

MARAC

Mid-Atlantic Regional Archives Conference

Delaware • District of Columbia • Maryland • New Jersey
New York • Pennsylvania • Virginia • West Virginia

STEERING COMMITTEE

Thursday, October 7, 2021

6pm-9pm Gettysburg, PA

Salon AB

AGENDA

I. Call to Order (10 min)

- A. Introductions
- B. Approval of Agenda

II. Approval of Steering Committee Minutes (5 min)

- A. July 16, 2021 Steering Committee Meeting

III. Officer's Reports (30 min)

- A. Chair
 - a. Chair's Report (Tara Wink)
 - b. Administrator's Report (Sara Predmore)
- B. Chair-Elect (Sara Borden)
- C. Meetings Coordinator (Mary Mannix)
- D. Secretary (Sarah Ponichtera)
- E. Treasurer (Amanda May)
- F. Parliamentarian (Lauren Burroughs)

IV. Advisory Positions (10 min)

- A. Historian (Lauren Brown)
- B. Archivist (Joni Floyd)
- C. Development Coordinator (Margaret Kidd)
- D. Web Team (Laura Montgomery/Don Sailer)
- E. Regional Archival Association Consortium (Andrew Cassidy-Amstutz)
- F. National Coalition for History (Jan Zastrow)

V. Old Business (60 min)

- A. 50th Anniversary Committee/Meeting (Lauren Brown)
- B. MARAC Online Education Logistics Task Force
- C. Strategic Plan review (<https://www.marac.info/strategic-plan>)
https://docs.google.com/document/d/1rhGXw3DXp5SGRlIA5qnT_XhspcwxNOTr4MSmsj1z0cQ/edit?usp=sharing

VI. New Business (15 min)

- A. Save the Date – Upcoming Events

VII. Standing and Operational Committees (15 min)

- A. Awards (Danna Bell)
- B. Communications (Molly Tighe/Michael Martin)
- D. Diversity & Inclusion (Rayna Andrews)
- E. Education (Elliot McNally)
- F. Membership (Vicki Russo)
- G. Nominations and Elections (Heather Perez)

VIII. State Caucus New Business and Updates (15 min)

- A. Delaware (Diane Bockrath)
- B. District of Columbia (Anne McDonough)
- C. Maryland (Mark Coulbourne)
- D. New Jersey (Tara Maharjan)
- E. New York (Margaret Snyder)
- F. Pennsylvania (David Grinnell)
- G. Virginia (Amanda Brent)
- H. West Virginia (Lori Hostuttler)

IX. Adjournment

MARAC

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Date: September 29, 2021

To: MARAC Steering Committee Members

From: Tara Wink

RE: Chair Report

- 1) Submitted Chair's Column for Fall 2021 issue of the *Mid-Atlantic Archivist*.
- 2) Met with Mary Mannix to discuss LAC Harrisonburg needs and plans.
- 3) Attended Sept. 23, 2021 emergency MCC meeting for Harrisonburg LAC
 - a. Please consider helping out with the LAC for Harrisonburg – MCC is being asked to take on a task or two (contacting tours, checking on restaurants, etc.) because there have been no LAC chairs identified. Mary will have a spreadsheet with tasks, see her to help.
 - b. Please let Mary know if you have any ideas for Harrisonburg LAC Co-Chairs
- 4) Appointed members to the MARAC Online Education Logistics Task Force and charged the group with identifying ways to make content available to members virtually.
- 5) Wrote a letter to members of our e-lists to remind them of our code of conduct.
- 6) Met monthly with Sara Predmore.
- 7) Constituted Disaster Relief Ad-hoc committee together in response to a request from Hagley Museum in DE.
- 8) Assisted/advised Gettysburg LAC and PC co-chairs as well as Communications Committee with Social Media response to in-person meeting.
- 9) Announcements:
 - a. Caucus Chairs – Please consider having a virtual meeting following Gettysburg for those members who could not attend in person.
 - b. Membership – Please consider having a virtual new member meeting following Gettysburg for those new members who could not attend in person.
 - c. Nominations & Elections are open please consider nominating or volunteering for positions.
 - d. Please consider nominating someone for the distinguished service award. Contact former MARAC chair, Jennie Knies to nominate someone or for any questions.
- 10) Upcoming Events:
 - a. Save-the-Date: Harrisonburg Spring Meeting, March 24-26

Respectfully Submitted,
Tara Wink
Chair

MARAC

Mid-Atlantic Regional Archives Conference

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To: MARAC Steering Committee
From: Sara Predmore, MARAC Administrator
Date: September 30, 2021 – Gettysburg
Re: Administrator's Report

Membership Statistics

There were 826 active members as of September 30, 2021.

