plans, schedule and track tasks using Gantt Charts, and conduct a post-project evaluation. Throughout the workshop, standard project management terminology will be applied to common archives tasks, and an overview will be given to complementary tools and techniques.

## W4. ORAL HISTORY IN THE ARCHIVES

Full-Day Workshop: 9 a.m.–4 p.m. Cost: \$100

**INSTRUCTORS:** Elizabeth Call, *Rochester Institute of Technology*  
Marilyn McKinley Parrish, *Consultant*  
Landyn Hatch, *Rochester Institute of Technology*

Are you managing oral history collections, starting a new project, or interested in exploring partnerships and collaborative opportunities? This hands-on workshop will equip participants with the tools and knowledge to effectively integrate oral history into archival work, community initiatives, and/or campus programs.

This workshop is designed for archivists, educators, and community organizers interested in enhancing and creating infrastructure around their oral history initiatives and/or collections. Basic knowledge of oral history methodologies is recommended.

## W5. MANAGING CHANGE IN AN ARCHIVAL SETTING

Half-Day Workshop: 1–4 p.m.

Cost: \$50

**INSTRUCTOR:** Fynnette Eaton, *Society of American Archivists*

Change management is a function that is often ignored—but at an organization's peril. Given the constant torrent of changes triggered by evolving technology, structural reorganizations, budget cuts, and staff retirements, change management is a necessary step to ensuring acceptance. Successfully navigating such changes requires a multi-layered understanding of what is involved when staff are forced to do new activities or accept new roles. This workshop will ensure participants understand what change management is and how to use the steps discussed to move forward with needed changes. The workshop will use discussion groups to help participants learn from each other about what works and what does not as you try to move staff to accept changes.

The workshop is aimed at archivists who have experience in their organization and wish to learn about change management.

## SAA WORKSHOP: MANAGING DIGITAL RECORDS IN ARCHIVES AND SPECIAL COLLECTIONS

Full-Day Workshop: 9 a.m.–5 p.m.

**INSTRUCTOR:** Seth Shaw, *University of Nevada, Las Vegas*

Get ready to focus on the skills that administrators and managers—those archivists with oversight over their department or the entire archival enterprise of their institution—need to incorporate digital records management into their archives and special collections. The instructor will discuss both the administrative and technical needs to successfully manage archived digital records, allowing you to make thoughtful and convincing arguments to staff and superiors grounded in knowing what it takes.

Who should attend? Archivists, records managers, and special collections curators responsible for managing a digital records program.

Course information and registration are available at [Managing Digital Records in Archives and Special Collections #2533](#). Registration is exclusively through SAA and not part of MARAC registration. Please direct questions regarding this workshop to Cindy Bendroth at [cbendroth@pa.gov](mailto:cbendroth@pa.gov).

MARAC members who are not SAA members are entitled to a \$25 discount off the non-member rate. Contact [administrator@marac.info](mailto:administrator@marac.info) for the discount code to use at registration.

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## FRIDAY, MAY 2

11 A.M.–12:15 P.M.

## S1. WHAT DISTINGUISHES CORPORATE, BUSINESS, AND NONPROFIT ARCHIVES FROM OTHER TYPES OF ARCHIVES?

This session will feature an interactive panel discussion exploring the world of corporate, business, and nonprofit archival work. Topics will include maintaining records, digitization, deciding what to preserve or discard, records management, storage challenges, and more. Join us for an engaging and insightful conversation!

**ARCHIVAL FUNCTIONS COVERED:** ASM, DR, ML, SCD

**CHAIR:** Jennifer Ullman, *Al-Anon Family Group Headquarters*

**PRESENTERS:** Kerri Anne Burke, *Heritage Collection at Citi*  
 Jessica DiSilvestro, *The Winthrop Group*  
 Shaun Kirkpatrick, *Chubb Archives*  
 Zachary Hottel, *Shenandoah County Library*

## S2. AI IN THE ARCHIVES: THE CAT'S PAJAMAS OR THE EMPEROR'S NEW CLOTHES

Artificial intelligence (AI) is seemingly everywhere now, and it is being used by archives workers—both successfully and unsuccessfully. From metadata creation to oral history transcription to processing email messages, archivists are experimenting more and more with AI to automate certain archival functions but with varying degrees of success. Presenters will share real-life AI success stories as well as examples of AI failing to meet expectations.

