

Report from MARAC Awards Committee
Steering Committee Meeting, January 19, 2018

The call for Distinguished Service Award has been posted. Nominations are due on February 15. The Scholarship Committee has set up deadlines for the Spring Meeting in Hershey, PA, and have been set the deadline for submission for March 2, 2018.

We will update the guidelines and criteria for the Finch Award to include the diversity of digital resources driving archival outreach and research. In 2017 we had a submission of a new digital infrastructure that enhanced navigability and unified search functionality, a Tumblr page that predated 2016 but was regularly updated, and an image portal that was nominated only a few weeks after going live (but before it was robustly populated) because it will no longer be eligible next year. I contacted John Woods on behalf of the committee to run these changes, he had no objections on the proposed changes. The new wording would read:

To be eligible for the award, an online publication must have a stable Internet address and must have been published or significantly updated between July 1 and June 30. Online publications include the diversity of digital resources driving archival outreach and research, for example a new digital infrastructure that enhances navigability and unified search functionality, a new Tumblr page, or an image portal, just to name a few. The committee wants to ensure that the diversity of innovative approaches to the delivery of archival content are included.

There is an unplanned vacancy on the scholarship committee. A current member of the Scholarship Committee, whose term ends in summer 2019, is taking a job outside the MARAC region and needs to resign by the end of summer 2018. Normally in these cases MARAC holds a special election within 30 days of the vacancy (per the bylaws). There were three options to fill the vacancy:

There are currently two Scholarship Committee positions open in this election cycle, making an exception in this case and allowing the Scholarship Committee candidate with the third-highest number of votes to take on the remaining year of the resigning member's term.

An alternative option: the member could remain on the committee, if so desired, even if no longer in the MARAC region. This is allowed by the bylaws.

Hold a special election to fill the vacancy in early June as stipulated by the bylaws.

Steering voted on option 1 (see NEC report) so the vacancy will be filled in this election cycle.

Respectfully submitted,

Adriana P. Cuervo, CA
Awards Committee Chair

MARAC

Mid-Atlantic Regional Archives Conference

Delaware • District of Columbia • Maryland • New Jersey
New York • Pennsylvania • Virginia • West Virginia

Date: January 12, 2018

To: Members of the MARAC Steering Committee

Re: Summary of the Communications Committee Activities (November 2017-January 2018) for Winter Steering Committee Meeting, January 19, 2018

The Communications Committee is comprised of the following members: Liz Scott (Co-chair), Ilhan Citak (Co-chair), Eric Arnold Fritzler, Michael Martin, Jodi Boyle, Heidi Abbey Moyer, Lynsey Sczechowicz, and Christopher Hartten.

Newsletter MAA: The Fall 2017 issue was published in October and Jodi and Michael have been working on the Winter 2018 issue which is on schedule to publish in mid-January. They have also been working on developing longer-term story ideas and securing authors for articles for the other 2018 issues.

Advertisements: Since October, Eric Fritzler has assisted Jodi and Michael with ensuring all of the advertisements are in place for both the Fall 2017 and Winter 2018 issues.

Also, to counteract some advertisers not renewing their newsletter advertising subscriptions (namely Eloquent Systems—retired and acquired and Gaylord Archival—search engine optimization instead), Eric has been (cold) soliciting other business regarding advertising in the newsletter. He has had success with Accessible Archives which gave the newsletter a try for the Fall 2017 issue, but recommendations for other business/institutions to reach out to would be helpful. We are at seven current advertisers but would like to bring it back up to ten.

Blog/Social Media: Lynsey has been maintaining the blog and social media, advising the Hershey publicity team on social media, and contacting the Hershey program editor to make sure that hashtags are included in the Hershey program. Lynsey has expressed to us that with a new career change, she would like to step-down in her position with the social media and blog but is willing to stay on until a suitable replacement is found. Lynsey will be sadly missed in this position as her efforts with the blog and social media have been wonderful.

Technical Leaflets: Chris will be receiving the final draft of the Digital Exhibits leaflet sometime in mid-January. He has received a Disaster Planning review back and will be asking for the reviewer to finish up his comments soon in order to pass it off to Elizabeth Shepard for revisions. Chris has had a few conversations with Karen Trivette concerning the potential textiles leaflet but has not heard anything further from her contacts since early November but plans to follow-up.

In an effort to see if the Technical Leaflets can become a peer-review publication, he and Heidi have discussed registering the leaflet series for an ISSN, which would be fantastic and a great step for professionalizing the series. They still need to straighten out some of those missing/dubious older titles but hope to have that work completed soon. The ISSN application can be found here: <http://loc.gov/issn/pdf/issn-application-12-2008.pdf>

Respectfully submitted by Liz Scott and Ilhan Citak, Co-Chairs

MARAC

Mid-Atlantic Regional Archives Conference

Delaware • District of Columbia • Maryland • New Jersey
New York • Pennsylvania • Virginia • West Virginia

MARAC Education Committee Report
Submitted by Paige Newman

Buffalo Workshops:

All workshops were a success and well-received by attendees.

