

Awards Committee Report
Winter Steering Committee
January 18, 2022

Custer Award – Brigette Kamsler

Custer Award winners were officially announced and awarded at the Saturday business meeting, held October 9 during the MARAC Fall 2021 meeting in Gettysburg, Pennsylvania. Winners have received certificates and checks, and the web team has updated the website to list this year's winners.

MARAC is currently holding the 2022 Election which will elect two new people to the Committee. The next Senior Co-Chair will be Amy Lucadamo.

Distinguished Service Award – Jennie Levine Knies

The Distinguished Service Award Committee extended its deadline for nominations until February 15, 2022, in order to accommodate a later publication date for the Mid-Atlantic Archivist. We have received one nomination to date. The committee plans to meet very soon after February 15, 2022 to review applications, in order to ensure we have a decision made well in advance of the spring 2022 Harrisonburg meeting.

Finding Aid Award –Tiffany Cole

The Finding Aids Award Committee is in the middle of the award cycle for the Finding Aids Award and will be reviewing submissions Thursday, January 27 via Zoom. Due to COVID (and all that that entails), the committee did not put out a call for submissions for last year's Finding Aids Award. However, the funding was approved to be able to award both a 2020 and 2021 Finding Aids Award in 2021, assuming there are worthy submissions. The committee only received four submissions in total - one for 2020 and three for 2021.

Scholarships – Sheridan Sayles

Two of our three awards for this year have been dispersed and the applications for the Spring Meeting award will close on February 10th.

Listed below are the winners of awards presented the Gettysburg Meeting:

Klein (\$600)

- Jennifer Wachtel: Recent graduate of University of Maryland who is now working as an Archivist for History Associates.

Trimble (\$600)

- Taylor Mason: Research Analyst at the Pennsylvania House of Representatives Archives

Stuart (\$300)

- Tesa Burns: Archivist at Hershey Community Archives

Travel Award Recipients (\$250 each)

- Lencia Beltran: volunteering in the Charlottesville area and most recently interned at Towson University
- Chelsea Post: Systems Librarian at Eastern University
- Allison Buser: MLS student at University of Maryland; Graduate Assistant for DRUM and Student Assistant in Special Collections and Archives

The winner of the Student Graduate Student scholarship was Rudie Hurwitz of Long Island University. That award will be announced at the spring meeting.

Respectfully Submitted,

Danna Bell
Awards Committee Chair

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January 21, 2022

The Communications Committee is composed of Heidi Abbey Moyer, Jodi Boyle, Kathleen Donahoe, Alex Japha, Michael Martin, Melissa Nerino, Lara Szypszak, Diane Wunsch, Carolyn Friedrich, and Molly Tighe. Sarah Ponichtera and Sara Predmore are ex-officio members.

Committee Assignments

Missy Nerino serves as MAA Editor, Lara Szypszak as MAA Assistant Editor, and Carolyn Friedrich as Advertising Editor. Technical Leaflets Editor-in-Chief Alex Japha serves alongside Technical Leaflets Editors Heidi Abbey and Diane Wunsch.

Jodi Boyle is continuing in the role as liaison between the Communications Committee and the MARAC 50th Anniversary Committee. The role of liaison to the Occasional Lectures Series effort is currently vacant.

Molly Tighe and Michael Martin continue to serve in the roles of Co-chair. Kathleen Donahoe continues to serve in the role of Social Media Coordinator.

Mid-Atlantic Archivist (MAA)

The Winter 2022 (Vol. 51, No. 1) issue of MAA was distributed online January 18, 2022. This issue marks the beginning of four issues highlighting MARAC's 50th anniversary. The publication was shared on MARAC's social media channels immediately after publishing and two more blasts are scheduled over the next month promoting the issue.

Over the last quarter, the MAA team embarked on several initiatives which hopefully will lead to increased professionalism and collaboration, as guided by the MARAC Strategic Plan.

In the fall, the MAA team met with editors of other publications, including the editorial team of MAC and NEA's newsletters, as well as Abigail Christian, editor of SAA's *Archival Outlook*.

MAA's editors and other editors discussed staff, workflow, and potential areas of collaboration. These meetings are leading to future endeavors for MAA, including DEIA concerns. In particular, MAA is looking into compatibility with screen readers for accessibility.

The MAA team additionally created and published a Style Guide, which is now available on the [MAA page](#) on the MARAC website. This Style Guide will answer many questions about submission

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guidelines, common grammatical errors, tone, citations, and copyright which contributors frequently ask.

MAA also gained an official email address, maa@marac.info. Previously, all email was performed via editor's personal emails, which brought problems with communication and continuity.

With the 50th Anniversary, much of the content for the spring, summer and fall issues are already pre-planned. MAA has posted twice on social media asking for MARAC members to contribute pictures for us on the front cover of 2022 issues. The editors are working with the 50th Anniversary Committee; Lauren Brown, MARAC's historian; and Joni Floyd, MARAC's archivist, for images and content for the remainder of the year.