**ARCHIVAL FUNCTIONS COVERED:** ADM, DEIE, DR, RS

**CHAIR:** Tiffany Cole, *James Madison University*

**PRESENTERS:** Diane Biunno, *Rutgers University*  
 Tara Maharjan, *New Jersey State Archives*  
 Amy Poe, *United States Military Academy*  
 Amanda Menjivar, *George Mason University*  
 Roger Christman, *Library of Virginia*

## S3. CONNECTING STUDENTS AND ALUMNI TO TRANSFORM THE EXPERIENCES OF UNDERSERVED COMMUNITY MEMBERS INTO LEGACY

How can archivists find better ways to connect students to diverse institutional history? Presenters in this session will highlight Towson University's Unearthing TU History project, an oral history program that brings the underserved voices of the community to light. Students working with the program have conducted archival research and recorded significant oral histories such as the experiences of the first black faculty member on campus. The presenters will detail how this program has created bridges to increase alumni engagement with current student researchers in the archives and the campus as a whole. Attendees will learn new ways institutions are developing methods to collect information about students from under-represented populations and historically marginalized communities.

**ARCHIVAL FUNCTIONS COVERED:** ACD, ADM, AOI, DEIE, HAAR, ML

**CHAIR/PRESENTER:** Ashley Todd-Diaz, *Towson University*

**PRESENTERS:** Suzanna Yaukey, *Towson University*  
 Bethany Firebaugh, *University of Maryland*  
 Harrison Wick, *Indiana University of Pennsylvania*

## S4. THE GRADUATE FELLOWSHIPS PROGRAM AT QUEENS COLLEGE: REFLECTIONS, CHALLENGES, AND SUCCESSES

At Queens College, Special Collections and Archives (SCA) is fortunate to have the resources of the Graduate School of Library and Information Studies (GSLIS) in the same building. Working with GSLIS, SCA developed a Graduate Archival Fellowships program to provide hands-on experience and mentorship to select GSLIS students, including stipends and professional development funding. In this session, SCA staff and current fellows will situate the program within recent trends for experiential learning in the field, while sharing their personal experiences as program administrators and student participants. This session is relevant to managers considering how best to integrate graduate students into their teams as

<b>ARCHIVAL FUNCTIONS COVERED LEGEND:</b>	<b>AOI:</b> Advocacy, Outreach, or Instruction	<b>DR:</b> Digitization and Reformatting	<b>ML:</b> Management and Leadership
	<b>ACD:</b> Appraisal or Collection Development	<b>DEIE:</b> Diversity, Equity, and Inclusion Efforts	<b>PDPS:</b> Preservation or Digital Preservation, Security
	<b>AEM:</b> Archival Education, Mentorship	<b>EPI:</b> Exhibition Planning and Implementation	<b>RS:</b> Reference Services
	<b>ADM:</b> Arrangement, Description, or Metadata	<b>HAAR:</b> History of Archives and Archival Repositories	

interns, fellows, or mentees, or anyone interested in hearing from new and emerging professionals about their experience as archivists-in-training.

**ARCHIVAL FUNCTIONS COVERED:** ASM, AOI, ML

**CHAIR:** Renae Rapp, *City College of New York*

**PRESENTERS:** Annie Tummino, *Queens College*  
 Nancy Lambert, *Queens College*  
 Caitlin Colban-Waldron, *Queens College*  
 Olivia Zisman, *Queens College*  
 Bianca Olivia, *Queens College*

## FRIDAY, MAY 2

2-3:15 P.M.

### S5. CAN I HANDLE THIS?: NAVIGATING THE EMOTIONAL IMPACT OF PERSONAL HISTORIES AND PROFESSIONAL SETTINGS

This session examines the ambiguous lines between personal experience and professional responsibilities in archival work, highlighting the potential for trauma when engaging with sensitive records. During this panel discussion, the presenters will use the autoethnographic method of inquiry to explore the emotional and professional impacts of these experiences, discussing the support systems they found, and their strategies for moving forward. Designed for a diverse audience of archivists and memory workers regardless of institution size or type, this session aims to build upon previous conversations around this crucial topic with the goal of fostering a greater industry-wide understanding that promotes a culture of support and care.

**ARCHIVAL FUNCTIONS COVERED:** ADM, AOI

**CHAIR:** Kalei Woodford, *Virginia Tech*

**PRESENTERS:** Amanda Greenwood, *University of Virginia*  
 Jenifer Monger, *Rensselaer Polytechnic Institute*  
 Amelia Verkerk, *Virginia Tech*  
 Jodi Boyle, *University at Albany, State University of New York*

### S6. MANAGING THE UNMANAGEABLE: NEW STRATEGIES FOR PROCESSING

This session explores successes, failures, and novel strategies for processing archival collections using two case studies. Over the last three years, the Kislak Center for Special Collections, Rare Book and Manuscripts at the University of Pennsylvania has been experimenting with Agile Processing—a strategy to tackle large and unwieldy archival collections with a “sprint” of work by multiple people. Archives & Special Collections at the University of Pittsburgh Library System have explored processing PST files natively in Microsoft Outlook using a virtual machine. Both efforts will provide attendees with new ideas for bringing order and access to the most intractable collections.