Hersey Workshops:

Audiovisual Processing Workshop

Full Day Workshop: 9AM-4PM

Instructor: Siobhan Hagan

Collections Care Training: Techniques and Materials for Handling and Transport of Paper

Full Day Workshop: 9AM-4PM

Instructor: Stephenie Schwartz Bailey

Dating 19th Century Portrait Photographs

Half-Day Workshop: 9AM-12:30PM

Instructor: Gary Saretzky

Data Privacy for Born-Digital Collections

Half-Day Workshop: 1PM-4PM

Wilmington Workshops:

Wilmington Program Committee gave me a list of topical tracks they wanted to focus on for Wilmington: digital preservation, diversity/accessibility, new professionals/archival education/leadership, "forgotten archives" – public libraries, small repositories, lone arrangers.

Also, disaster planning/recovery was a topic of interest and have been communicating with the Delaware Disaster Assistance Team (DDAT) about a full day workshop.

The Education Committee is open to workshop suggestions that Steering may have concerning the topical tracks.

2018 Off-Conference Workshops scheduled:

April 18th – Library of Virginia, Richmond – Copyright Fundamentals for Librarians and Archivists Workshop
– Instructor Peter Hirtle

Other activities:

Develop contract between MARAC and workshop instructors
Develop a workshop cancellation/refund/transfer policy and low registration

Follow-up:

October 2017:

Proposal inquiry submitted concerning collaborating on a National Archives Grant related to education. Requesting a letter of support and help them develop materials that are “authentic to disciplinary disposition of an archivist.” Also, would like MARAC to review materials periodically as updates are needed and help evaluate the products students produce and/or give them a forum for sharing what they learned.

January 2018:

Grant proposal still under review.

MARAC

Membership Committee Report

October 2017

Membership

- Sara A. Borden, Chair
- Sierra Green
- Theresa Altieri Taplin
- Helice Koffler
- Sheridan Sayles
- Yukako Tatsumi
- Cara Griggs
- Jennie Knies, MARAC Secretary (ex-officio)
- Sara Predmore, MARAC Administrator (ex-officio)

Progress and News

The time between MARAC Buffalo and the January Steering Committee meeting has been a fairly quiet period for the Membership Committee. We've been holding steady on our projects and can share the below updates.

- “Guide to MARAC”
Sierra presented this guide as part of the New Member Orientation in Buffalo. Based on the feedback she received there, we incorporated some changes and updates into the document.
- Mentorship Program
We received several reports from other organizations based on the research Sheridan undertook a survey of similar professional institutions which also offer mentorship programs. We are still awaiting a few responses and are currently synthesizing the research into a short report. We will then do a survey of MARAC membership and come up with a pilot program which we hope to roll out in the spring.

MARAC

Mid-Atlantic Regional Archives Conference

Delaware • District of Columbia • Maryland • New Jersey
New York • Pennsylvania • Virginia • West Virginia

MARAC Nominations and Elections Committee Report January 2018

The Nominations and Elections Committee has developed a slate of 40 candidates for the 2018 election, for the following open positions:

OFFICERS (1 opening for each position)

- Chair-Elect
- Treasurer

CAUCUS REPRESENTATIVES (1 opening for each position)

- Delaware
- Maryland
- New Jersey
- New York
- Pennsylvania
- Virginia
- Washington, D.C.
- West Virginia

COMMITTEES (number of open positions listed in parentheses)

- Arline Custer Memorial Award Committee (2)
- Distinguished Service Award Committee (1)
- Finding Aids Committee (2)
- Nominations and Elections Committee (3)
- Scholarship Committee (2)

Steering also voted to accept a proposal to allow the Scholarship Committee candidate with the third-highest number of votes to serve out the remaining year of a resigning member's term. The election will be launched on January 26 and will run through February 9. Once the election closes and electronic and paper ballots are tallied, NEC members will contact winners as soon as possible so that those who need to be present at the Spring Steering Committee can make arrangements to attend.

I want to extend my gratitude to everyone who has so far assisted with the process this year, including last year's NEC Chair Katie Hall for providing guidance as she finished out her term, Sara Predmore for her steadfast support and efficiency in all things administrative, Lynsey Sczechowicz for social media help, and members of steering for suggesting candidates and helping to resolve quandaries. Many, many thanks go of course to my fellow NEC members Dyani Feige, Melissa McMullen, Wesley Chenault and Maegan Peterman, for their hard work throughout the process.

Respectfully submitted,
Melissa Lindberg
NEC Chair