

MARAC

Mid-Atlantic Regional Archives Conference

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MARAC Business Meeting

2023 April 27

Zoom

Meeting called to order at 12:02pm.

1. Approval of agenda: Agenda approved at 12:03pm.
2. Approval of meeting minutes from Fall 2022 meeting: Minutes approved at 12:04pm.
3. Chair's report (Sara Borden):
 - a. Focus on Strategic Planning. A strategic planning task force has been convened to help guide the effort. There are five themes to the strategic plan: advocacy, education, inclusivity and accessibility, institutional organization and transparency (organizing MARAC operations internally so that we and our membership understands what we are doing), outreach.

We have discussed the first three themes, and future task force meetings will focus on the remaining two themes. Following that, we will develop SMART goals in each of these areas, focusing on financial impacts, time constraints that will determine the extent to which we can pursue those goals. We will finalize the goals and assign them to the appropriate groups to execute them (task forces, committees, etc.)

Members of the task force include the MARAC Executive Committee and members-at-large.

Sara will put together a presentation about strategic planning and a listening session about the plan during the Fall conference, and write a report about our SP activities for the Mid-Atlantic Archivist.

4. Meetings coordinator report (Mary Mannix): Fall 2023 will be in Saratoga Springs, NY from October 19-21. Site is the Saratoga Hilton (189/night). Spring symposium to be held in Philadelphia in 2024 (also 189/night). Thanks to the MCC members, as well as the Virtual Arrangements Committee (chaired by Deb Schiff and John Zarrillo) and Program Committee (chaired by Kerri Anne Burke and Tara Maharjan) for this spring virtual meeting.
5. Treasurer's Report (Amy Fitch): FY2023 saw a net gain of \$4,719. Virtual conference income came in, and conference expenses came in below our expectations. The net loss for the year is now \$6,970. We received a small amount of income from the recent Virginia Caucus picnic, and have recently approved a new strategy for increasing our revenue from investments. More details can be found in the longer report.
6. Awards Announcements and Presentations:

- a. Distinguished Service Award: Tara Wink announced Jennie Levine Knies of Penn State University as the winner of the Distinguished Service Award. This comes with a \$250 honorarium from Hollinger Metal Edge. Jennie has been active in MARAC for over 20 years, having held nearly every elected office in the organization. They have presented and/or served on LACs for several conferences, served as a mentor to countless MARAC members, and is skilled at making new members of the organization feel welcome. She was recognized by nominators for her exceedingly generosity and kindness, as well as for being insightful and pragmatic as a leader.
 - b. Finding Aid Award: Amy Vo announced two Frederick Miller Finding Aid Award winners: the ESPN College GameDay Posters collection at James Madison University, and the Archives of the Maryland Province of the Society of Jesus finding aid at Georgetown University.
 - c. Diversity and Inclusion Session Scholarship: The winner was session 5, “The Black History and Visual Culture collection at Penn State University Libraries,” presented by Kevin Clair, Patrice Green, g. johns, and Bethann Rea of Penn State University.
7. New Business: none
 8. Invitation to the Fall Conference (Sara Borden): Saratoga Springs, NY, October 19-21, 2023. More info to come at <https://www.marac.info/fall-2023-conference>
 9. Announcements:
 - a. [The Mentoring Program](#) is calling for applications for 2023/24. This year’s tracks include BIPOC Archivists; Mentor/mentees (two co-mentors and a small group of 3-5 mentees); and Peer support (small groups of 4-6 peers without a designated mentor). Applications close on May 31 and will be reviewed in June. The cohorts launch in August and end in May 2024.

The meeting adjourned at 12:38pm.