**ARCHIVAL FUNCTIONS COVERED:** ADM, ML, PDPS

**CHAIR:** TBD

**PRESENTERS:** S. Elliot Maxwell, *University of Pittsburgh*  
 Holly Mengel, *University of Pennsylvania*  
 Sam Sfirri, *University of Pennsylvania*

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### S7. ARCHIVAL EDUCATORS IN MARAC: BUILDING THE BRIDGES BETWEEN THEORY AND PRACTICE

Graduate programs in archival studies are responsible for ensuring that future archivists possess knowledge and skills relevant to the challenges posed by constantly changing workspaces, technological and social environments, and the expectations of record creators, users, and society. In this session, hear how archival studies educators based in the MARAC region address these and other guidelines set forth by the Society of American Archivists' "Guidelines for a Graduate Program in Archival Studies." The panelists will discuss their syllabi, assignments, in-person and online pedagogical choices, balancing workloads across adjunct teaching with full-time employment, and overall preparation of their students for careers in archives and related fields.

**ARCHIVAL FUNCTIONS COVERED:** ADM, ACD, AEM, AOI, DEIE, DR, HAAR, PDPS, RS

**CHAIR:** Jessica Grimmer, *University of Maryland, College Park*

**PRESENTERS:** Melissa Wertheimer, *Library of Congress*

Samantha Summerbell, *University of Pennsylvania*

Marie Elia, *University at Buffalo*

### S8. METADATA IN MOTION: CONTROLLING THE FLOW IN LARGE-SCALE PROCESSING PROJECTS

Metadata can quickly become difficult to manage in large-scale archival processing projects. This session will explore some successful strategies for preparing, transforming, and importing archival metadata into collection management systems. Archivists from Johns Hopkins University will present lessons learned from importing Senator Barbara Mikulski's papers into ArchivesSpace using an API. Archivists from the U.S. Marine Corps History Division will share their new workflow for managing archival and digitized-item metadata. Attendees will leave with examples and ideas for managing archival description, utilizing new tools and technology, and improving interdepartmental collaboration.

**ARCHIVAL FUNCTIONS COVERED:** ADM, DR

**CHAIR:** Lisa Shiota, *University of Maryland*

**PRESENTERS:** Jenelle Clark, *Johns Hopkins University*

Kristen Dieh, *Johns Hopkins University*

Michelle Janowiecki, *Johns Hopkins University*

Krystjana Bruce, *U.S. Marine Corps*

Tyler Reed, *U.S. Marine Corps*

### S9. PROCESSING TECHNICAL ARCHIVAL MATERIAL AS A NON-SUBJECT SPECIALIST

This session tackles the question of how archivists who are not subject specialists can best work with archival collections containing technical, scientific, or other specialized information. Questions addressed will include: What are the pros and cons of having a trained archivist work on this material rather than a non-archivist educated on the relevant subject? How much work should a processing archivist put into educating themselves on these subjects? How can one best engage in the description of materials, or be informed in their appraisals? Cases examined will come from university archives focused on medicine, computer science, and logic.

**ARCHIVAL FUNCTIONS COVERED:** ADM; ACD

**CHAIR:** Zach Brodt, *University of Pittsburgh*

**PRESENTERS:** Ben Snyder, *University of Pittsburgh*

Kathleen Donahoe, *Carnegie Mellon University*

## FRIDAY, MAY 2

3:45–5 P.M.

### S10. COMMUNITY COLLEGE ARCHIVES: THE STRUGGLE IS REAL

Community colleges often have very limited resources. Without dedicated staff, budgets, or interest within the administration, college history is often shoved into closets, never to be seen again. How can an archives succeed in this environment? At Harrisburg Area Community College, Pennsylvania's first community college, several attempts were made to start an archives. There is now a working team that is developing strategies (including scavenging supply closets) to organize collections and start new projects to help build a more complete archives program.

**ARCHIVAL FUNCTIONS COVERED:** ACD, ADM, AOI

**CHAIR:** TBD

**PRESENTERS:** Beth Page, *Harrisburg Area Community College*

Heidi Abby Moyer, *Pennsylvania State University Harrisburg*

Barb Zaborowski, *Pennsylvania Highlands Community College*

Mari Howells, *Erie County (PA) Community College*



## S11. CURATING EXHIBITS WITH A DESIGN MINDSET

Holistic exhibit design has the potential to create arresting experiences that quickly and meaningfully connect patrons to collections. This presentation will be a kind of visual essay full of images from the curation process of two exhibits staged in a gallery space that also serves as an entry point for a library and archives. The presenters will discuss their approaches in research and design, the framework and tools that they used (namely Adobe Dimension), and how they now approach curation with more of a design mindset.