700 Regular Members
61 Retired Members
65 Student Members

Membership Statistics Comparison

Member Type	2019 (as of 10/31/19)	2020 (as of 10/15/20)	2021 (as of 9/30/21)	% change 2020-2021
Regular	679	540	700	29.63%
Retired	58	62	61	-1.61%
Student	35	31	65	109.68%
Total	772	633	826	30.49%

State Caucus Membership Statistics Comparison

Caucus	2019 (as of 10/31/19)	2020 (as of 10/15/20)	2021 (as of 9/30/21)
DC	122	107	130
Delaware	38	27	29
Maryland	163	136	165
New Jersey	110	88	109
New York	164	136	157
Pennsylvania	174	135	176
Virginia	133	117	137
West Virginia	15	12	16

Note: As some members may be part of more than one caucus, total membership numbers and total state caucus numbers may differ.

New Membership Applications

Month	2019	2020	2021
July	17	14	21
August	16	7	23
September	29	6	11
Total	62	27	55

ADDITIONAL INFORMATION

Membership Renewal:

- Note for comparison purposes that the membership renewal grace period for last year was extended until December 31, 2020 and contributed to the lower number of members that had renewed by this same time last fall.
- This year the membership grace period ended on August 31st. 157 members did not renew and were moved to the “lapsed” category.
- Offering the opportunity to join or renew through the conference registration form proves to a convenient option for members. Of the 250 people that submitted the conference registration form, 42 people joined or renewed (16 joins and 26 renewals).
- The system glitch that prevented members from receiving invoices that were requested to pay later was never completely resolved. MemberClicks could not identify the cause or resolve the problem and I continue to work around it.

MemberClicks:

- Has rebranded as “Personify MC Professional”
- New Contact Center introduced in June optimizes messages for mobile devices. I continue to try to maximize the opportunity to include more links in messages to give members more avenues to connect to and explore MARAC’s website and social media accounts.

Committee Support: Provided administrative support for the following committees to include attending meetings, coordinating efforts with chairs, and messaging.

- 50th Anniversary Celebration Committee
- Online Education Logistics Task Force
- Disaster Relief Ad-hoc Committee
- Executive Committee
- MCC, Gettysburg, Harrisonburg, and College Park LACs and PCs
- Awards and Scholarships Committees
- Communications Committee
- Nominations and Elections Committee
- Web Team

Fall 2020 Gettysburg:

- Registration as of September 30th was 229 attendees, 15 vendors, and 4 sponsors.
- Lots of movement in registration due to COVID concerns and changing organizational travel policies

Upcoming Tasks:

- Heavy conference work for Gettysburg, preparing for Harrisonburg
- Researching LMS options and pricing in MemberClicks for Online Education Task Force
- Promoting scholarships, elections, and awards

**Meetings Coordinating Committee
6 October 2021**

1) This Meeting:

When: October 7-9, 2021

Where: Gettysburg, PA

Hotel: Wyndham Gettysburg

Room Rate: \$149 (Room block met. Had trouble locating an overflow in immediate area due to several regional events. Block in Frederick finally signed, not used.)

Food and Beverage Minimum: \$14,000

Reception: Gettysburg National Military Park Museum and Visitor Center

Local Arrangements Committee Co-Chairs: Cindy Bendroth (PA State Archives) and Scott Keefer (Daughters of Charity – Emmitsburg, MD)

Program Committee Co-Chairs: Rachel M. Grove Rohrbaugh (Elizabethtown College) and Rejoice Scherry (Delaware State University)

***** Don't forget! The MARAC Chair will be reporting prior to the Plenary Address on Friday not at the Saturday Business Meeting.

2. Future Meetings:

a) Spring 2022 (March 24-26, 2022.)

Where: Harrisonburg, VA

Hotel: Hotel Madison & Shenandoah Valley Conference Center

Room Rate: \$139

Food and Beverage Minimum: \$20,000

Local Arrangements Co-Chairs: Meetings Coordinating Committee as of 6 October 2021.

