

# Awards Committee Report

January 21, 2020

## **Distinguished Service Award Committee Report**

The Committee submitted an article for Winter MAA. The MARAC Administrator has sent several reminders to the membership for nominations but none have been received thus far. Please let your caucus members know that the deadline for nominations is January 31<sup>st</sup>. Also Steering can make nominations if they so desire for the award.

## **Finding Aid/Finch Award Committee**

The Finding Aid Awards Committee received 3 nominations for the Finding Aid Award, which we will be reviewing/discussing in February. They are thrilled considering that they received no nominations last year.

## **MARAC Scholarship Committee Report**

The Scholarship Committee announced the 2020 Graduate School Scholarship and applications were due October 31<sup>st</sup>. Thirteen students applied for the two scholarships. The awards went to Nicholas Caldwell who will be attending Long Island University and Emily Ahlin, attending the University of Pittsburgh.

The committee is working on providing more detail to the MARAC Operations Manual for the Scholarship Committee and will be updating a scoring rubric designed for the Graduate Scholarship.

Once the program for the Harrisonburg, VA meeting is set, the committee will announce the meeting travel scholarships.

No Report from the Custer Committee.

Respectfully Submitted,

Danna Bell  
Awards Committee Chair

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January 17, 2019

Communications Committee is comprised of Heidi Abbey Moyer, Jodi Boyle, Ilhan Citak, Kathleen Donahoe, Alex Japha, Michael Martin, Melissa Nerino, and Molly Tighe. Caitlin Rizzo and Sara Predmore are ex-officio members.

## ***Mid-Atlantic Archivist (MAA)***

The Communications Committee continued discussions and activities related to the shift to a predominantly digital *MAA* in winter 2021. The decision to shift to a predominantly digital *MAA* was reported in the Fall 2019 Communications Committee Report.

Recent activities relating to the shift to a predominately digital *MAA* include:

- Finalizing the new predominantly digital *MAA* distribution model, especially pricing and access
- Informing *MAA* designer Krista Hanley of the transition plan and clarifying about design costs for lower print runs
- Drafting letter to institutional subscribers to inform them of plan. The letter will accompany their respective copies of the winter 2020 issue of the *MAA*
- Beginning initial discussions with the MARAC archivist about the processes involved with publishing the *MAA* to the Internet Archive starting in winter 2021
- All current *MAA* vendors have been updated about the switch to e-only beginning with the Winter 2021 issue without any issues or concerns.
  - One of the advertisers has begun placing 2 ads per issue and was given a special discount reflective of that circumstance.
- The committee decided not to request funds for *MAA* e-only merchandise.

The winter *MAA* will be published in January.

## **Committee Assignments**

Committee Co-chair Ilhan Citak has stepped down and Michael Martin has moved into the role of Co-chair. Melissa Merino has moved into the role of *MAA* Assistant Editor beginning with the Spring 2020 issue. Melissa Nerino will continue as Advertising Editor, in addition to *MAA* Assistant Editor, until a new Advertising Editor can be found or until the end of her current term, which ends in October 2020.

## **Technical Leaflets:**

The Technical Leaflet submission request email received two responses. One of the submissions, from Colleen Bradley-Sanders who is an archivist at Brooklyn College, will focus

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on preservation of scrapbooks and should be published in 2020. The second response indicated that a 2021 publication was more likely and did not give a definitive topic. The leaflet that was already in production, "Working with Local Church Records" by Dale Patterson, was shared with the editorial board and Alex Japha will reach out to former editor Chris Hartten about his recommendations. The committee decided to maintain an editorial board of an editor, Alex Japha, and two committee members, Heidi Abbey Moyer and Ilhan Citak, rather than expanding it to a larger panel of editors. It was also decided that peer reviewers would be selected on a per-publication basis. The editorial board will draft new guidelines for the Operation Manual as it progresses through the publication process. The editorial board is planning to meet in early February to establish a timeline for the publication of the preexisting leaflet and the newly solicited submission. Additional submissions for 2020 and 2021 will be solicited via email and social media in advance of the next MARAC conference in April.

## **Social Media**

Social Media Coordinator Kathleen Donahoe continued to highlight content submissions of MARAC content in the Digital Repository of the University of Maryland (DRUM), MARAC programs, and relevant activities in the region.

Since the last quarterly report, the MARAC Twitter account has gained had 22 new followers for a new total of 821. We tweeted 10 times (not including relevant retweets), resulting in 283 profile visits and 11,495 impressions (total times people saw our tweets on their timelines). We were also mentioned by other users 33 times. Tweet topics included conference activity, awards and award winners, fundraising, and Archives Month.

Since the last quarterly report, the MARAC Facebook account welcomed 21 new members in the group, for a total of 655. There were 26 posts total, a combination of posts by Kathleen and by other members. Topics include MARAC conferences, job postings, and archival news.

Three new posts appeared on the MARAC blog covering conference poster sessions, SAA Innovator Award, and MARAC scholarship award winners. Each blog post was shared across all MARAC social media channels.

## **Other News**

The Committee held a phone meeting in January 2020.

Respectfully submitted by  
Michael Martin & Molly Tighe  
MARAC Communications Committee Co-chairs

# **MARAC**

## **Diversity and Inclusion Committee Report**

### **January 2020**

**Date: January 20, 2020**

**To: Members of the MARAC Steering Committee**

**Re: Summary of the Diversity and Inclusion Committee Activities (October 2019 – January 2020) for Winter Steering Committee Meeting, January 24, 2020**

The Diversity and Inclusion Committee is comprised of the following members: Josué Hurtado (chair), Rayna Andrews, Leslie Van Veen McRoberts, and Marci Bayer.