**ARCHIVAL FUNCTIONS COVERED:** EPI

**CHAIR:** Megan Massanelli, *University of Pittsburgh*

**PRESENTERS:** Drew Barker, *University of Maryland, College Park*  
Ben Jackson, *University of Maryland, College Park*



*Hurricane Agnes Flood Victim, Middletown, 1972, Archives and Special Collections, Penn State Harrisburg*

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### S12. DON'T FORGET THE LEARNING OUTCOMES: THINGS I WISH I KNEW BEFORE OVERSEEING AN INTERNSHIP

This panel session will explore the challenges and successes archivists may experience while supervising interns. Panelists will discuss their experiences overseeing internships through a variety of topics including institutional support for site supervisors, recruitment, project design, supervision, training, mentor ideology, fulfilling internship requirements, working with neurodivergent individuals, and supporting the overall growth of an intern whether they are in high school or a grad student. Time will be reserved at the end for attendees to ask questions and share their personal experiences with internships, with the goal of everyone coming away with a better understanding of the internship process from start to finish.

**ARCHIVAL FUNCTIONS COVERED:** AOI, DEIE, ML

**CHAIR:** Zachary Vickery, *SUNY Oswego*

**PRESENTERS:** Melissa Erlandson, *Thomas Jefferson National Accelerator Facility*  
Ruth Cody, *Virginia Commonwealth University*  
Felicity Knox, *Towson University*

### S13. BALANCING ACT: NAVIGATING NON-TRADITIONAL AND CORE ARCHIVAL RESPONSIBILITIES

Archivists and librarians in cultural institutions are often required to step beyond their traditional roles, taking on responsibilities such as designing programs, curating exhibitions, and engaging in outreach activities. While these tasks can elevate the profile of the archives and increase community engagement, they can also divert time and resources away from core archival functions. This panel will feature two archivists from academic archives and one public librarian sharing their experiences managing the growing demands for non-archival tasks, responding to institutional and community expectations, and finding ways to support traditional archival work like collection processing and research services. The discussion will explore the challenges and opportunities in balancing these competing priorities.

**ARCHIVAL FUNCTIONS COVERED:** AOI, EPI

**CHAIR:** TBD

**PRESENTERS:** Genevieve Girvan, *Somerset County Library System of New Jersey*  
Stacie Parillo, *U.S. Naval War College*  
Nicholas Webb, *New York Medical College*

## SATURDAY, MAY 3

10–11:15 A.M.

### S14. CATHOLIC WOMEN RELIGIOUS ARCHIVES: THEY'RE NOT JUST FOR NUNS ANYMORE

Historically, the archives of Catholic women religious—known to the public as nuns and sisters—have been quietly held by their congregations. These women have run organizations, taught in schools, provided healthcare, and aided immigrants, among other services. Their history is deeply intertwined with local history in the regions where they have served, but their work has been relatively unrecognized and so have their archives. Over the past three decades, there has been a gradual shift, and the value of these archives are becoming known. At the same time, the diminishing numbers of women religious is resulting in the closure of congregations, creating a crisis for their archives. This session will give a brief overview of the history of Catholic women religious archives, their unique challenges and uses, and the crisis they are currently facing.

**ARCHIVAL FUNCTIONS COVERED:** ACD, DEIE, HAAR, ML, PDPS

**CHAIR:** Kathleen Washy, *Sisters of St. Joseph of Baden*

**PRESENTERS:** Scott Keefer, *Daughters of Charity Provincial Archives*  
Jennifer Halloran, *Maryknoll Mission Archives*  
Lucy Hall, *Medical Mission Sisters*

#### ARCHIVAL FUNCTIONS COVERED LEGEND:

**AOI:** Advocacy, Outreach, or Instruction  
**ACD:** Appraisal or Collection Development  
**AEM:** Archival Education, Mentorship  
**ADM:** Arrangement, Description, or Metadata

**DR:** Digitization and Reformatting  
**DEIE:** Diversity, Equity, and Inclusion Efforts  
**EPI:** Exhibition Planning and Implementation  
**HAAR:** History of Archives and Archival Repositories

**ML:** Management and Leadership  
**PDPS:** Preservation or Digital Preservation, Security  
**RS:** Reference Services

## S15. IDENTITY AND UNITY AT A CROSSROADS: ENHANCING ARCHIVAL PRACTICE ACROSS THE CITY UNIVERSITY OF NEW YORK

The Office of Library Services at the City University of New York (CUNY) and its team of archivist advisors have launched an ambitious project to tell CUNY's story through photos, publications, and other historic records held in archives across CUNY. Panelists will discuss how the project reveals collections that represent the stories of marginalized voices so that all New Yorkers see themselves in the CUNY archives. They will also discuss how the project strives to retain the individual identities of CUNY's 31 libraries and 100 cultural centers and institutes while also establishing uniform archival practices across the federated system.