Over the next six months, MAA is looking into the feasibility of a redesign. The last design alteration was in 2011. The 50th anniversary seems like the ideal time to refresh the design and layout. Plus, the MAA team would like to have a local copy of the layout in case the graphic designer is not available, as was the case in December 2021.

Social Media

The blog had 14 new posts which were then shared on Facebook and Twitter. On Facebook there were 64 posts from group members and the Social Media Coordinator. One of the top posts was about the Rosenbach's digital exhibit winning the C. Herbert Finch award, with more than 1,500 people seeing that post.

We currently have 730 members, an increase of 11. On Twitter, we saw a great deal of activity. We tweeted 88 times over the period, and had nearly 33,000 impressions on our tweets, which refers to the number of times they were seen on Twitter. This led to a little over 3,000 profile visits, 97 mentions, and 21 new followers for the account, bringing it to a total of 945.

The major factor in these numbers is likely Ask an Archivist Day, which brought excellent engagement with other archivists and different repositories.

Technical Leaflets/Practical Archivist: A Technical Leaflets Series

The Editorial Board is preparing Brittle Newspaper scrapbook for publication. We have received the final draft from the authors and are making final edits and ensuring stylistic consistency. The leaflet should be published in January or early February. We will announce the publication across MARAC social media and email list as well as other professional networks.

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A style guide for Technical Leaflets was created to make the design process more streamlined for future publications. Wuthor guidelines will be updated to reflect these stylistic changes.

We have interest from two potential writers for a collaborative leaflet addressing web archiving. We will be meeting with the authors soon to discuss the topic and division of labor. The plan is to publish this new leaflet in 2022 under our new title.

Heidi continues to look into updating the ISSN for our title change. The plan remains to change the title for MARAC's 50th anniversary.

Additional News

Jodi Boyle continues to serve as the Communications Committee's representative on the 50th Anniversary Committee. Boyle is serving on the Committee's MAA subcommittee with Lauren Brown. Boyle and Brown submitted 50th anniversary articles for the winter 2022 MAA along with historic images from the MARAC Archives to feature on the covers and throughout the issue as needed. Both Boyle and Brown are currently working on anniversary articles to include in the spring issue.

Respectfully submitted by
Michael Martin & Molly Tighe
MARAC Communications Committee Co-chairs

MARAC
Diversity and Inclusion Committee Report
January 2022

Date: January 20, 2022

To: Members of the MARAC Steering Committee

**Re: Summary of the Diversity and Inclusion Committee Activities (October 2021-
January 2022) for Winter Steering Committee Meeting, January 28, 2022**

The Diversity and Inclusion Committee is comprised of the following members: Rayna Andrews (chair), Ali Zawoyski, Marci Bayer, and Kayla Heslin.

The committee conducted meetings virtually.

Gettysburg session feedback

The committee met to discuss feedback received during the session at Gettysburg. We are hoping to address some feedback by working with LACs and PCs of upcoming meetings, as well as with the MCC. I will also be reaching out to the education committee to discuss the possibility of joint programming.

Resource lis

The D&I committee [resource list](#) is now accessible/findable via the “Resources” dropdown on the MARAC homepage. Anyone can send articles or resources to the committee chair for inclusion in the list.

Respectfully submitted by Rayna Andrews (chair)

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MARAC Education Committee Report 20 January 2022

Activities

-Received 8 excellent workshop proposals to be split between upcoming conference and off-conference
-Completed workshop contracts, reimbursement guidelines, and workshop cancellation/refund policies
(Major shout-out to Miriam Spectre and Amanda Koss May for pulling these together!)

<https://drive.google.com/drive/folders/1drBq0h1YO8FMHYZMNL8lvP6hXnmgX-IN?usp=sharing>

Spring 2022 Conference Workshops – Harrisonburg

Stabilization Techniques for Book Collections

Instructors: Jill Deiss, Bookbinder, Cat Tail Run Hand Bookbinding & Amy Sullivan, Preservation Librarian, George Mason University Libraries

On a Roll: Storage and Handling of Rolled, Oversized Paper Collections (hybrid)

Instructors: Amy Sullivan, Preservation Librarian, George Mason University Libraries & Jill Deiss, Bookbinder, Cat Tail Run Hand Bookbinding

Understanding Archives: Introduction to Archival Basics

Instructor: Dyani Feige, *Conservation Center for Art & Historic Artifacts*

Reclaiming, Repairing, Renaming: Collective Archivism and Campus History

Instructors: Meg Mulrooney, Tiffany Cole, and Kate Morris, *James Madison University*

The Unknown Donor Files: Solving the Problem of Unaccessible Items

Instructors: Melissa Davis, *George C. Marshall Foundation*, Eryn Davis, *graduate student at Clarion University of Pennsylvania*

Ongoing tasks:

- ~ Developing webinars
- ~ Investigate technical leaflets as webinar series
- ~ Developing guidelines for Zoom workshops/webinars
- ~ Developing policies, forms, and offerings for the Education tab on MARAC website
- ~ MARAC Archives Institute – recommend putting on indefinite hold in favor of figuring out online learning offerings, including permanent repository, timing for paid programs, and workflows.