Committee being actively formed. Meetings Coordinator will be visiting hotel on October 18, confirming space and menu, as well as meeting, with several JMU staff about the reception and other matters.

Program Committee Co-Chairs: Sheridan Sayles (Seton Hall University) and Tyler Stump (Pennsylvania State Archives)

b) Fall 2022 (October 19 – 22, 2022.)
50th Anniversary Meeting:

Where: College Park, MD

Hotel: College Park Marriott Hotel & Conference Center

Room Rate: \$179

Food and Beverage Minimum: \$30,000

Program Committee Co-Chairs: Sharmila Bhatia (NARA) and Danna Bell (LC).

Local Arrangements Committee Co-Chairs: Becky Collier (NARA) and Mark Coulbourne (University of Maryland)

c) Spring 2023 Virtual Meeting, In Theory

d) Fall 2023 (October 18-22, 2023.) Saratoga Springs (To fulfill contract.)

Where: Saratoga Hilton and City Center (as before).

Room Rate: \$189

Food and Beverage Minimum: \$12,000

Program Committee Co-Chairs: TBD

Local Arrangements Committee Co-Chairs: Potentially Brian Keough and TBD

Submitted by

Mary K. Mannix, MCC Chair



October 3, 2021

**To: MARAC Officers
Caucus Representatives
Committee Chairs
MARAC Administrator
MARAC Archivist**
From: Amanda May, MARAC Treasurer
Re: Treasurer/Finance Committee Report

Respectfully submitted to the Steering Committee on in advance of the Fall 2021 Steering meeting.

1. Highlights of the First Quarter Treasurer's Report (see attached) are listed below.
 - The income is from membership dues; conference income; MAA advertising and sales; investment interest; and gifts to general operations and the restricted funds.
 - Expenses are from Administrator salary; Memberclicks expenses (website); Dickinson College reimbursements for postage and printing; AV adapters for conferences; conference deposits and expenses; an award given by the New Jersey caucus; and banking and credit card transaction fees.
 - Expenditures from restricted funds were for the Diversity and Inclusion Scholarship and the Finch award.
2. Average returns on investment for MARAC's accounts during the previous quarter (rounded to the nearest hundredth of a percent) are listed below.
 - PNC Savings Account – 0%
 - Vanguard Bonds – waiting on statements
3. Finance and Steering approved three additional \$250 awards to support attendance at the Gettysburg conference.
4. The spring 2022 conference budget is not prepared yet. We will have it for discussion at the January 2022 meeting. The budget is expected to closely mirror what was discussed and approved for the later cancelled spring 2020 Harrisonburg conference.

FY 2022, 1st Quarter

(July 1, 2021 to September 30, 2021)