**ARCHIVAL FUNCTIONS COVERED:** ACD, AOI, HAAR, ML, PDPS

**CHAIR:** Natalie Milbrodt, *CUNY*

**PRESENTERS:** Thomas Cleary, *LaGuardia Community College, CUNY*

Annie Tummino, *Queens College, CUNY*

Natalie Milbrodt, *CUNY*

## S16. THE DATA IS IN THE DETAILS: PERSPECTIVES FROM THE FIELD ON MANAGING LARGE SCALE DIGITIZATION PROJECTS

Whatever institution you work for, online access to collections helps you to be seen by the audiences you are trying to reach and puts your institution on the map. In this session, the speakers will share three case studies of large-scale collaborative digitization projects conducted at three different institutions. The presentations will touch upon multiple facets of a digitization project, including collections selection criteria, input from stakeholder communities, inter-departmental collaboration, conservation, workflows, methods, migration of digital assets and project outcomes.

**ARCHIVAL FUNCTIONS COVERED:** DR, PDPS

**CHAIR:** Ed Galloway, *University of Pittsburgh*

**PRESENTERS:** Carolyn Friedrich, *University of Pittsburgh*

Julia Westblade, *Virginia Tech*

## S17. CURATE, DESIGN, INSPIRE: USING COLLECTIONS FOR CREATIVE PROJECTS

This session explores how archives can inspire projects outside of the traditional research paper. Presenters will discuss how integrating collections into the creative process can foster imagination and critical thinking. The work showcased will include zine creation, exhibit design, and digital humanities projects. Presenters will discuss partnerships with faculty, students, and outside researchers in fine arts, graphic design, music, and English. The presenters from Carnegie Mellon University (CMU) will specifically discuss creative projects that examine the legacy of affirmative action at CMU.

**ARCHIVAL FUNCTIONS COVERED:** AOI, DEIE, EPI

**CHAIR/PRESENTER:** Crystal Johnson, *Carnegie Mellon University*

**PRESENTERS:** Emily Davis, *Carnegie Mellon University*

Rachel M. Grove Rohrbaugh, *Elizabethtown College*

Adam Minakowski, *U.S. Naval Academy*

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### S18. CAREERS AT CROSSROADS: A CONVERSATION ABOUT TRANSITIONING INTO NEW PROFESSIONAL ROLES

What happens when a new career opportunity presents itself? We acquire tremendous institutional knowledge and relationships in our roles as archivists, but what is transferable and what is important to prioritize when meeting new collections, projects, staff, and stakeholders? If the new role involves a transition into management, how do you build leadership skills and navigate the complexities of management responsibilities? In this roundtable discussion, practitioners who have recently transitioned roles will address the opportunities and challenges of relationship-building, leadership development and learning new collections.

**ARCHIVAL FUNCTIONS COVERED:** ML

**CHAIR:** Susan Falciani Maldonado, *Bucknell University*

**PRESENTERS:** Katie Rojas, *University of Virginia*  
Karen Clausen-Brown, *Institute for Advanced Study*  
Ana Ramirez Luhrs, *Lafayette College*

## SATURDAY, MAY 3

11:30–12:45 A.M.

### S19. WHEN “THANK YOU” IS NOT ENOUGH: BUILDING COLLABORATIVE RELATIONSHIPS WITH INTERNS AND VOLUNTEERS

The role of unpaid labor in the archives is pervasive, both in archivists' current jobs, previous positions, and in the work of the volunteers and interns they often rely on. By explicitly discussing and acknowledging the uses and abuses of unpaid labor in archives, we can re-imagine our relationships with people who perform unpaid labor by emphasizing care, transparency, co-creation, and collaboration. In this session—relevant for archivists who rely on unpaid labor—two archivists and one unpaid intern/volunteer, will share reflections, struggles, successes, and strategies from a recent archives reorganization project. The presentation will be followed by an open discussion with attendees.

**ARCHIVAL FUNCTIONS COVERED:** ADM, DEIE, ML

**CHAIR:** Carolyn Quimby, *Independent Archivist*

**PRESENTERS:** Erin Mustard-Krueger, *Jacksonville History Center*  
Emily Cottrell, *Jacksonville History Center*  
Shawn Stermer, *Jacksonville History Center*

### S20. CROSSROADS AND BRIDGES IN THE WEST VIRGINIA FEMINIST ACTIVIST COLLECTION PROJECT

In this session, archivists from the West Virginia & Regional History Center will use the West Virginia Feminist Activist Collection (WVFAC) project as a case study to examine the archival processes and services, communication and collaboration, and challenges and opportunities that inform collections work in a regional archive situated in an academic library. Presenters will talk about their role in the project and reflect on how they have worked with archivists with different levels of experience. Participants will leave the session with more knowledge about the WVFAC as well as practical approaches for managing multifaceted projects and improving communication and workflows.

