

MARAC

Mid-Atlantic Regional Archives Conference

Delaware • District of Columbia • Maryland • New Jersey
New York • Pennsylvania • Virginia • West Virginia

Business Meeting
Saturday, October 13, 2018
Gold Ballroom, Hotel DuPont
Wilmington, DE
MINUTES

I. Call to Order

- A) Meeting called to order at **8:32**

II. Approval of the Agenda

- A) Agenda approved by the membership. Agenda approved.

III. Approval of Minutes for Spring 2018 Business Meeting. Minutes approved.

IV. Chair's Report (B. Collier)

- A) Newly elected Diversity and Inclusion Coordinator, Josue Hurtado, plus establishment of the D & I committee
B) Strategic Plan – updated on the MARAC website
C) Upcoming changes to the Bylaws – watch for changes one month prior to the Morgantown meeting. Vote on changes will occur at the Morgantown Business Meeting
D) Nominations are open! Open positions include:

Officers:

- Chair-Elect, 1-year term; automatically becomes Chair 1-year term
- Secretary, 2-year term
- Meetings Coordinator, 2-year term
- Members-at-Large, 2-year term (4 positions)

Committees:

- Awards Committee, 3-year term (1 position available)
- Arline Custer Memorial Award Committee, 3-year term (2 positions available)
- Distinguished Service Award Committee, 2-year term (1 position available)
- Finding Aids Award Committee, 3-year term (2 positions available)
- Nominations and Elections Committee, 1-year term (3 positions available)
- Scholarship Committee, 3-year term (2 positions available)

V. Meeting Coordinator's Report (M. Mannix)

- A) Wilmington Program and Local Arrangements Co-Chairs Report (Kate Fair and Emily Cottle)
 - i) Thank you to members of committees
 - ii) Thank you to sponsors/contributors
- B) Thank you to Vendor Coordinator (D. Ranzan), Program Editor (E. Rafferty), Administrator (S. Predmore)
- C) Wilmington, DE report
 - i) 282 attendees
- D) Future Meeting Dates
 - i) Morgantown, WV (April 11-13, 2019), Room rate \$164
 - ii) Cambridge, MD (November 7-9, 2019), Room rate \$189
 - iii) Harrisonburg, VA (April 23-25, 2020), \$139
 - iv) Saratoga Springs, NY (Fall 2020)
 - v) Please recommend future meeting locations to Meeting Coordinator

VI. Treasurer's Report (A. May)

- A) FY2018 report
 - i) Approximately \$11,000 profit. About half the money went to scholarships, and the rest went to the general operating funds.
- B) FY2019 report (see amended FY19 Q1 report)
 - i) Some minor modifications from printed report. \$40 for new member registration moved from conference registration to membership dues.
 - ii) Vanguard balance - \$294.50 increase from printed report
- C) Morgantown budget
 - i) Some modifications suggested at MCC and Steering
- D) Archives Month Fundraising Drive
 - i) Money goes towards Disaster Assistance, Education, and Scholarship funds
 - (a) <http://www.marac.info/donate>
 - (b) Cash box for donations at the registration desk

VII. Awards Announcements & Presentations

- A) Arline Custer Award (presented by T. Wink)
 - i) Description: award honors the memory of Arline Custer (1909-1975), MARAC member and editor of the National Union Catalog of Manuscript Collections, and a nationally recognized authority on manuscript cataloging and indexing.
 - ii) 14 submissions. 4 awards granted (2 for books, 2 for articles)
 - (a) Anthony Cocciolo: *Moving Image and Sound Collections for Archives* (Book)
 - (b) Therese Mulligan: *Jeanette Klute: A Photographic Pioneer* (Book)
 - (c) Daniel Carpenter, Zachary Popp, Tobias Resch, Benjamin Schneer, and Nicole Topich, et. al, "Suffrage Petitioning as Formative Practice: American women Presage and Prepare for the Vote, 1840-1940" (Article)
 - (d) Alex H. Poole: "Pinkett's Charges: Recruiting, Maintaining, and Mentoring Archivists of Color in the Twenty-First Century" (Article)
- B) C. Herbert Finch Online Publication Award (presented by T. Wink)
 - i) Description: The C. Herbert Finch Online Publication Award was established to honor the memory of C. Herbert Finch, former Assistant Director of Cornell University Libraries, who died on April 27, 2005. The award honors outstanding online publications.

ii) Winner: Michelle Finn, Rochester Public Library. <http://www.RochesterVoices.org>

C) Service Awards (presented by M. Mannix)

- i) Hershey meeting Local Arrangements Committee co-chairs: Tara Wink, Pam Whitenack
- ii) Hershey meeting Program Committee co-chairs: Dierdre Joyce, Jessica Wagner Webster
- iii) Robin Emrich for service on Meetings Coordinating Committee as financial advisor

D) Marsha Trimble Conference Award (presented by Cottle)

- i) Marsha Trimble – history of award. Joined MARAC in 1976 and became involved in Program committees and Local Arrangements committees. Served on numerous other committees and as MARAC Vice-Chair 1999-2001. MARAC's second administrator (1991-1994). \$400 towards conference registration and travel.
 - (a) Winner: Emily Flint
 - (b) Winner: Eboni Jones

E) Joan Echtenkamp-Klein Conference Award (presented by E. Cottle)

- i) Curator of Historical Collections at UVA Health Sciences Library. Served as MARAC Secretary, served on numerous committees. MARAC member from 1977-2015. Award is \$250 towards travel and conference expenses
 - (a) Winner: Nicole Pease?

VIII. New Business

A) Mentoring Program (V. Novara)

- i) Launching on July 1. New Mentoring Committee. Group mentoring centering around a theme. Based on New England Archivists group mentoring program.
- ii) Recruiting mentors in early January. Call for mentees just before spring Morgantown meeting. Will have table at Morgantown meeting promoting the program. Promotion through MAA, blog posts, Twitter, etc.

IX. Invitation to the next conference: Morgantown, VA, Spring 2019 (Lori Hostuttler, Jane LaBarbara)

- A) Don Knotts, pepperoni rolls, WVU, Labor movements, and so much more!
- B) Morgantown Marriott at Waterfront Place. Rooms start at \$164.
- C) <http://marac2019morgantown.wordpress.com>

X. Announcements & Adjournment

- A) No announcements

Meeting adjourned 9:08am

Signed by: Jennie Levine Knies / 4/29/2019

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