<u>CATEGORY</u>	<u>Budget</u>	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<u>Total</u>	<u>% Budget</u>
INCOME							
Membership Dues	\$38,000.00	\$21,906.00				\$21,906.00	58%
Conference Registration	\$85,000.00	\$35,260.00				\$35,260.00	41%
Conference Vendors	\$15,000.00	\$2,985.00				\$2,985.00	20%
Conference Sponsorship	\$7,000.00	\$1,000.00				\$1,000.00	14%
Publication Advertising	\$4,000.00	\$1,256.00				\$1,256.00	31%
Publication Sales	\$900.00	\$45.00				\$45.00	5%
Mailing List Sales	\$70.00	\$0.00				\$0.00	0%
Off-Meeting Workshops	\$1,500.00	\$0.00				\$0.00	0%
Bank Interest	\$150.00	\$1.93				\$1.93	1%
Investment Interest	\$2,000.00	\$0.00				\$0.00	0%
Gifts to Operations	\$800.00	\$473.00				\$473.00	59%
Miscellaneous	\$0.00	\$0.00				\$0.00	0%
Total Income	\$154,420.00	\$62,926.93	\$0.00	\$0.00	\$0.00	\$62,926.93	41%
EXPENSES							
Administrator	\$20,000.00	\$6,423.61				\$6,423.61	32%
Web Services	\$6,200.00	\$6,237.28				\$6,237.28	101%
Archivist	\$1,000.00	\$0.00				\$0.00	0%
Accountant	\$1,145.00	\$0.00				\$0.00	0%
Advocacy	\$1,500.00	\$0.00				\$0.00	0%
Insurance Policy	\$1,000.00	\$0.00				\$0.00	0%
Phone	\$660.00	\$150.25				\$150.25	23%
Postage	\$750.00	\$4.04				\$4.04	1%
Office Supplies	\$125.00	\$0.00				\$0.00	0%
Food	\$4,760.00	\$0.00				\$0.00	0%
Travel	\$1,080.00	\$0.00				\$0.00	0%
Equipment	\$300.00	\$43.43				\$43.43	14%
Printing and Design	\$4,600.00	\$352.36				\$352.36	8%
Conference	\$100,000.00	\$1,194.95				\$1,194.95	1%
Lodging	\$1,700.00	\$0.00				\$0.00	0%
Honoraria	\$1,250.00	\$0.00				\$0.00	0%
Awards and Prizes	\$1,550.00	\$100.00				\$100.00	6%
Scholarships	\$0.00	\$0.00				\$0.00	0%
Banking Fees	\$5,500.00	\$2,130.33				\$2,130.33	39%
Investments	\$0.00	\$0.00				\$0.00	0%
50th Anniversary	\$750.00	\$0.00				\$0.00	0%
Miscellaneous	\$550.00	\$0.00				\$0.00	0%
Total Expenses	\$154,420.00	\$16,636.25	\$0.00	\$0.00	\$0.00	\$16,636.25	11%
Net Income or (Loss)		\$46,290.68	\$0.00	\$0.00	\$0.00	\$46,290.68	

Account Balances

PNC Checking	\$132,409.13	Operating	\$0.00	\$62,926.93	(\$16,636.25)	\$46,290.68
PNC Savings	\$76,777.61	Restricted	\$146,125.36	\$2,064.00	(\$1,480.00)	\$146,709.36
Vanguard Bonds	\$89,689.82	Reserve	\$54,047.00	\$0.00	\$0.00	\$54,047.00
<u>Total</u>	<u>\$298,876.56</u>	<u>Surplus</u>	<u>\$50,349.52</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$50,349.52</u>
		Totals	\$250,521.88	\$64,990.93	(\$18,116.25)	\$297,396.56

Summary - First Quarter FY 2022

Opening Balance	\$250,521.88
Total Income	\$64,990.93
Total Expenses	(\$18,116.25)
Closing Balance	\$297,396.56

Restricted Funds

<u>Restricted Funds</u>		<u>Opening</u>	<u>New Gifts</u>	<u>Spending</u>	<u>Closing</u>	
PNC Savings	\$57,019.54	Disaster Assist.	\$15,549.00	\$792.00	\$0.00	\$16,341.00
Vanguard Bonds	\$89,689.82	Education	\$123,711.36	\$777.00	(\$1,230.00)	\$123,258.36
<hr/>						
Total	\$146,709.36	Graduate Schol	\$1,459.00	\$435.00	\$0.00	\$1,894.00
		Finch Award	\$5,406.00	\$60.00	(\$250.00)	\$5,216.00
<hr/>						
		Total	\$146,125.36	\$2,064.00	(\$1,480.00)	\$146,709.36

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Miscellaneous	\$0.00	\$0.00				\$0.00	0%
Total Income	\$154,420.00	\$62,926.93	\$0.00	\$0.00	\$0.00	\$62,926.93	41%
EXPENSES							
Administrator	\$8,615.00	\$154.29				\$154.29	2%
Executive Officers	\$23,500.00	\$12,660.89				\$12,660.89	54%
Caucus Funds	\$1,600.00	\$100.00				\$100.00	6%
Steering	\$2,550.00	\$0.00				\$0.00	0%
Communications	\$5,000.00	\$352.36				\$352.36	7%
Education	\$2,360.00	\$0.00				\$0.00	0%
Diversity and Inclusion	\$100.00	\$0.00				\$0.00	0%
Meetings Coordinating	\$300.00	\$43.43				\$43.43	14%
Finance	\$6,695.00	\$2,130.33				\$2,130.33	32%
Membership	\$2,450.00	\$0.00				\$0.00	0%
Nominating	\$40.00	\$0.00				\$0.00	0%
Finding Aids	\$500.00	\$0.00				\$0.00	0%
Custer and Finch	\$460.00	\$0.00				\$0.00	0%
Distinguished Service	\$250.00	\$0.00				\$0.00	0%
Scholarship	\$0.00	\$0.00				\$0.00	0%
Fall Conference (LAC)	\$50,000.00	\$1,194.95				\$1,194.95	2%
Spring Conference (LAC)	\$50,000.00	\$0.00				\$0.00	0%
Total Expenses	\$154,420.00	\$16,636.25	\$0.00	\$0.00	\$0.00	\$16,636.25	11%
Net Income or (Loss)		\$46,290.68	\$0.00	\$0.00	\$0.00	\$46,290.68	