**ARCHIVAL FUNCTIONS COVERED:** AOI, ACD, ADM, DR, DEIE, EPI

**CHAIR:** Lori Hostuttler, *WVRHC/WVU*

**PRESENTERS:** Grace Musgrave, *WVRHC/WVU*  
Abigail Moncus, *WVRHC/WVU*  
Bridget Jamison, *WVRHC/WVU*  
Patrick Burden, *WVRHC/WVU*

### S21. EXPLAINING THE WORK OF DIGITAL COLLECTIONS TO YOUR COLLEAGUES

Digitization of archival and special collections materials can be a niche area of work within the library and archives field. You may find yourself doing education and outreach within your own organization about the nature of exactly what you do every day. This panel will explore how to best share the story of your work with your colleagues and advocate for the unique role digitization plays in the library and archives. Speakers from different types of repositories and at different stages in their careers will share a wide range of perspectives and the crossroads they encountered and bridges they built doing the work of cultural heritage digitization.

**ARCHIVAL FUNCTIONS COVERED:** AOI, DR, ML, PDPS

**CHAIR:** Pamela A. McClanahan, *University of Maryland, College Park*

**PRESENTERS:** Alex Trim, *University of Maryland, College Park*  
Ethan Lewis, *University of Maryland, College Park*

## S22. DIGITIZING THE GEORGE C. MARSHALL PAPERS: A SMALL STAFF TAKES ON A HUGE PROJECT

This session will discuss a large digitization project taken on by the small staff of the George C. Marshall Foundation that will result in item-level catalog records for a portion of the extensive George C. Marshall Papers. The library staff has chosen not to use Library of Congress Subject Headings, which are too often a bar to students and researchers from outside the U.S., but instead to create a custom controlled vocabulary for this project. Presented by a librarian/archivist and a historian turned custom metadata creator, the session will address project management, remote work, custom metadata creation, balancing responsibilities, and self-care. The hard-won lessons our small team has learned are especially applicable to the staff of small- to medium-sized archives and digitization projects of all sizes.

**ARCHIVAL FUNCTIONS COVERED:** ADM, DR

**CHAIR:** TBD

**PRESENTERS:** Melissa Davis, *George C. Marshall Foundation*  
 Meghan Ashley Vance, *U.S. Army Center of Military History*

## S23. GRADUATE STUDENT PAPER SESSION

Please see the Program Supplement or Sched for details about this session.

**COORDINATOR/CHAIR:** Vin Novara, *Library of Congress*



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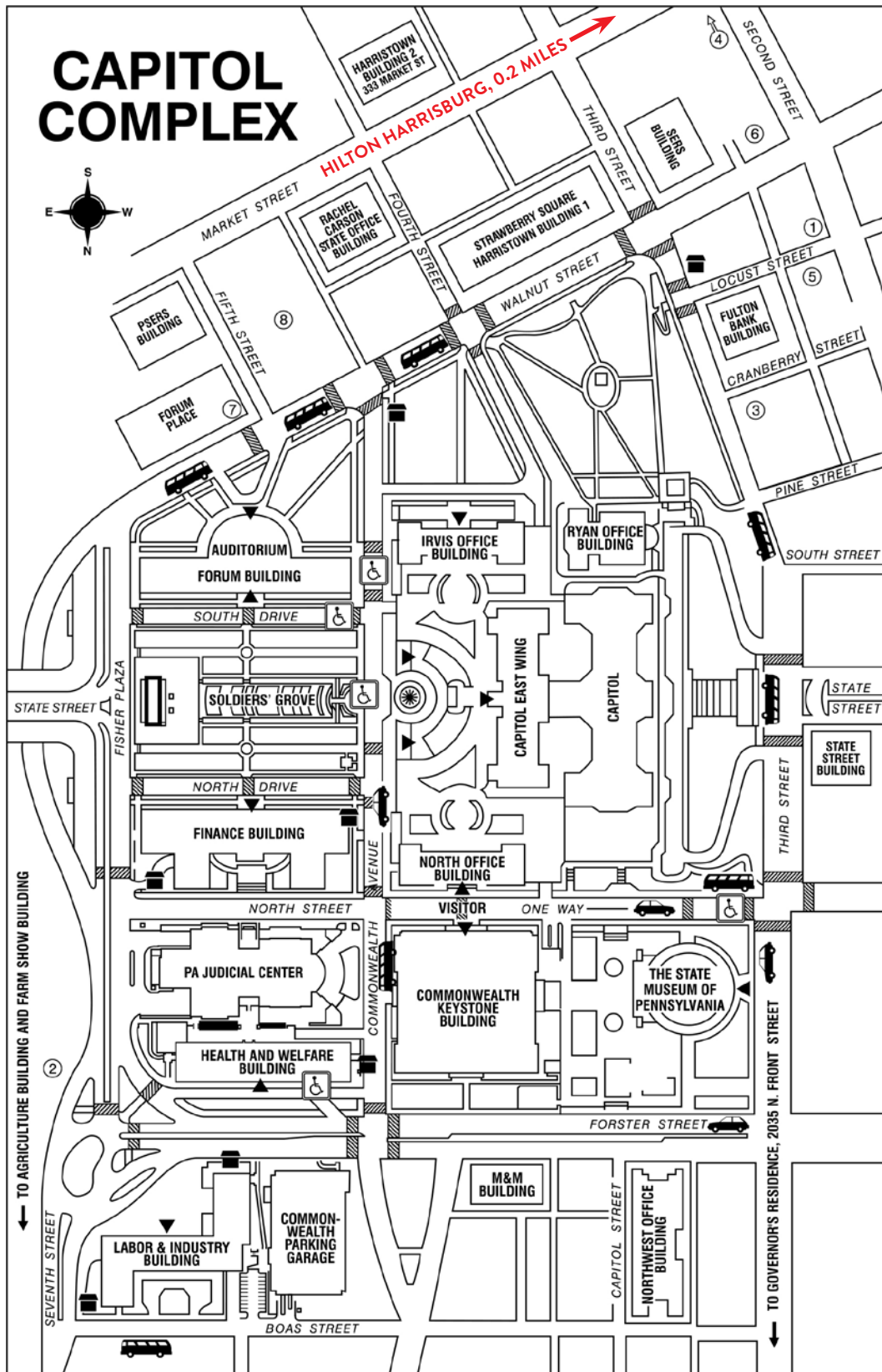
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## BY TRAIN