#### **Continued work on proposal for scholarship**

The committee conducted a trial test of the rubric for selecting criteria for the D&I scholarship. Vin Novara, chair of the program committee for Harrisonburg, selected 10 submissions for consideration.

One challenge encountered was getting enough information from the submissions to adequately judge the submissions. We will discuss the results in the steering committee meeting.

#### **Continued work on developing new member survey**

In coordination with Sara Borden (Membership Committee chair) and Paige Newman (Education Committee chair), we continued to update and refine membership survey questions.

#### **Bystander Intervention Training**

Members of the committee all expressed interest in pursuing bystander intervention training, as discussed in our last report. I reached out to the Stephanie Bredbenner, from NEA, about potentially attending their next bystander intervention training at their Spring Conference, but they do not have any scheduled at this moment. Our committee plans to explore this further and find potential training in the MARAC region.

#### **Program Committee coordination**

The committee discussed the need to better define the role on the program committee. Currently we see our role as bringing diversity/inclusion concerns to the forefront, including accessibility,, and serving as a resource for committee members. The committee would like to write a more formal directive on the role and the responsibilities and general expectations. One suggestion is

that every conference should have a regularized call for proposal. Currently this practice seems to vary from program committee to program committee. This would be conducive to ensuring that we are producing conferences that are accessible and welcoming.

The committee also discussed the possibility of discounted membership or conference attendance fees for people holding positions on the programming or local arrangement committees. This would help to encourage earlier career individuals to get involved and others who may not have the funding to register and travel to multiple conference.

Finally, the committee would like to emphasize that affordable public transit options should be considered when deciding on a venue for meetings.

Respectfully submitted by Josué Hurtado (chair)

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## MARAC Education Committee Report – 2020 January 17, 2020

### Harrisonburg Conference Workshops Spring 2020

\*Understanding Archives: An Introduction to Archival Basics

Instructor: Dyani Feige, Conservation Center for Art & Historic Artifacts

\*Collective Archivism: Transforming Narratives Through Civic Experiential Learning

Instructors: Steve Thomas, Northeast Neighborhood Association, Dr. Margaret Mulrooney, James Madison University, Dr. Carah Ong Whaley, James Madison Center for Civic Engagement

\*Map Cataloging Basics

Instructor: Paige Andrew, Penn State University Libraries

\*Stabilization Techniques for Book Collections

Instructor: Jill Deiss, Cat Tail Run Hand Bookbinding

\*On A Roll: Storage and Handling of Rolled, Oversized Paper Collections

Instructor: Amy Sullivan, George Mason University Libraries

### Tentative – Long Branch Conference Workshops Fall 2020

\*Music Within Manuscript Collections

\*Archival Consulting Workshop

\*Oral History

Respectfully submitted:

Paige Newman, Chair

Andrea Belair

Deirdre Joyce

Elliot McNally

Dawn Sherman-Fells

Elizabeth Wilkinson

# MARAC

## Membership Committee Report

### January 2020

#### Membership

- Sara A. Borden, Chair
- Sierra Green
- Theresa Altieri Taplin
- Alexandra deGraffenreid
- Liza Zakharova
- Cara Griggs
- Sheridan Sayles, Mentorship Program Sub-Committee Coordinator
  - Tyler Stump
  - Jennifer King
  - Nicole Topich
- Caitlin Rizzo, MARAC Secretary (ex-officio)
- Sara Predmore, MARAC Administrator (ex-officio)

#### Progress and News

- Member Meet & Greet
  - We are on track for an inexpensive event in Harrisonburg.
  - A vendor has stepped up to sponsor the refreshments and will do an equipment demo during the event.
  - Borden is working with the vendor to coordinate door prizes.
  - Committee will coordinate ice breaker activities.
  - One hiccup: I have yet to hear that any member of the Committee will be in attendance at Harrisonburg to run the event. Neither Borden nor Sayles will be there. Borden is working on setting up a Plan B.
- Membership Survey
  - Membership, Diversity and Inclusion, and Education Committees have all worked together to put together a new version of the membership survey.
  - As of January 8, 2020, Borden is working to put together a final version of the survey for approval of all three Committee chairs and the MARAC Chair and Chair-Elect.
  - Once the survey has been approved, Borden will work with Predmore to get the survey out to the membership. Borden hopes to time this for late January, but will be out of the country for the significant part of the month, so is unsure of the actual timing.
- Membership Committee Section of MARAC Manual
  - The Membership Committee Section of the MARAC Manual is 95% complete and up-to-date, despite Borden's delay in working on it.
  - The section that still needs updating is the Mentorship Program section and Borden and Sayles are working to complete it.

**Report of the Nominations and Elections Committee**  
**January 17, 2020**

First, I would like to thank all of the members of the Nominations and Elections Committee for their dedication and hard work in creating a slate of officers and committee members. My Committee consisted of Jessica DiSilvestro, Jessica Wagner-Webster, Margaret Kidd, and Geof Huth. Second, I would like to thank Sara Predmore for her support of the MARAC nominations and elections process. Third, I would like to thank all of the candidates who have stepped forward and agreed to serve in these positions.

The slate has candidates for all positions, with competitive races in some for some of the positions. I still have a few candidates who need to submit their biographies to me.

Sincerely submitted this 17th day of January, 2020

Chris Anglim  
Chair, Nominations and Elections Committee  
University Archivist  
University of the District of Columbia