Account Balances

			<u>Opening</u>	<u>Credits</u>	<u>Debits</u>	<u>Closing</u>
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Summary - First Quarter FY 2022

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Restricted Funds

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		Finch Award	\$5,406.00	\$60.00	(\$250.00)	\$5,216.00
		Total	\$146,125.36	\$2,064.00	(\$1,480.00)	\$146,709.36

MARAC Historian Report
(for the October/2021 MARAC Steering Committee Meeting in Gettysburg)

Thankfully I have been able to re-commence my visits to Hornbake Library at the University of Maryland, coordinating my work plans with Joni Floyd, MARAC Archivist. Late this summer I was able to assist Joni with one reference request that involved some extensive research in the Archive.

During September I coordinated arrangements to bring into Hornbake various MARAC files and publications that were either generated or collected by Jeff Flannery, former MARAC Chair who recently retired from the Manuscript Division of the Library of Congress.

My main focus is currently centered on the work of MARAC's recently-formed 50th Anniversary Committee; I serve as a Tri-Chair of that Committee along with John LeGloahec and Alex Plante (see 50th Anniversary Committee report located under committee reports).

Lauren Brown
MARAC Historian

MARAC Archivist Report

September 2021

Mid-Atlantic Archivist --Workflow Update

I was contacted by Melissa Nerino, current editor, and provided her with new details for completing the inventory portion of the ingest workflow.

Spring 2021 Virtual Conference -- Annual DRUM Submissions

- I responded to LAC co-chair Rachel Grove Rohrbaugh's request for clarification on how conference speakers can submit work during the Open Period for Self-Submissions by working with Terry Owen, UMD DRUM Administrator, to make the process more clear. He streamlined the "Email Template for MARAC Archivist Reminder to the Program Committee for DRUM Submissions." I updated the MARAC Archivist email template on 9.28.21
- As scheduled, I emailed the Program Co-Chairs to remind them to send out a message to all conference presenters to deposit their presentations in DRUM, the University of Maryland's Digital Repository. DRUM is open now and will remain open for six weeks after the end of the conference.

Donation -- MARAC Local Arrangements Records -- Donation to MARAC Archives

- In July 2021, Debra Basham, West Virginia caucus member and co-chair of the Local Arrangements Committee for the Spring 2009 conference (Charleston, WV), contacted me about donating records from her conference files. We agreed that I would, firstly, review her donation for any materials that fill record gaps in the MARAC Archives and, secondly, assess the remaining material for use in 50th anniversary programming. We also agreed that any remaining material would be responsibly discarded, primarily through shredding and recycling when suitable. Debra shipped the material to my attention--Hornbake Library on Sept. 27, 2021

Respectfully submitted,
Joni Floyd

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Web Team Report

Steering Committee Meeting
October 7, 2021

Web Team members: Anastasia Matijkiw, Laura Montgomery (co-chair), Don Sailer (co-chair), Jesse Brown

Updates since the last Steering Meeting:

- The Web Team is meeting next week to onboard new members, review plans for updating the site, and re-configure member responsibilities
- Updated conference, committee, and caucus pages as requested
- Laura is the Web Team representative for the Online Education Task Force
- Laura updated the Job Opportunities page
- Don reviewed and updated the Web Team Operations Manual

Please double check your page(s) on the MARAC website and contact us at maracwebteam@gmail.com if you notice any issues or if you would like to make any updates.