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**Information on the Harrisburg Train Station can be found here:** [Harrisburg, PA \(HAR\) | Amtrak](#)

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The Harrisburg Greyhound bus station is at the same location as the Amtrak Train Station.

**More information can be found here:** [Harrisburg Bus Station, Harrisburg, PA | Greyhound bus stop](#)

- VISITOR SPACES FOR PERSONS WITH DISABILITIES
- ON-STREET PARKING
- BUS STOP
- PUBLIC ENTRANCES
- PEDESTRIAN CROSSING AREAS
- AVAILABLE PARKING
- BUS SHELTER
- PENNSYLVANIA WAR VETERANS MEMORIAL FOUNTAIN



Galt & Bro Inc. Circular desk calendar owned by Mary Church Terrell. Metal, plastic, wood, ink, backing. 1892-1934. Part of [Open: Smithsonian National Museum of African American History & Culture](#)

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## SCHOLARSHIPS AVAILABLE

### NEED FINANCIAL ASSISTANCE TO ATTEND THE HARRISBURG CONFERENCE? SCHOLARSHIPS ARE AVAILABLE!

To learn more and apply:

[www.marac.info/conference-scholarships](http://www.marac.info/conference-scholarships)

Marsha Trimble Meeting and Travel Award (\$600)

Joan Echtenkamp Klein Meeting and Travel Award (\$600)

Karen A. Stuart Local History Collection Workshop & Conference Attendance Award (\$300)

*The application deadline for spring awards is March 14, 2025*



Harrisburg 8th Ward, 1911, RG-17: Records of the Land Office, Pennsylvania State Archives

## MEETING MATCH

**ARE YOU INTERESTED IN ATTENDING MARAC'S HARRISBURG CONFERENCE, BUT NERVOUS ABOUT ATTENDING ALONE?** Never fear, MARAC is excited to offer you a Meeting Match who will welcome you and help you explore all that the conference has to offer!

Please complete the following form by April 17, 2025, if you would like to be matched with an experienced member at the Harrisburg conference. Don't be shy, we've all been there, and a friendly face can go a long way in making a new experience so much better!

Also, please fill out the same form if you are an experienced MARAC member (even if you have only attended one conference!). We would love to match you with a new member.

**MEETING MATCH FORM:** <https://forms.gle/eNRZpqJB7yjMVkXq5>

**QUESTIONS? Please contact Membership Committee co-chairs:**

Liza Zakharova - [ylzakharova@frostburg.edu](mailto:ylzakharova@frostburg.edu)

Jen Pulsney - [jhpulsney@salisbury.edu](mailto:jhpulsney@salisbury.edu)



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**MARAC HARRISBURG**

# **FOOD DRIVE**

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ITEMS TO CONFERENCE. BOX WILL BE AT  
REGISTRATION TABLE**



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**PA**  
Photos & Documents

[powerlibrary.org/join-us](https://powerlibrary.org/join-us)

This project is made possible in part by Library Services and Technology Act (LSTA) funds from the U.S. Institute of Museum and Library Services and through the Commonwealth of Pennsylvania's Library Access funds administered by the Pennsylvania Department of Education, Office of Commonwealth Libraries.