Respectfully submitted:

Colleen Bradley-Sanders, Co-Workshop Coordinator

Melissa Erlandson

Karolina Lewandowska

Elliot McNally, Chair

Miriam Spectre

Elizabeth Wilkinson, Co-Workshop Coordinator

MARAC
Membership Committee Report
January 28, 2022

Membership

- Vicki Russo, Chair
- Theresa Altieri Taplin
- Kevin Delinger, member Archival Education Outreach Subcommittee
- Sierra Green, member Archival Education Outreach Subcommittee
- Pam McClanahan, member Archival Education Outreach Subcommittee
- Jordan Patty
- Alexandra Schlomer, member Archival Education Outreach Subcommittee
- Liza Zakharova
- Christie Lutz, coordinator Mentoring Subcommittee
- Diane Biunno, member Mentoring Subcommittee, member Online Education Logistics Task Force

Progress and News

- At the invitation of the MARAC Administrator, the Membership Committee Chair agreed to changes to the Membership page on the MARAC website. Membership now has its own navigation tab at the top of the home page, making it easier for potential new members to find. Improvements to the Membership page content is ongoing.
- The Membership Committee will meet in February 2022 to update projects and plan for committee responsibilities for the 2022 Harrisonburg and College Park Conferences.

Mentoring Subcommittee

- Mentoring cohorts continue to meet regularly.
- As we are at the mid-point of the program year, we have sent the mid-point mentor and mentee surveys to all program participants. The subcommittee minorly tweaked the surveys (removing references to in-person meetings, consolidating a couple of questions).
- One mentee has dropped out of the program. The Mentoring Subcommittee Coordinator reached out to the mentee and mentors of that cohort to obtain more information and see if the Subcommittee could be of assistance. (No response from the mentee.) The mentors faced some challenges with this mentee, and the problem stems from an ideological mismatch on the part of the mentee with the mentoring program. Christie or Vicki can provide more details if needed.

MARAC
Nominations and Elections Committee
Report January 21, 2022

The Nominations and Elections Committee consists of: Monica Hurd, Caitlin Rizzo, Joe Schill, Liz Scott, and Heather Perez (chair).

The NEC finalized the ballot in late November for the 2022 elections. The ballot is attached to this report. We thank all of the candidates for their willingness to serve MARAC, as well as all of the Steering Committee members who helped to recruit candidates!

The NEC made numerous announcements to recruit candidates by email, several announcements at the Fall 2021 Gettysburg conference, and we reached out directly to potential candidates for all of the uncontested positions.

- Chair-elect/chair: we directly contacted 5 other potential candidates
- Awards Committee Chair: we directly contacted 5 other potential candidates
- Delaware Caucus Chair: the caucus made an announcement and the current chair decided to run again
- DC Caucus Chair: the caucus made an announcement and we directly contacted 1 other potential candidate
- New Jersey Caucus Chair: the caucus made an announcement and we directly contacted 2 other potential candidates
- New York Caucus Chair: the caucus made an announcement and we directly contacted 2 other potential candidates
- Virginia Caucus Chair: the caucus made an announcement and we directly contacted 1 other potential candidate
- West Virginia Caucus Chair: the caucus made an announcement and we directly contacted 1 other potential candidate

We are using a new online voting platform - Election Buddy - which Sara Predmore identified as being more economical for MARAC. The NEC members tested the new system in December and provided Sara with feedback.

Elections were announced on schedule on January 3, 2022 and balloting began on January 7, 2022. Balloting closed at 12AM on January 21. We will be tallying the votes and counting the paper ballots in the week ahead. Then, we will notify the successful and unsuccessful candidates and update the Steering Committee on the results.

Respectfully Submitted,
Heather Perez

MARAC 2022 Election Slate

Position (NEC member)	Names
Chair-Elect	Jessica Wagner Webster
Treasurer	Amy Fitch Dawn Sherman-Fells Jordan Patty
Awards Chair	Angela Rodgers-Koukoui
Arline Custer (vote for 2)	Elizabeth Shephard Jenna Fleming Elise DeAndrea
Distinguished Service	Melissa Capozio Jones Brigette Kamsler
Finding Aid (vote for 2)	Tammy Gobert Nancy Sullivan Danielle Glynn David J. Williams John Davis Megan Craynon Jane Cross David R. Grinnell Margaret Hewitt
NEC (vote for 3)	Sheridan Sayles Felicity Knox Stacey Lavender Stephanie Sussmeier Lori Hostuttler
Scholarship (vote for 2)	Tesa Burns Renaë Rapp Rachel Grove Rohrbaugh Billie Walker

Delaware Caucus	Diane Bockrath
DC Caucus	Christopher Anglim
Maryland Caucus	Scott Keefer Allison Fischbach
New Jersey Caucus	Tara Maharjan
New York Caucus	Danielle Glynn
Pennsylvania Caucus	Taylor Mason Carolyn Friedrich Tara Leigh Tappert
Virginia Caucus	Zach Hottel
West Virginia Caucus	Lori Hostuttler