Respectfully submitted,
Don Sailer

Regional Archival Associations Consortium Representative

Fall 2021 MARAC Steering Committee Report

- Continued receiving and reviewing RAAC announcements and requests
 - Forwarded SAA open forum invitation to MARAC Diversity & Inclusion Chair
 - Forwarded CASE Act advocacy template to MARAC Caucus Representatives for distribution to caucus members
 - Forwarded CASE Act advocacy template to MARAC Chair and Chair-Elect for review and potential MARAC sign-on
 - Forwarded request for language about registration dues or conference registration increases from Society of Georgia Archivists to MARAC Chair and Chair-Elect for review
- Responded to requests for information as appropriate

Respectfully submitted,
Andrew Cassidy-Amstutz



<https://historycoalition.org/>

Fall 2021 NATIONAL COALITION FOR HISTORY Report
MARAC Steering Committee Meeting, Oct. 7, 2021

NO NEWS ON THE HISTORY FRONT: Congress was out of session for most of August, so not much news since the July report. As you can tell from the headlines, the focus of legislative efforts has been on COVID-19, passing a continuing resolution to keep the government operating after September 30 (as I write this with my fingers crossed), infrastructure, Biden's social programs bill, raising the debt ceiling, etc. Nothing else is moving forward.

While the House has passed all of its FY 22 appropriations bill, Chairman Leahy has announced the Senate Appropriations Committee is not taking up any FY 22 funding bills until late fall.

See this chart for the current status of FY 22 funding bills:

<https://historycoalition.org/wp-content/uploads/2021/09/House-FY-22-v-Biden-v-FY-21.pdf>

Stay safe, be well ... and have a great meeting in Gettysburg!

—Jan Zastrow
NCH Representative
zastrow@hawaii.edu

MARAC 50th Anniversary Committee
Report to Steering Committee, Gettysburg
October/2021

This is the 2nd quarterly report to Steering from this recently-formed committee, tasked with developing plans to celebrate MARAC's 50th anniversary in 2022.

In recent months the Committee has worked (with Tri-Chair Alex Plante in the lead) to chart out all the various activities and programs the Committee might engage in during calendar year 2022 and especially during the Fall/22 (College Park) meeting. Coupled with this planning, Alex and several committee members are working on a questionnaire that will be sent out to the MARAC membership shortly after the Gettysburg meeting. This is being done to gauge the level of interest among the rank and file in various elements of our planning and also to give the general membership an opportunity to suggest activities or initiatives that the Committee may have not yet considered.

The Committee has been meeting fairly regularly once a month (via Zoom) and has established good contact with the LAC and PC Committees for Fall/22. Initial work and planning has already occurred on several fronts: 1) developing anniversary-themed articles for 2022 issues of the maa, 2) plans for a tour of the MARAC Archives as part of the Fall/22 meeting, 3) initial planning for an exhibit on the history of MARAC at the conference hotel itself, 4) developing a plenary session involving founders and early members of MARAC, and 5) devising a "swag" item, advertising the upcoming anniversary year, that will be distributed at the Gettysburg and Harrisonburg MARAC meetings.

As mentioned in a prior report, one of the overarching goals of this committee, while making sure that we have some fun in 2022 and honor our founders, is to do what we can to raise the profile of MARAC in our region--and in the process—to help insure that MARAC goes into 2023 year with a higher membership base and with strengthened financial resources.

For the 50th Anniversary Committee:

Lauren Brown
MARAC Historian

Online education task-force update:

Committee members:

- Amanda May - Treasurer, representing Finance
- Alan Munshower - Technical lead for conferences, representing MCC
- Diane Biunno - representing Membership/Mentoring
- Laura Montgomery - representing the Web team
- Matt Testa - Steering At-Large, representing Steering
- Miriam Spectre - representing Education
- Sara Predmore - Administrative Director

The task force met on Tuesday September 14th. The discussion was led by Amanda May. During this first meeting, members discussed the goals and scope of the task force and outlined a series of next steps, assigned tasks, and set deadlines.

Members concluded that the primary goal of the task force is to create a list of recommendations and best practices related to online education. These recommendations include, but are not limited to, edit and capture software, delivery platforms, and hardware.

The task force also put together a list of questions and issues which it will need to address in the coming months. For example, how to ensure accessibility through closed captioning, transcripts, etc; how to secure rights permissions for workshops and lectures; and how long to make content available. The task force will also reach out to other committees to determine if organizers wish to stream live content as well as pre-recorded.

The members of the committee have continued their discussions via email and a shared google drive. They will meet every second Tuesday of the month.