# REGISTRATION

ONLINE REGISTRATION IS AVAILABLE AT  
WWW.MARAC.INFO/SPRING-2025-CONFERENCE

Name (to appear on badge): \_\_\_\_\_

Institution (to appear on badge): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please include any language, spatial, accessibility, or other accommodations when you register, or contact the Meetings Coordinator at meetings@marac.info. MARAC strives to make meetings accessible, but we do better when specific accommodations are requested well in advance. In all situations, a good faith effort to satisfy requests made prior to the event will be made.

Please check: MARAC Member?  YES  NO Conference Speaker?  YES  NO

## REGISTRATION

Postmarked by March 26, 2025:	___ MARAC member - \$140.00	___ Non-member - \$205.00
Postmarked April 16, 2025:	___ MARAC member - \$165.00	___ Non-member - \$230.00
After April 16, 2025 (register on-site):	___ MARAC member - \$190.00	___ Non-member - \$225.00
	___ Student Rate (please include photocopy of valid Student ID): \$70.00	
	___ Saturday Only registration rate: \$75.00	
	___ Workshop Only (please select workshop below)	

Registration Fee \$ \_\_\_\_\_

## WORKSHOPS (Confirmations will be made by the MARAC Education Committee)

W1 Thursday - Primary Source Literacy and Active	# _____	@ \$50/person	\$ _____
W2 Thursday - Caring for Photograph Collections	# _____	@ \$50/person	\$ _____
W3 Thursday - Project Management in the Archival	# _____	@ \$100/person	\$ _____
W4 Thursday - Oral History in the Archives	# _____	@ \$100/person	\$ _____
W5 Thursday - Managing Change in your Archives	# _____	@ \$50/person	\$ _____

Register through SAA: [www2.archivists.org](http://www2.archivists.org)

Workshop size is strictly limited, and MARAC workshops often fill completely. Participants who register for a workshop will receive a confirmation email one week prior to the conference. **DO NOT REPORT FOR A WORKSHOP UNLESS YOU HAVE RECEIVED NOTIFICATION.**

## TOURS

T1 Thursday - Pennsylvania State Capitol	# _____	@ \$5/person	\$ _____
T2 Thursday - Fort Hunter	# _____	@ \$10/person	\$ _____
T3 Thursday - National Fire Museum	# _____	@ \$10/person	\$ _____
T4 Thursday - Harrisburg Walks	# _____	@ \$10/person	\$ _____
T5 Thursday - ZeroDay Beer Tasting	# _____	@ 15/person	\$ _____
T6A Thursday - Pennsylvania State Archives	# _____	@ \$5/person	\$ _____
T6B Thursday - Pennsylvania State Archives	# _____	@ \$5/person	\$ _____
T6C Saturday - Pennsylvania State Archives	# _____	@ \$5/person	\$ _____
			TOURS TOTAL \$ _____

## PLEASE HELP US PLAN ARRANGEMENTS BY CHECKING THE ACTIVITIES YOU PLAN TO ATTEND:

Meet and Greet	# _____	FREE	
Friday Luncheon (check entree choice)	# _____	@ \$33/person	\$ _____
<input type="checkbox"/> Seared Herbed Chicken Breast, Honey Garlic Balsamic Glaze (Gluten Free, Dairy Free)			
<input type="checkbox"/> Enchiladas with Sweet Potato, Black Bean, and Corn (Vegan)			
Friday Reception at Whitaker Center	# _____	FREE	
Guest Ticket	# _____	@ \$25/person	\$ _____
Saturday Continental Breakfast before Membership Meeting	# _____	@ \$25/person	\$ _____

All Conference attendees are welcomed and encouraged to attend the business meeting with or without purchasing the breakfast.

## PLEASE CIRCLE THE PROGRAM SESSIONS YOU PLAN TO ATTEND:

S1 S2 S3 S4 S5 S6 S7 S8 S9 S10 S11 S12 S13 S14 S15 S16 S17 S18 S19 S20 S21 S22 S23  
TOTAL \$ \_\_\_\_\_

**PAYMENT INFORMATION:** To pay by credit card, contact administrator@marac.info for instructions. To pay by check, make the check payable to MARAC and mail with this form to MARAC, Dickinson College, P.O. Box 1773, Carlisle, PA 17013. No refunds for cancellations for conference costs will be made after April 16, 2025.